

**Town of Cape Elizabeth  
Fort Williams Advisory Commission  
Workshop Meeting Minutes  
February 27, 2007**

**Revision:** Approved 3/15/07.

**Present:** Chuck Wilson (Chair), Maureen McCarthy, Dan Chase (Secretary).

**Absent:** Ellen Nadeau (Vice-chair), Greg Alznauer, Jennifer Duddy, Tina Harnden.

**Staff:** Bob Malley

**Guests:** None

**Called to Order:** 7:22 PM in the Public Works Building conference room by Chuck Wilson.

**Discussion of Projects and Priorities**

Emailed responses to the question of priorities for long term and short term projects were tabulated and discussed. Maureen will distribute the spreadsheet showing the results of the tabulation via email.

Projects considered to fall into the ongoing maintenance category were discussed. Dan would like to put more emphasis on eliminating the problem of vegetation growth in the pond. He will lead an effort to research possible solutions.

Chuck volunteered to lead a study of the possibility of installing toilet facilities. Maureen volunteered lead an effort to research the restoration of fort bunkers and batteries. It is hoped that other members will volunteer to take the lead on projects for which they have a special interest.

It was proposed that a joint meeting be held with the Fort Williams Charitable Foundation to discuss the list of projects, once the project priorities have been discussed by the full Commission. Tentatively, the joint meeting could take place at the Commission's regularly scheduled meeting in April.

**Adjournment**

The meeting was adjourned at 8:30 PM.

Respectfully submitted,  
Daniel Chase, Secretary