

RECYCLING COMMITTEE
Town of Cape Elizabeth

Minutes of the April 2, 2015 Meeting

Present: Peter Frye (Chair), Tracy Floyd, Jamie Garvin, Jennifer MacDonald, Robert Malley, Jessica Simpson, and William Schmitz

- 1) The meeting was called to order by Peter at approximately 7:00 p.m. in the conference room of the Public Works Building.
- 2) Minutes of the March 5 meeting were approved as submitted. (Jessica moved, Peter seconded; 4 in favor, none opposed, with Tracy and Bill abstaining due to their absence at the March 5 meeting.)
- 3) There were no members of the public present for the citizen comment period.
- 4) In Jessica Sullivan's stead, Bob and Jamie (committee members) and Bill (citizen attendee) provided updates from the recent meetings of the Solid Waste & Recycling Long Range Planning Committee. The SW&RLRP Cmte has requested the Recycling Committee members attend and help to facilitate the public input session scheduled for April 9. Additional general status updates were provided on the Cmte's activity and progress.
- 5) Jamie presented the initial draft of the Report on Composting Opportunities for the Town of Cape Elizabeth. (See attached.) The Cmte engaged in a discussion about the approach, methodology, and conclusions drawn from the research. The Cmte agreed to individually spend time to review the draft in detail, and submit any recommended edits/revisions/suggestions directly to Jamie in two weeks. Jamie will then compile and incorporate the feedback and bring an updated draft to the May 7 Cmte meeting.
- 6) Several items were discussed during Other Business:
 - Bob said there are still a number of people leaving off full bags of bottles at the Bottle Shed - in spite of signage directing users to place the bottles in the receptacles provided. Staff are continuing to work to help educate users as we continue to transition to the new system of single-sort/unattended service in the Bottle Shed.
 - Prompted by a question from a CE resident, Jamie inquired about the status of the Cmte being formed to disperse the proceeds from the Bottle Shed. Bob believed progress had been made by the Town Council and Town Manager, but would follow up specifically with Mike McGovern for an update.
 - The Cmte will not be sponsoring a full promoted sale of Earth Machine composting bins this year due to budget, but there are approximately 40 units on hand that are available to residents that proactively inquire about them.
 - Household Hazardous and e-Waste Day is Saturday, May 9 from 9:00 a.m. - 1:00 p.m. A flyer was set to be distributed in *The Cape Courier* to promote the event. As in past years, the Cmte will be on hand to provide on-site support to the Recycling Center staff by helping to direct traffic, answer questions and generally promote recycling efforts to residents. More details for our participation will be discussed at the May 7 meeting.

7) There were no members of the public present for the second citizen comment period.

8) The meeting was adjourned at approximately 8:30 p.m. (Jess moved; Jennifer seconded.)

The next scheduled meeting is May 7, 2015 at 7:00 p.m.

Respectfully submitted by Jamie Garvin.