

**Town of Cape Elizabeth
Fort Williams Advisory Commission
Meeting Minutes
January 19, 2006**

Revision: Final

Present: Ellen Nadeau (Chair), Tina Harnden, Maureen McCarthy, Steve Parkhurst, Jim Rowe, Chuck Wilson, Dan Chase (Secretary).

Absent:

Staff: Bob Malley

Guests:

Called to Order: 7:15 PM in the Public Works Building conference room.

Approval of December 15, 2005 Meeting Minutes

The minutes of the 12/15/05 meeting were approved as written, with the exception of correcting the meeting date from 12/14/05 to 12/15/05.

The commission discussed changing the meeting days and times for the upcoming year, but decided to continue with 3rd Thursdays at 7:15 PM. (The subject of skipping a meeting in July or August was not discussed. This may be brought up at the next meeting.)

2006 Use Requests

Bob Malley introduced the 2006 park use requests received so far, and provided some background on use requests for the new members. Bob noted that one or two normally expected use requests have not been submitted yet. If the expected requests are made, they should not conflict with any of the requests received so far. It was moved by Steve Parkhurst and seconded by Tina Harnden to approve all the requests received so far. The motion passed unanimously.

The requests approved were:

- Cape Elizabeth Little League – 2006 Season
- Pond Cove Elementary “Field Days” – June 8th, 9th, 12th, & 13th.
- Cape Elizabeth High School Graduation – June 6th, 7th, & 11th.
- Portland Amateur Wireless Assoc. - June 24th, & 25th.
- Portland Symphony Concert – Friday, June 30th.
- TD Banknorth “Beach to Beacon” Road Race – August 2nd, 3rd, 4th, & 5th.
- Portland Yacht Club “Monhegan Finish” - August 12th, & 13th.
- Cape Elizabeth Fire Dept.,
 - Engine 1 Company Labor Day Art Show – September 3rd, & 4th.

Park Bench Requests – Southerly Extension of Cliff Walk

Bob Malley provided the commission with background information on requests to fund park benches along the southerly extension of the cliff walk. He has several requests on file, and suggested the commission should move toward making a decision on installing benches here. The commission discussed the issue, and expanded the discussion to consider the number and location of benches throughout the park in general. The commission tabled the issue to the March meeting to make the decision closer to the time when the benches would be installed.

Bob Malley also advised the commission that he had approved the installation of a third park bench at Battery Garesche.

Budget Proposal for FY 2007

Bob Malley passed out the proposed budget for 2007 and provided background information. The commission reviewed the budget line item by line item. There was discussion about whether some funding should be provided for the Goddard structure, as there is currently none proposed. Bob requested the commission approve a budget at the February meeting, so this discussion will be continued at that meeting.

Steve volunteered to contact Earle Shettleworth of the Maine Historic Preservation Commission to determine Earle's views on the value of the preservation of the Goddard structure.

Ellen will contact Joel Russ at the Fort Williams Charitable Foundation (FWCF) to discuss the Goddard structure and other possible projects that could be targets for fund raising.

Jim volunteered to attend the FWCF meetings, if it is agreeable. Ellen will discuss this with Joel, and will get contacts for sharing meeting minutes and other information between our two groups.

Boards and Commissions Orientation Meeting

A reminder was given about the Boards and Commissions orientation meeting on Monday, January 20th. The members were encouraged to attend if possible.

Next Meeting

The next meeting will be Thursday, February 16, at 7:15 PM.

Adjournment

The meeting was adjourned at 9:23 PM.

Respectfully submitted,
Daniel Chase, Secretary