

Town of Cape Elizabeth
Fort Williams Advisory Commission
Meeting Minutes February 18, 2010

Present: Maureen McCarthy (Chair), Bill Brownell, Dan Chase, Richard Dunham, Bill Nickerson, Chuck Wilson

Absent: Frank Butterworth

Also: Joe Edgar, Fort Williams Charitable Foundation

Staff: Bob Malley

Call to order: Meeting called to order by Maureen McCarthy at 7:00 in the Public Works Conference Room.

Minutes:

Following minor changes, the minutes of the January 21th meeting were unanimously approved upon motion by Chuck Wilson, seconded by Dan Chase.

Park Up-date:

Bob reported that Lucas Tree has been doing tree work (primarily cutting dead limbs) along Farnsworth Road from the old main entrance to beyond the gazebo and along Chapel Road. Also, the park crew has trimmed and cut down plantings at Headlight Circle.

Bob said that he had approved a Use Request from an organization sponsoring an Arthritis Walk on June 5, 2010. He also reported that because the Monhegan Race is scheduled to be held the same weekend of the Beach to Beacon, arrangements will have to be made with the Portland Yacht Club to set up the finish line equipment away from the Green and perhaps nearer Battery Keyes.

Budget:

Bob led a discussion concerning the FY 2010 Capital Fund spending and income statements. Anticipated capital expenses totaled \$19,017.00; estimated income totaled \$26,000.00 (the projected amount was \$30,000.00). The expected FY 2010 income from the picnic shelter is \$4,000.00 less than projected. The estimated FY 2011 income is \$45,000.00, which includes income from the 2 rental units on Officer Row which had been not recently been a part of the FWAC capital budget. Concern was raised that transferring that projected income to the FWAC capital budget (and the supervision of those buildings) may be premature since one of the units is unoccupied and not likely to

be leased in the foreseeable future. Bob intends to speak with Mike McGovern regarding the status of the rental buildings and the responsibility for maintenance of them.

Bob explained that the proposed FY 2011 capital budget includes \$24,000 for necessary maintenance of the façade of Battery Blair which is showing the deteriorating effects of freeze/thaw cycles and further spalling of the underlayment coating. The proposed work involves the removal of the delaminated concrete, patching the affected areas, and preparing the exposed surface for the application of a coating of gunite. Since Battery Blair is a focal point in the Park and since the maintenance of the battery is in step with the long-term vision of the FWAC to eventually expose and restore the battery, the line item was approved without objection.

Dan Chase proposed to increase the initial FY 2010 budget allocation expense for Battery Keyes from \$500 to \$5,000 in order to assure the funding is available to make to shore up the roofs and make other safety enhancements. That change was unanimously approved.

At Chuck's suggestion language was added to the paragraph of the draft memorandum from FWAC to the Council describing the Battery Blair Feasibility Study to clarify that the Fort Williams Charitable Foundation has agreed to conduct fund raising for the study.

On motion by Chuck, seconded by Bill Brownell, the proposed budget, as amended was approved 5-1.

Fort Williams Charitable Foundation:

Joe reported that in January the Foundation approved funding a portion (\$18,000) of the Battery Blair Feasibility Study, contingent on the remainder of the total estimated cost (an additional \$18,000) being raised through fund raising, which will be undertaken by the Foundation. The Commission members expressed their thanks to the Foundation, and on motion by Bill Brownell, seconded by Bill Nickerson, approved the action of the FWCF.

Subcommittee on Concessions and Other Fees:

It was agreed that Maureen, Bill Nickerson and Bob would have a preliminary meeting with Jim Walsh and Mike McGovern on March 10, 2010 and report to the Commission in March.

With no further business to come before the Commission, the meeting was adjourned at 9:09.

The next meeting is scheduled for March 18th.

Respectfully submitted,
Bill Brownell

