

Riverside Memorial Cemetery Trustees
Minutes
Tuesday, December 2, 2008 3:00 p.m.
Town Hall
William H. Jordan Conference Room

Present Jessie Timberlake, Chairman
 Beverly Brooking
 Frank Leavitt

Jacqueline Coy, Deputy Town Clerk
Debra Lane, Town Clerk

Chairman Timberlake called the meeting to order at 3:00 p.m.

Welcome

Staff and Board Updates

Debra has been appointed town clerk and Jackie remains at deputy town clerk. Debra will staff the cemetery trustees. Debra and Jackie will provide the administrative support for the cemetery records.

This will be Jessie's last meeting. She is completing 6 years on the trustees. Frank and Beverly thanked Jessie for her service and wish her well as she volunteers with other organizations.

Approval of Minutes – September 5, 2008

Moved by Frank Leavitt and Seconded by Beverly Brooking to approve the September 5, 2008 Riverside Memorial Cemetery Trustee minutes as presented.
(3 yes) (0 no)

Request to Purchase Lots – Arthur J. Tordoff

It was a consensus of the trustees to approve the request of Arthur J. Tordoff to purchase two lots at Riverside Memorial Cemetery for himself and his wife Marlene. The approval is based on Mr. Tordoff's previous residency and the fact that his parents John & Ada Tordoff are buried at Riverside and two additional lots are available for his sisters.

Moved by Beverly Brooking and Seconded by Frank Leavitt to deny the request of Mark John Tordoff to purchase four full size lots are Riverside Memorial Cemetery for himself, his wife and two teenage children. The denial is based on the fact that Mark John Tordoff was not raised in Cape Elizabeth and has never lived here. Although his father was a resident, the residency was not what the trustees consider long-term (1948-1957).
(3 yes) (0 no)

The trustees reviewed all the factors and are sympathetic with the Tordoff family but do not find sufficient qualifications to approve the request.

Good luck Jessie and thank you for your service.

Adjournment

Moved by Beverly Brooking and Seconded by Frank Leavitt to adjourn the meeting at 3:32 p.m.
(3 yes) (0 no)

Next Meeting

Debra will contact the trustees, including the new member, in January to set up a meeting schedule for 2009.

Respectfully Submitted,

Debra M. Lane, Town Clerk