

RIVERSIDE CEMETERY  
BOARD OF TRUSTEES MINUTES  
Thursday, May 10, 2007  
William H. Jordan Conference Room

Welcome

Introduction/Attendance

Beverly Brooking  
Frank Leavitt  
Jessie Timberlake, Chairman  
April D. Tracy, Town Clerk  
John Hartley, Cemetery Assistant  
Bob Malley, Public Works Director

Approval of Minutes from January 11, 2007

**MOTION:** F. Leavitt  
**SECOND:** B. Brooking  
**VOTE:** 3-0

Presentation from Bob Malley, Public Works Director, regarding cemetery fees.

Bob went over a brief history of the prices of the cemetery and also discussed the spread sheet handed out that itemized fees for other cemeteries. He said that the current fee of \$50 for weekend or holiday burials is not enough to cover the cost of equipment and time paid to the employees. He proposed raising the price to \$150. For weekday burials he proposed a \$100 increase for adult burials and a \$75 increase for cremains. In regards to the price for foundations, Bob proposed raising the price from \$.60 per square inch to \$.80 per square inch. Bob also proposed a new disinterment fee that previously did not exist. He told the trustees that they have had a few more requests than in the past and he felt a fee needed to be set. He proposed a fee of \$1300 for an "in cemetery" move and a \$650 fee for being moved to another cemetery. Bob did not have any suggestions for fee changes in regards to lot purchases; however, the trustees thought that a \$50 increase in adult lots and a \$25 increase for a cremain would be sufficient. The trustees requested that Bob, the Town Clerk, Jessie and the Town Manager sit down to go over these fee proposals. Town Clerk will set that meeting up.

Item 1: OUT OF TOWN REQUESTS:

A. Robert A. Mitchell

Trustees questioned whether or not Mr. Mitchell has the right cemetery because none of his noted family members are buried at Riverside Cemetery. Trustees asked the Town Clerk to write him and let him know if their concerns and then they would look at the request again once they had additional information.

Adjournment

**MOTION:** F. Leavitt

**SECOND:** B. Brooking

**VOTE:** 3-0

**TIME:** 3:50PM

Next meeting will be Thursday, July 10, 2007.