



Riverside Memorial Cemetery Trustees
Minutes
Thursday, May 14, 2015
10:00 a.m.
Town Hall

Welcome

Present

Jessie Timberlake, Chairman
Gerald Sherry
Sharon Smarc

David Jones, Cemetery Assistant
Debra Lane, Town Clerk

Public Comments

None

Approval of Minutes – July 9, 2014

Moved by Gerald Sherry and Seconded by Sharon Smarc to approve the minutes of the meeting held July 9, 2014 as written.

(3 yes) (0 no)

Request to Purchase Lots

Christian Farnsworth, 546 Ocean Street, South Portland, ME – Cremation Lot

Moved by Sharon Smarc and Seconded by Jessie Timberlake to approve the request from Christian Farnsworth to purchase one cremation lot. The approval is based on Mr. Farnsworth and his fiancé Maria Sola's past long term residency, family residency, burials and lot ownership at Riverside Memorial Cemetery.

(3 yes) (0 no)

Request to Buy Back Lots

David & Margaret Davenport, 26 Farm Hill Road – Section MP-Q Lot ## 1,2,3,4

Moved by Jessie Timberlake and Seconded by Gerald Sherry to approve the request of David & Margaret Davenport to buy back 4 lots (MP-Q Lot ## 1,2,3,4) and to purchase 3 new lots. The buy back price paid to the Davenport's will be the original purchase price (\$300 x 4 = \$1200). The Davenport's will purchase the 3 new lots at the current price \$750 x 3 = \$2250.00.

The approval is conditioned upon the following:

- ❖ Finding three new lots which meet with the Davenport's approval
- ❖ The Davenport's paying the associated expenses to the town and monument company to move the headstone (removal of old and placement of new foundation, seeding and loam at old foundation) to a new lot at an estimated cost to the town of \$605.40.

(3 yes) (0 no)

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Robert & Dorothy Huff, 69 Ocean House Road – Section II Lot # 69

Moved by Jessie Timberlake and Seconded by Sharon Smarc to approve the request of Robert & Dorothy Huff to buy back one lot – Section II Lot #69. The Huff's will retain one lot – Section II Lot #68. The buy back price paid to the Huff's will be the original purchase price of \$300.
(3 yes) (0 no)

Request for a Non-Traditional Monument

Dr. & Mrs. Peter Rand, 1222 Shore Road, Section NF Lot ## 15, 16, 17 (cremation lots)

Moved by Sharon Smarc and Seconded by Jessie Timberlake to approve the request of Dr. & Mrs. Peter Rand to place a non-traditional monument on their lots conditioned upon the following:

- ❖ The “monument” must be in a similar shape (round rock) as depicted in the picture presented to the Trustees.
- ❖ A picture of the “monument” and size be sent to public works for approval to make certain the size and height meets the rules of the cemetery.
- ❖ The Rand's are advised to not have the “monument” engraved before they receive approval from public works.
- ❖ The Rand's be responsible to pay the foundation cost and any other associated costs as required by rules.

(3 yes) (0 no)

Report on Violations of the Rules and Regulations

The Trustees and staff have expressed concerns about rule violations at the cemetery. Although the rules have been in place for a number of years there are still violations. What is the best way to disseminate the information to lot owners and families? What is the best way to approach this sensitive subject?

A mailing was considered however the town isn't notified when a lot owner moves so current mailing information is not available. When lot owners pass away, the town isn't notified of heirs and assigns so current mailing information is not available. How far back in lot ownership would the mailing go? A mailing could be costly and not as effective as intended.

Debra Lane and Bob Malley, Director of Public Works suggest temporary signs, highlighting some of the rules, be placed at the four entrances. The signs are intended to be temporary and placed approximately 3 times per year (Memorial, 4th of July and fall).

The reasoning for the signs is to capture the attention of those family and friends decorating the lots. The signs are a reminder and will hopefully resolve most of the issues and/or cause someone to call the town with questions and clarification.

The signs are intended to be less offensive than a traditional road sign. Wording, size and color of sign will be considered in trying to soften the approach in reminding folks of the rules.

Debra will also contact Michael McGovern, Town Manager and ask for his suggestions and feedback.

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Next Meeting

To be scheduled as needed.

Adjournment

Moved by Jessie Timberlake and Seconded by Sharon Smarc to adjourn at 10:53 a.m.
(3 yes) (0 no)

Respectfully Submitted,

Debra M. Lane, Town Clerk