

Town of Cape Elizabeth  
Fort Williams Advisory Commission  
Meeting Minutes  
February 16, 2006

**Revision:** Final

**Present:** Ellen Nadeau (Chair), Tina Harnden, Steve Parkhurst, Jim Rowe, Chuck Wilson, Maureen McCarthy (Temporary Secretary).

**Absent:** Dan Chase (Secretary).

**Staff:** Bob Malley

**Guest:** None

**Called to Order:** 7:15 p.m. in the Public Works Building conference room.

The minutes of the January 19, 2006 meeting were approved as written, with the exception of correcting the Portland Symphony Concert date from June 24<sup>th</sup> to June 30<sup>th</sup>.

**Goddard Mansion:**

Steve Parkhurst submitted a copy of a letter written by Earle Shettleworth (a local historian) written in 1967 regarding the significance of the Goddard Mansion. His comments were made before the building was gutted. Steve indicated that he had contacted the Maine Historic Preservation Commission and was waiting to hear back from them on the importance of the structure. We discussed possible sources of funding which included: US Dept. of Interior, Davis Family Foundation, Jane Family Foundation and a Community Bond. We discussed that there may be limits on what you can do once it was on the National Register and also discussed that there may be more funds available if it was on the register. Ellen was going to look into historic preservation zoning and Jim was going to look into state zoning on historic areas.

Various ideas and approaches were suggested. For example, Ellen discussed putting a memo together outlining costs to do the project. Tina and Steve thought it would be best not to mention money until we had more information. Chuck felt we needed to do more research on the project before we could reach a conclusion and present our thoughts to the Town Council. Tina suggested that a nominal fee be put in the budget to do research, but it was pointed out that most of the information regarding stabilization and/or maintaining the ruin was covered in the engineering study done by Oest Associates in September of 2004.

The following motion was made by Chuck Wilson and seconded by Tina Harden:

Commission will undertake a process to explore options and alternatives for the future of the Goddard Mansion and to provide recommendations to the Town Council by February 2007.

All agreed and motion was moved.

**Budget Discussion:**

It was generally agreeable to accept the budget as presented with one exception. We revised the account: 4011 – Secure Goddard Home (Mansion) – and added \$1,500 for possible repairs for stabilization and safety. With that inclusion a motion was made to approve the 2007 Special Funds Budget by Steve Parkhurst and seconded by Jim Rowe.

All agreed and the motion was moved.

**Summer Meetings:**

Traditionally, the commission takes one month off during the summer. It was agreed that we would not meet in August.

**Fees:**

Chuck suggested that the Commission revisit the recommendations made to the Town Council in July. Should the town implement fees, the Commission would prefer to go on record as having endorsed one plan over another. We agreed to review this and we will put it on the March agenda for discussion and work towards reaching a majority and ultimately submitting our choice.

**Joint Meeting with the Charitable Foundation:**

We discussed a date for the joint annual meeting with the Charitable Foundation. Most likely this meeting will occur in May. Ellen will contact Joel regarding possible dates.

**Next Meeting:**

The next meeting will be Thursday, March 16, at 7:15 p.m.

**Adjournment:**

The meeting was adjourned at 9:15 p.m.

Respectfully submitted,  
Maureen McCarthy, Substitute Secretary