

**Town of Cape Elizabeth
Recycling Committee**

Meeting Minutes
September 1, 2016

Present: Chair, Peter Frye (PF), Bill Schmitz (BS), Kara Lavender Law (KL), Jennifer MacDonald (JM), Aubrey Miller (AM) and Matthew Faulkner (MF)

Absent: Tracy Floyd (TF)

Staff: Robert Malley, Director of Public Works (RM)

Public: No one from the public was present.

Call to Order: Chairman Peter Frye called the meeting to order @ 7:02 PM.

Meeting Minutes

The August 4, 2016 meeting minutes were approved (4 Yes, 0 No, 1 Abstention)

Citizen Opportunity for Public Comment Not On the Agenda

There was no public comment

Committee Member Updates & Correspondence

PF has reached out to EcoMaine to discuss a date for a tour of the facility. A tentative date of Friday, October 7th has been set, but he will confirm that with all Committee members via email.

KL received an invitation from EcoMaine for an open house they are having on Saturday, September 24th, which she share with the other Committee members.

RM reported that the Planning Board will consider the Recycling Center Improvement Project at their meeting on September 20th. The meeting is to consider application completeness. It is hoped to receive final approval from the Planning Board on October 18th.

Further Discussion on Proposed Retail Packaging Ordinance

The Committee reviewed an edited draft provided by MF regarding a ban on the use of polystyrene food containers. The draft was based on a document approved by the City of Portland in 2015. There was a general discussion and edits suggested by the Committee members related to exemptions, which will be incorporated into the draft sent to the Town Council. RM suggested some formatting changes that would make the document consistent with existing ordinances.

The Committee also reviewed an edited draft by MF regarding a ban on single use bags. The draft was based on a document approved by the City of South Portland in March of 2016. There was a general discussion about exemptions and reporting requirements. BS circulated some draft language for the Committee to consider regarding reporting requirements, which the Committee agreed to include (after a minor edit related to a penalty) into the proposed ordinance.

There was a general discussion about reporting methodology and frequency that it should be required.

KL suggested some edits under the "Purpose" section.

KL offered to send formatting changes to MF along with a cover letter introducing the proposal to the Town Council and interested parties.

RM explained the ordinance proposal process and the steps required for consideration by the Town Council. The proposal will need to be sent to the Town Manager by September 30th for inclusion on the October 12th Town Council Agenda, which the Committee felt was attainable.

Boards & Committees Ordinance Update

RM updated on the Committee on the ordinance changes approved by the Town Council in July. He read the responsibilities of the Committee stated in the ordinance and informed the Committee they must continue to perform annual goal setting and to also provide a year-end progress report to the Town Council.

RM noted the recycling percentage listed in the FY 2016 EcoMaine Recycling Report for FY 2016 was approximately 35%, which is slightly higher than neighboring communities who have curbside collection. RM reported that the Town's MSW tonnage is trending downward. 2,188 tons of MSW was taken to EcoMaine in FY 2016, which compares to 2,600 tons of MSW taken to them in FY 2010.

KL asked if the School's Food Service Director (Peter Esposito) was contacted about attending a future meeting of the Committee. RM replied in the affirmative and stated he will be attending the November 3rd meeting. It was suggested by MF that some questions be prepared and sent to him in advance of the meeting. RM suggested that he also be informed of the proposed polystyrene ban ordinance, which may have an impact on food service operations in the cafeterias. MF suggested it would be nice to get his feedback on the ordinance proposal before it goes to the Town Council. PF will send Peter Esposito an email and also provide him questions related to the food service operation of interest to the Committee.

Education & Outreach

PF has drafted two articles which he had sent to RM. RM will forward those on the Cape Courier for inclusion into future editions.

Other Business

No other business was brought forward for discussion by the Committee.

Citizen Opportunity for Discussion of Items on the Agenda

There was no public comment

The meeting was adjourned at 8:34 PM

Respectfully Submitted,
Robert C. Malley