

**Town of Cape Elizabeth
Fort Williams Advisory Commission
Meeting Minutes
August 16, 2007**

Revision: Draft 8/29/07.

Present: Chuck Wilson (Chair), Greg Altnauer, Maureen McCarthy, Ellen Nadeau (Vice-chair), Bill Nickerson, Dan Chase (Secretary).

Absent: Tina Harnden

Staff: Bob Malley

Guests: Mike McGovern, Town Manager; Kaighn Smith, John Prasnick, and Jeanine Matson, Obama for ME campaign.

Called to Order: 7:17 PM in the Public Works Building Lunch Room by Chuck Wilson.

Chuck welcomed Mike McGovern, and introduced the other guests.

Approval of minutes of June 21st, 2007 Meeting

The minutes were approved as drafted.

Use Request – Democratic Political Event

Kaighn Smith, John Prasnick, and Jeanine Matson presented a request by the Obama for ME campaign to use the Park for a rally on Sept. 25th. They propose setting up a stage on the Parade Grounds, setting up a perimeter using bicycle racks, and allowing entry to the rally by ticket holders only. Attendance is expected to be 1000 to 2000, with other details as spelled out in their 8/16 letter of application. The Commission questioned the applicants about the details of the proposal, and discussed various concerns. After the Commission's questions had been answered, the applicants left. The Commission turned to other business, and revisited the application later.

Later, after general discussion and debate, it was moved and seconded that the request be granted with the following stipulations: that the Parade Grounds, not other areas of the Park, must be used for the event; that all costs incurred by the Town for supporting services must be reimbursed; and that the applicant must satisfy all requirements by Bob Malley, the Chief of Police, and other Town representatives to ensure the event is properly organized and conducted. This motion passed with five in favor, and one opposed.

Lighthouse Fund Update (Mike McGovern)

Mike reported that the trustees of the lighthouse trust fund have asked if there is any special need in the Park at large which would benefit visitors to the lighthouse. Without mentioning a specific amount, he said as much as \$150,000 to \$200,000 might be available for a worthy project or projects. He suggested the Commission try to have ideas to present to the Town Council at our workshop meeting on September 17th.

Mike also suggested that the Commission should be prepared to discuss our priority list thoroughly with the Council at the workshop, with the goal being that the Council would be prepared to vote to approve the list at their next meeting.

Park Update (Bob)

Bob reported:

- The season is in full swing. The Park has been busy, and it looks great.
- The Beach to Beacon race went well. Hosting the race is getting routine.
- Battery Garesche has been secured against entry.
- He is planning to spend the funds budgeted for stone wall repair on the wall at the base of the Picnic shelter hill, where it runs up toward Park headquarters.

Budget update (Bob)

Bob reported that most of their summer help is leaving to go back to school, and it is proving difficult to find replacements. He briefly reviewed the status of the budget now that we are two months into it.

Old Business

- Review of Perimeter fencing

After discussion, it was moved and seconded to maintain fencing around the perimeter of the Park, with the stipulation that we should try to upgrade it where and when possible in areas where it has a large aesthetic impact. This motion passed with five in favor, and one opposed.

- Subcommittee reports

Lighting of flag pole (Bob)

Bob reported that it will cost \$5000 to have the flagpole lighted. He proposed putting this in the budget for next year. He also reported that the flag at the lighthouse is not lighted. During discussion, it was mentioned that funds for these projects could possibly be requested from the lighthouse trust fund.

Report on Collection Boxes (Ellen/Dan)

Ellen passed out information she has collected so far about collection boxes in use at the White Mountain National Forest and elsewhere. Getting responses has been slow and frustrating. Dan passed out a fabrication sketch of a possible design, and a cost estimate from a local welding company. The subcommittee will come back with a definite proposal when more complete information has been gathered.

Interpretive Installation (Ellen)

Ellen passed around a proposal from Woodworth Associates dating from several years ago. During discussion, it was mentioned that funds for this project could possibly be requested from the lighthouse trust fund.

New Business

Review and Update Fees (Bob)

Bob passed out the current fee schedule. Given the need to still further discuss the Obama for ME use request, this discussion was tabled until the next meeting.

Sale of Bottled Water at the Park (Tina)
Since Tina was absent, this discussion was tabled.

Other Business

No other business was raised.

Adjournment

The meeting was adjourned at 9:32 PM.

Next Meeting

The next regular meeting was changed to September 13th, at the usual place and time, so the Commission can meet before the workshop with the Town Council.

Respectfully submitted,

Daniel Chase, Secretary