

Town of Cape Elizabeth

Fort Williams Advisory Commission

Meeting Minutes

October 16, 2014

Present: Bill Brownell (Chair), Don Head, Bill Nickerson, Lise Pratt, Terry Ann Scriven, Mark Russell

Absent: Chris Corbett

Also present: Bob Ayotte (FWF), John Mitchell (Mitchell & Associates)

Staff: Bob Malley

Call to order: Bill Brownell called the meeting to order at 7:00PM.

Approval of minutes:

The minutes of the meeting on September 18 were approved unanimously.

FWF and Arboretum Updates

Bob Ayotte commented on a number of Foundation activities:

A plaque to honor prime donors to the Arboretum is under discussion.

Landscape architect Regina Leonard is preparing functional plans for the Cliffwalk.

128 seventh graders will work on invasive plants as part of a science project.

Contributions to the Children's Garden have crossed \$200,000.

Five grant applications will be submitted before yearend.

The annual appeal letter will be mailed about December 1 to 3500 prospects.

Park update:

Bob Malley reported that the Park was very busy this summer as many buses from cruise ships brought a large number of tourists. The Lucy Fund event approved earlier will occur this weekend.

At the Main Gate, a support post was re-set because it was drooping slightly so that the gate would scrape the pavement. The post is now attached to the adjacent stone pillar via a steel collar that was fabricated and donated by Cape resident Dan Sullivan.

Bob also reported that the area used by Bite into Maine (Permit site C) was repaved. The prior Macadam surface had deteriorated and was broken up in several places. Funds for the paving came from the Town's Roadway Paving and Drainage account.

Old Main Gate Update

Bob Malley also reported that parking outside the Old Main Gate has been re-organized with eight marked spaces now ready.

Bleacher Improvement Project

John Mitchell presented a conceptual design for discussion that replaces the decaying concrete bleachers with terraced seating for 250 people and landscapes the remaining area where the old concrete would be removed. The Commission will consider the project as part of the budget process for fiscal 2016.

The meeting was adjourned at 8:42PM. Our next meeting will be Thursday, November 20, at **7:00PM** at the Public Works Facility.

Respectfully submitted,

Don Head, Secretary