

Town of Cape Elizabeth  
Community Services Committee  
Meeting Minutes  
March 14, 2018

**Present:** Amy Lombardo, Sarah Maccoll, Jon Mortimer, Terri Patterson, Kathy Raftice, and Tara Simopoulos.

**Absent:** Trish Brigham and Deb Butterworth

**Public:** None

Sarah opened the meeting at 6:08 pm.

Kathy Raftice, new director updated the group since last meeting in November.

Her replacement hasn't been hired. Nor has the new Fort Williams position. They will get that moving after the budget and brochure have been finished. (couple weeks)

Spring/Summer brochure is being finalized now by Linda and Kelly

Kathy is meeting with TML staff about adult programming collaboration.

There is discussion occurring about CS programming policy around school closings and cancellations. The biggest issue is that adults feel they could come to night programs even if school is closed. The committee suggested leaving the policy as is makes sense.

There are opportunities at the pool and fitness center for improvement. Kathy is going to get down there regularly.

Kathy has been attending lots of meetings due to positions being open. She is getting up to speed on lots of issues, including Fort Williams.

Repairs are happening at CS office. Security issues drive some of this. Consistent policies for all campus buildings are needed for a variety of reasons.

Summer camp employment applications are being accepted from old employees. They will then be opened to other candidates.

Kelly will lead summer camp. She will also have some additional new responsibilities in the fall.

New member, Jon Mortimer, asked about the role of the committee. He was also interested in data about programs...popularity, feedback.

Submitted by

Sarah MacColl

**Meeting adjourned @ 7:00 pm**

Next Meeting; 4/18 @ 6:00 pm, Community Center  
Future Meetings: 5/9 @ 6:00 pm, Community Center  
6/13 @ 6:00 pm, Community Center