

RIVERSIDE CEMETERY  
BOARD OF TRUSTEES MINUTES  
Thursday, January 11, 2007  
William H. Jordan Conference Room

Welcome

Attendance

TRUSTEES:

Beverly Brooking

Frank Leavitt, Chairman

Jessie Timberlake

April D. Cohen-Tracy, Town Clerk

John Hartley, Cemetery Assistant

Bob Malley, Public Works Director

Approval of Minutes from November 9, 2006

**MOTION:** J. Timberlake

**SECOND:** B. Brooking

**VOTE:** 3-0

Election of 2007 Chairman

Motion made to appoint Jessie Timberlake as the Riverside Cemetery chairman for the 2007 calendar year.

**MOTION:** B. Brooking

**SECOND:** F. Leavitt

**VOTE:** 3-0

John Hartley spoke about the sales of lots throughout the years. In 2006 he sold 43 lots. Average over the last 11 years is 65 lots. Cremains account for about 52% of total burials, with the national average only being about 25%. The prediction for 2010 is that 40% of burials will be cremains.

John also spoke about where people are buying in the cemetery. Section EE has about 60 lots left of the original 121. The "new" section, 95 of 369 lots are still available and in the cremains section, 157 are available out of 228.

He thinks that our cemetery is in very good shape thanks to all the hard work done by the Public Works department and Bob Malley.

Presentation from Bob Malley, Public Works Director, regarding the expansion of Riverside Cemetery.

The new section of the cemetery is going to have a total of 314 lots; 228 regular lots and 86 cremain lots. The construction of these lots was approved for the 2007 FY budget. Oest Associates has drawn out a map of how the new lots will be laid out, taking into consideration water pipes and drains. This new section should last about 3-4 years, considering the yearly sales average stays about the same.

The trustees agree to the new layout for the cemetery expansion; however, they have indicated to John that they will hold off for one year on the sale of any lots in this section to help fill other sections that have not sold yet.

Item 1: OUT OF TOWN REQUESTS:

A. Carol Pelzar

Motion was made to deny this request.

**MOTION:** B. Brooking

**SECOND:** F. Leavitt

B. Sharon Waterman

Motion was made to table this request until next meeting to see what connection the children have to Cape Elizabeth.

**MOTION:** F. Leavitt

**SECOND:** B. Brooking

Item 2: PROPOSED MEETING SCHEDULE FOR 2007

All meetings held at 2:00P.M in the Jordan Conference Room at Town Hall

March 8<sup>th</sup>

May 10<sup>th</sup>

July 12<sup>th</sup>

September 13<sup>th</sup>

November 15<sup>th</sup>

Request was made to move meeting time to 3:00P.M,

**MOTION:** F. Leavitt

**SECOND:** B. Brooking

Attachment:

Map of proposed cemetery expansion.

Thank you note from Heidi Benn.

Adjournment

**MOTION:** B. Brooking

**SECOND:** F. Leavitt

**TIME:** 3:05P.M.