



**Riverside Memorial Cemetery Trustees  
Minutes  
Wednesday, May 9, 2012  
10:00 a.m.  
William H. Jordan Conference Room  
Town Hall**

**Roll Call**

**Present**

Jessie Timberlake, Chairman  
Beverly Brooking  
Gerald Sherry

Frank Governali, Town Council  
David Jones, Cemetery Assistant  
Debra Lane, Town Clerk

**Public Comments**

**Approval of Minutes – March 14, 2012**

Moved by Gerald Sherry and Seconded by Beverly Brooking to approve the minutes of the meeting held March 14, 2012 as presented.

(3 yes) (0 no)

**Request to Purchase Lots – Former Resident**

Katharine Dyer Pyne

Moved by Beverly Brooking and Seconded by Gerald Sherry to approve the request of Katharine Dyer Pyne to purchase a lot at Riverside Cemetery to accommodate cremains for she and her husband. Mrs. Pyne was born and raised in Cape Elizabeth and graduated in 1977. Her parents and infant siblings are buried at Riverside.

(3 yes) (0 no)

**Review of Town Council Meeting Held April 9, 2012**

Mr. Governali reviewed the April 9 Town Council meeting re: Riverside Cemetery Master Plan Update, stone wall and fees.

The town council approved the master plan update and fee schedule as presented. They also approved funding from the general fund in the amount of \$45,000 to complete the stone wall section on Route 77.

### **Update – Stonewall Expansion**

Director of Public Works Robert Malley has prepared a request for proposals for the completion of the stone wall. Bids are due Thursday, June 14, 2012 at 2:00 p.m. at Town Hall.

### **Status of Fiscal Year 2013 Budget**

The town council will vote on the budget including the cemetery fund at the May 14 meeting. The budget was reviewed during budget deliberations.

Chairman Timberlake received a letter from Sharon Murray, Ocean House Road. Mrs. Murray expressed her concern about the Trustees considering selling lots to non-residents and encouraged them to uphold the rules banning artificial flowers.

Chairman Timberlake had already responded to Mrs. Murray clarifying the *possible* sale of lots to non-residents was in the context of allowing non-residents to purchase in the niche walls only. One of the reasons is to have an option for those who have applied to the Trustees and have been denied.

The Trustees appreciate Mrs. Murray writing to them. Chairman Timberlake will let Mrs. Murray know that they will take measures to remind lot owners of the rules including an article on the town's website and possibly in the Cape Courier.

David Jones provided the following information.

Number of available lots = 669 (256 cremains 413 full size). This number excludes build out of the final phase.

Niche wall prices

Calvary \$1400 - \$1500 includes opening charge

Brooklawn \$1000 - \$1400 (bronze) \$2000 - \$2500 (granite)

### **Next Meeting**

The next meeting will be held on Wednesday, July 11, 2012 at 10:00 a.m. in the William H. Jordan Conference Room at Town Hall.

### **Adjournment**

Moved by Gerald Sherry and Seconded by Beverly Brooking to adjourn at 10:48 a.m.  
(3 yes) (0 no)

Respectfully Submitted,

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Debra M. Lane, Town Clerk