

RIVERSIDE CEMETERY  
BOARD OF TRUSTEES  
Meeting Minutes  
Monday, June 23, 2008 2:30PM  
William H. Jordan Conference Room

Introduction/Attendance

Trustees:

Jessie Timberlake  
Beverly Brooking  
Frank Leavitt

Attending: John Hartley  
Ruthie Noble, Town Clerk

Approval of Minutes from December 19, 2007

**Motion to approve:** F. Leavitt

**Second:** B. Brooking

**Vote:** 3-0

The Cape Elizabeth Town Council approved the new fee schedule at the April 14, 2008 Council meeting, following the recommendation of the Riverside Cemetery Trustees.

Item 1: REQUEST FOR CONSIDERATION – BUYBACK 1 OF 2 OWNED LOTS:

A. Henry N. Berry III & Susan (Scandlin) Berry  
Section NV, Lots 4 &/or 5 (cremation lots)

Discussion: The board unanimously declined to consider these requests as presented.

- 1) A buy-out of Ms. Scandlin's interest in her deeded lots would not be permitted without a written request from Ms. Scandlin.
- 2) A transfer or exchange of one of two deeded lots would not be permitted without written consent from Ms. Scandlin.

The Trustees agreed to the sale of 2 additional cemetery lots for the burial of Henry Berry III cremains and those of his mother. The Trustees would consider and likely approve buying back the above referenced lots in Section NV if a request were to be submitted by Ms. Scandlin.

Item 2: PROPOSED EXPANSION OF CEMETERY LOTS

John Hartley presented a revised map which shows the expansion of lots now available for purchase with the approval of the board. The majority of the desirable lots in the previous phase have since been sold and those remaining are considered less desirable due to their proximity to a Town owned storage facility.

**Motion:** J. Timberlake to approve the expansion plan as presented and the sale of cemetery lots therein effective immediately.

**Second:** B. Brooking

**Vote:** 3-0

The Trustees discussed designating a certain number of remaining “less desirable” lots as special circumstance or “hardship case” in the event a deceased individual of the Town was unable to afford the purchase price of a lot however the board unanimously decided against creating separate guidelines for this.

The Trustees discussed a casual request submitted by Paul Chamberlain who recently expressed a desire to “exchange” lots he currently owns in Section NR, #'s 2, 3,4,5, 6 should Section IO become available for sale, with an expressed interest in Lots 1,2,3,4 & 5 specifically. It was agreed that a standard buy-back transaction could occur and new fees would apply for the resale.

Item 3: REQUEST FOR BUYBACK

A. Mack Lawrence Jr. and family – Section 23, Lots 3, 4, 5, 6, 11 & 12 and a separate transfer of ownership Section 23, Lot 10 to June M. Schilling only.

**Motion to approve:** F. Leavitt

**Second:** J. Timberlake

**Vote:** 3-0

Next meeting scheduled for Friday, June 27<sup>th</sup> at 1:00pm to consider a written request (if received in time) from the Ellen DeSantis Smith family for the purchase of some or all of the lots previously owned by the Mack Lawrence Jr. family.

Attachments: Written request – Melissa Berry (daughter)

Map of proposed cemetery expansion

Written request-Mack Lawrence Jr. family

Adjournment – 3:40pm.

**Motion:** B. Brooking

**Second:** F. Leavitt

**Vote:** 3-0

Respectfully submitted,

Ruth M. Noble  
Town Clerk