



**Riverside Memorial Cemetery Trustees
Minutes
Wednesday, August 25, 2010
10:30 a.m.
Town Hall
William H. Jordan Conference Room**

Welcome

Present

Beverly Brooking, Chairman
Gerald Sherry
Jessie Timberlake

David Jones, Cemetery Assistant
Debra Lane, Town Clerk

Approval of Minutes – February 9, 2010

Moved by Jessie Timberlake and Seconded by Gerald Sherry to approve the minutes of the February 9, 2010 meeting as presented.
(3 yes) (0 no)

Request for Buy Back

Moved by Jessie Timberlake and Seconded by Gerald Sherry to approve the following buy back requests:

Paul Catsos – Section NO Lot #4 (Cremation)
(Original purchase price was \$275.00 however the rules state the buy back will not exceed 75% of the current purchase price. Mr. Catsos will receive \$225.00)
Estate of Pollie L. Rawlinson Section JJ Lot #103
(The original purchase price of \$300.00 will be returned to the Estate of Pollie L. Rawlinson as the amount does not exceed 75% of the current purchase price.)
David & Patricia Baker Section MP-S Lot ##36 & 37
(The original purchase price of \$300.00 per lot will be returned to Mr. & Mrs. Baker as the amount does not exceed 75% of the current purchase price.)

(3 yes) (0 no)

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Request to Purchase Lot

Carolyn J. Nilsen

Moved by Jessie Timberlake and Seconded by Beverly Brooking to approve the request of Carolyn J. Nilsen to purchase lots up to 2 lots at Riverside Memorial Cemetery for her and her husband Brian.

The Trustees discussed the request at length. Based on the information provided to the Trustees, Mrs. Nilsen's family moved to Cape Elizabeth in 1974. She graduated from Cape Elizabeth High School in 1979. She and her husband lived in Cape Elizabeth 1983-1987. The approval was based on Mrs. Nilsen's parents having lots at Riverside and her past residency.

The request to purchase lots for in-laws Torlief and Margaret Nilsen was denied as Mr. & Mrs. Nilsen never lived in Cape Elizabeth.
(3 yes) (0 no)

Rev. James & Martha Webb

Moved by Jessie Timberlake and Seconded by Beverly Brooking to approve the request of Rev. James & Martha Webb to purchase up to 2 lots at Riverside Memorial Cemetery. The approval is based on their 10 year residency in Cape Elizabeth and the fact that they have been gone from Cape Elizabeth only 4 years.

The request mentions the desire for "a new family gathering place." The Trustees asked Debra to discuss with the family that if they are looking for lots for other family members, they may want to consider another cemetery unless the other family members are current or former residents. The other family members must apply on their own; this approval does not extend to other family members.
(3 yes) (0 no)

Request to Place Memorial Stone – John & Deborah Casey Section NI Lot #13

This item was added to the agenda.

John and Deborah Casey request a stone to be placed at the head of their son's lot. A picture of the stone was provided to the Trustees. This item is being considered by the Trustees as it is not a traditional headstone.

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Moved by Beverly Brooking and Seconded by Jessie Timberlake to approve the request of John & Deborah Casey to place a stone at the head of Section NI Lot #13 provided the stone conforms to the size, height and placement restrictions as provided in the rules and regulations.

(3 yes) (0 no)

Communications Strategy

The Trustees discussed the Town Council's request for boards and commissions to develop an opportunity for members of the public to speak at each meeting.

The Trustees asked Debra to prepare a draft for the next meeting. The draft should include a time limit for items not on the agenda.

2010 Lot Sale Update – David Jones

Total Number of Lots Sold 23 (12 full size, 11 cremation lots)

The last lot sold was in July.

3-4 families have expressed interested in purchasing this burial season.

Next Meeting

Town Manager Michael McGovern has asked to meet with the Trustees to discuss the future of the cemetery and an overview of the finances.

Debra will contact Michael and the Trustees to schedule the next meeting.

The preferred meeting day for the Trustees is Tuesday.

Adjournment

Moved by Gerald Sherry and Seconded by Jessie Timberlake to adjourn at 11:40 a.m.

(3 yes) (0 no)

Respectfully Submitted,

Debra M. Lane, Town Clerk