

**Town of Cape Elizabeth**  
**Fort Williams Advisory Commission**

Meeting Minutes

April 15, 2010

**Present:**

Bill Brownell, Frank Butterworth, Dan Chase, Richard Dunham, Maureen McCarthy(Chair), Bill Nickerson, Chuck Wilson.

**Also Present:**

Rick Renner, Lois Carlson, Alice Rand.

**Absent:**

Bob Malley.

**Call to Order:**

Maureen called the meeting to order at 7:03 PM.

**Approval of Minutes:**

Approval of minutes motioned by Bill N and seconded by Maureen.

## **Fort Williams Charitable Foundation Survey:**

Lois Carlson reported on a survey that was conducted amongst donors to the Foundation dealing with their thoughts on Fort Parking fees, establishing an endowment at different levels, landscaping projects, and Battery Blair restoration. It also asked their thoughts about how successful a fund raising campaign may be in today's environment.

**Maureen introduced Rick Renner** to help facilitate our discussion about how to establish a framework for evaluating revenue generating ideas within the Fort.

We started by reviewing the 1976 Statement of Policy for Fort Williams, and how it might be used to measure the acceptability of revenue generating ideas that will be proposed. We each set forth individual ideas and Rick wrote them down and agreed to compile them for our review and evaluation at the workshop meeting to be held on 4/29/10.

## **Park Update:**

There was none as Bob Malley was away.

## **Thoughts on participants for additional input at future meetings:**

It was suggested that we may want to get past Commission chairs to participate and give us their ideas.

**Discussion of the 4/29/10 Workshop Meeting:**

Maureen passed out the Fort Williams Park Capital Needs worksheet and asked us to review and make any changes we felt appropriate and get them back to her by Monday 4/26/10 along with what we envision the Park to be in 5 years and then in 10 years.

**Other Business:**

Chuck asked if any of the Commission members would be willing to accompany members of the Fort: Williams Charitable Foundation when they approach prospects for donations to fund the Battery Blair Restoration project.

**Next regular meeting:**

5/20/10.

**Meeting adjourned:**

at 9:15 PM