



**Riverside Memorial Cemetery Trustees
Minutes
Wednesday, December 7, 2011
10:00 a.m.
William H. Jordan Conference Room
Town Hall**

Welcome

Chair Timberlake called the meeting to order at 10:10 a.m.

Present

Jessie Timberlake, Chair
Beverly Brooking
Gerald Sherry – arrived 10:35 a.m.

Frank Governali, Town Council
Debra Lane, Town Clerk
Robert Malley, Director of Public Works

Public Comments None

Approval of Minutes – August 10, 2011

Moved by Beverly Brooking and Seconded by Jessie Timberlake to approve the minutes of the meeting held August 10, 2011 as presented.
(2 yes) (0 no)

Master Plan Update

The Trustees reviewed the draft revised master plan prepared by Mohr & Seredin.

Following the meeting, any additions, changes or amendments will be made to the draft in preparation for the final document.

The Trustees were impressed with the detail of the plan. This document will serve the town for many years. The Trustees send their thanks to Tanya and Stephen for incorporating their thoughts, visions and concerns.

Lot Prices and Fee Schedule – The plan recommends an increase in lot prices. Bob and Debra will have a recommendation at the January meeting for lot prices and fees. Fees are set by the town council. The goal is to have a recommendation to the town council at the February meeting.

Frank mentioned the philosophical question of how the town prices lots. Is there consideration that this is a municipal service? Should price be solely based on a business model? The Trustees will answer this question as they contemplate a recommendation to the town council.

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The Trustees will consider announcing a rate increase before it is effective, giving residents an opportunity to pay before the increase and generate interest in lot sales.

Staff will also provide a draft fiscal year 2013 cemetery budget at the next meeting.

Rules Changes - Throughout the process the Trustees have commented that rule and policy changes may be necessary. The Trustees would like to see this referenced in the plan. An example is possibly allowing non-residents/former residents to purchase in the niche wall(s). Debra will contact Tanya and ask for the additional language.

Stockpile - Bob addressed the stockpile. There is limited space on town property to store the large (overgrown) stockpile. The preference is to spread the pile in preparation for the future Phase 5 (1993 Master Plan).

Invasive Plants - Beverly asked about the removal of invasive plants. Decisions will need to be made whether the plants are manually removed, sprayed or a combination. Work projects for high school students, Eagle Scouts are possible.

Frank asked if there is information regarding the demand for niche walls, this is not specifically addressed in the plan. Bob will contact the Maine Cemetery Association to inquire about the question.

Next Meeting

The next meeting will be held either Wednesday, January 4 or January 11, 2012. Debra will contact the Trustees following the meeting.

Adjournment

Moved by Beverly Brooking and Seconded by Jessie Timberlake to adjourn at 10:55 a.m.
(3 yes) (0 no)

Respectfully Submitted,

Debra M. Lane, Town Clerk