

Town of Cape Elizabeth
Community Services Committee
Meeting Minutes
April 26, 2018

Present: Trish Brigham, Amy Lombardo, Sarah MacColl, Jon Mortimer, Terri Patterson, Kathy Raftice

Absent: Deb Butterworth and Tara Simopolous

Public: None

Sarah opened the meeting at 6:08 pm.

No Public Comment.

Minutes from previous meeting were approved, unanimously 6-0.

Kathy Raftice updated the group since last meeting.

No applicants for Adult Programming position.

Registrations are up 34% for spring programs. This is a combination of higher income and numbers—some programs are more costly.

As usual, parents wish we offered programs in the last 3 weeks. But we can't figure out additional ways to offer programs due to staffing and facility use.

Almost all staffed up for summer camp.

There was a discussion about CEEF not running a fund raiser through our spinning studio and how we might promote local charities through our programs. Fall agenda item.

Kathy requested feedback on the draft job description for the Fort Williams position. This is a multifaceted position which will be posted very soon.

Kathy asked the committee members if they would participate in some activities coming up. Summer staff (June 21) and senior (July 13) cookouts. She'll email the committee about time and location.

Trish Brigham announced she has moved from Cape Elizabeth and therefore will no longer be on the board. Kathy will advise Assistant Town Manager, Deb Lane.

Submitted by

Sarah MacColl

Meeting adjourned @ 7:25 pm

Next Meeting; 5/9 @ 6:00 pm, Community Center

Future Meetings: 6/13 @ 6:00 pm, Community Center