

Cape Elizabeth School Board
 Tuesday December 10, 2019
 6:30 p.m. Regular Business Meeting
 Town Council Chambers

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|---|---|--|---|
| <input checked="" type="checkbox"/> Heather Altenburg | <input checked="" type="checkbox"/> Kimberly Carr | <input checked="" type="checkbox"/> Phil Saucier | <input checked="" type="checkbox"/> Elizabeth Scifres |
| <input checked="" type="checkbox"/> M. Nasir Shir | <input checked="" type="checkbox"/> Hope Straw | <input checked="" type="checkbox"/> Laura deNino | |
| <input checked="" type="checkbox"/> Piper Strunk | <input checked="" type="checkbox"/> Ally Lynch | | |

AGENDA

Call to Order/Pledge of Allegiance
6:30 p.m.

1. Consideration to Elect Board Officers and Committee Appointments
 - 1) Election of Board Chair: Heather Altenburg

Motion:	Elizabeth Scifres	Second:	M. Nasir Shir	Vote:	Unanimous
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- 2) Election of Board Co-Vice Chair: Kimberly Carr

Motion:	Hope Straw	Second:	Elizabeth Scifres	Vote:	Unanimous
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- 3) Appointment of Committees (as described at Board Caucus Dec 9):

Standing Committees

Finance Chair: Elizabeth Scifres; with full Board Membership

Policy: Hope Straw, **Chair;** and Laura DeNino & Elizabeth Scifres, **Members (2)**

Motion:	Kimberly Carr	Second:	Laura DeNino	Vote:	Unanimous
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Committee Appointments

PATHS General Advisory Board: M. Nasir Shir & Heather Altenburg

Technology Steering: Laura DeNino

Transportation, Appeals: Laura DeNino

Buildings & Grounds (Building Committee): Kimberly Carr

Motion:	Laura deNino	Second:	Elizabeth Scifres	Vote:	Unanimous
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Negotiations: Teachers

Hope Straw, Elizabeth Scifres & Phil Saucier

Motion:	Kimberly Carr	Second:	Laura DeNino	Vote:	Unanimous
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Advisory Committees

Legislative Liaison: Phil Saucier & Alternate: Laura DeNino

Dropout Prevention: M. Nasir Shir

Calendar: Laura DeNino & Kimberly Carr

Sabbatical: M. Nasir Shir

Wellness: Laura DeNino

Motion:	Kimberly Carr	Second:	Elizabeth Scifres	Vote:	Unanimous
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2. Adjustments to Agenda

- Representative Anne Carney has Sentiments to present

3. Approval of Board Minutes: November 12, 2019

Motion:	Elizabeth Scifres	Second:	Kimberly Carr	Vote:	Unanimous
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4. Comments by Student Representatives

5. Comments from Public on Agenda Items (per SB BEDH)

6. Presentations

- Representative Anne Carney - Sentiments
- Girls Soccer Team Class B Championship Awards ***supporting documents enclosed**

7. Administrative Reports

a) Principals' Updates

- Pond Cove Principal's Report to the CE School Board ***supporting documents enclosed**
- Jeff Shedd spoke of the Naturalization Ceremony that took place at CEHS Auditorium. It was a very powerful and moving ceremony. The event was introduced by former Cape Elizabeth High School student, Hillary Saucier who now serves as an Immigration Services Officer for the U.S. Citizenship and Immigration Services. Keynote speakers were CEHS teachers Sonia Medina and Aysun Simpson. The Cape Elizabeth High School Wind Ensemble played the National Anthem for the ceremony and the Cape Elizabeth High School Chorus sang *Give Us Your Tired, Your Poor*.
- Troy Eastman spoke of the trip to Augusta for the recognition ceremony and then to see the artwork hung at the Department of Education. He said trip was great, the students were well-behaved, and it was an overall success.

b) Director of Special Services

For last week's Early Release, the Occupational Therapist provided a training on Developmental Vision Impairment to ed techs from both Pond Cove and CEMS. Kacie Burregi and Del met first with ed techs from CEMS, then after the workshop with Pond cove ed techs. This was an opportunity to hear from staff how their school year is going and what additional supports they need.

Currently we are servicing 167 students in special education.

Pond Cove – 51

CEMS – 66

CEHS – 50

In Referral – 22 students

Out of District – 2

c) Director of Teaching and Learning

- Professional Development
- Two PD Wednesdays in December
December 4
- PCES - as mentioned last month, brainstorming to inform strategic plan (again facilitated by Ted Hall)
- CEMS-Soc Stud worked 5-12 on DBQ sequence (from AP to PCES); Science worked on common assessments
- CEHS - met in departments (Health, PE, World Languages, Guidance, Art, Music met w/ counterparts in other schools)
December 18
- PCES - three opportunities (Story Grammar, ConnectED, Behavior); teachers/ed techs will choose two of three
- CEMS - second meeting of RtI cohorts (Mindfulness Practice to Promote Self-Regulation in the Classroom, Setting Up and Maintaining a Productive and Positive Classroom Culture, Executive Functioning in the Classroom, Positive Behavior, Student-Centered Instructional Practice)
- CEHS - second meeting of cross-disciplinary Professional Learning Groups
Maine Educational Assessments
- Individual Student Reports from last spring's MEAs have been posted to the PowerSchool Parent Portal in two formats: one-page summary and four-page comprehensive (w/ sub score data)
- Schoolwide data will be available to the public on the DOE ESSA Dashboard in January; as a district, 82% of our students were at or above proficiency in ELA/Literacy; 67% of our students were at or above proficiency in Mathematics; 85% of our students were at or above proficiency in Science
- This year's testing will take place from March 16 through April 10 -- encourage families to avoid absences during this time period
- PCES Progress Reports will be completed in January
- Grades K-1 Health learning targets
- Revised Library/Media Center learning targets

d) Business Manager

a. GENERAL FUND EXPENDITURES *supporting documents enclosed
Last Friday, Marcy attended a seminar at Drummond Woodsum, and learned how to strengthen her skills as a business manager for contract negotiations. Critical timing & very helpful. The auditors are very close to printing the financial statements. The Finance Director and Marcy will be reviewing and approving the final journal entries. Those should be ready after the first of the year. The timeline is on target for budget request submissions. The graph shows that spending for the general fund is just under target at 41%, projection was at 42%.

e) Superintendent

• SCHOOL ENROLLMENT NUMBERS *supporting documents enclosed

Work has started on the actual strategic plan, administrators have looked at plans from all over the State of Maine, and even outside of the state to help with a format. Information was collected from all three schools; the next step is to sort through and organize the data and continue forward. The website is moving along, during the week of December 16-23, some beta testing will be distributed throughout the community. A survey will follow about the beta testing. The website is not finished, but changes will be made based on the information gathered from the community feedback and suggestions. Some MS students went to the State House earlier in the day, and Superintendent Wolfrom went along. She said the students were very well-behaved, did a great job, and she was very proud of them. There was a letter from the Governor that was read, and then a guide took them over the Department of Education to see where the art was displayed. They made sure that every student saw where their artwork was hanging on the wall. Dr. Wolfrom attended the Naturalization Ceremony and was so moved by it, that she felt it was hard to keep from crying, she thought it was really quite wonderful. The Calendar Committee has been meeting for several months, and has finally produced a calendar that will be brought before the Board at the next regular meeting for approval. Over the last month, the music department has been quite busy with events. Superintendent Wolfrom was able to attend the musical "Footloose" and the December Concert, both were amazing. She missed the Jazz concert, but heard it was great. The 5th & 6th graders concert is next up. The students and directors have done such an amazing job, she had so much fun watching them, they awed her with their talents.

8. New Business

A. Consider to approve the re-appointment of Smita Sonti, M.D. as the school health advisor. (Note: pursuant to Title 20-A MRSA §6402-A)

Motion:	Elizabeth Scifres	Second:	Kimberly Carr	Vote:	Unanimous
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Ms. Altenburg asked for clarification, Dr. Wolfrom explained how the physician is a great resource.

B. Consideration and action to approve the following 2019-2020 Peer Mentors:

MENTOR	NEW TEACHER
Catherine Cornell	Paige Buchanan

Ms. Altenburg asked Superintendent Wolf from to remind the public who Paige Buchanan is (New Kindergarten Teacher).

Motion:	Laura DeNino	Second:	Kimberly Carr	Vote:	Unanimous
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- C. Consideration and action to approve CEHS Model United Nations Field Trip at Dartmouth College to Hanover NH from April 3 to April 5, 2020 ***supporting documents enclosed**

Motion:	Hope Straw	Second:	Kimberly Carr	Vote:	Unanimous
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- D. Consideration and action to approve CEHS Government Class Field Trip to the College Convention to Manchester NH from January 5-7, 2020 ***supporting documents enclosed**

Motion:	Kimberly Carr	Second:	Laura DeNino	Vote:	Unanimous
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Dr. Wolf from explained that in this field trip, students get a chance to hear candidates speak; Mr. Shedd explained how the payment options will take place.

- E. Consideration and action to approve the following 2019-2020 Co-Curricular Stipends:

Basketball, Boys, CEMS, Expansion	School Funded	Not a new hire	Not a new position	David Shields
Basketball, 8 th Grade, Girls	School Funded	New hire	Not a new position	Mareen Cahill
Basketball, 7 th Grade, Girls	School funded	New hire	Not a new position	Elizabeth Neuts
Swimming, CEMS	School Funded	New hire	Not a new position	Christopher Drake
Swimming, CEMS	School Funded	Not a new hire	Not a new position	Laura Ellis
Indoor Track, CEMS	School Funded	Not a new hire	Not a new position	Joe Doane
Indoor Track Asst, CEMS	School Funded	Not a new hire	Not a new position	Cheryl Joys
Indoor Track Asst, CEMS	School Funded	Not a new hire	Not a new position	AnnMarie Dionne

Motion:	Laura DeNino	Second:	Elizabeth Scifres	Vote:	Unanimous
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9. School Board Agenda Requests

- Mock Trial Students won the State Championships

10. Committee Reports:

- Policy Committee

The Committee is still working through discussions. The 2 policies on the table work together in some nuances, when reporting sexual assault. A couple of laws are triggered when discussing these, there's Title IX & Mandated Reporting separately. There's been clarification during these discussions (with district counsel) that child sexual abuse includes sexual assault that might be peer-to-peer. That is a piece that the Committee has had to come to terms with during meetings. Ms. Straw goes into detail about logistics of the policy and mandated reporting so the public is aware of the lengths that Committee has gone through to understand the importance of these policies. She touches on the fact that the incident does not have to be in the present, and that the support staff (social workers, guidance, etc.) play a key role, and that they have been struggling with the confidentiality issue related to these policies. She suggested creating a notification in PowerSchool, a procedure which other districts have adopted. Ms. Scifres mentioned that the reason it has taken months to bring these policies to the Board is that they are taking a careful, thoughtful approach, that they take it very seriously.

- Technology Committee

The website will launch after the Holiday Break.

- PATHS
- Student Wellness
- Buildings and Grounds
- CEEF
- Legislative Liaison

Ms. Carr mentioned that the meeting was postponed due to snow. Two upcoming meetings are scheduled.

11. Announcement of Upcoming Meetings

- Superintendent's Office
- December 17, 2019, 3 pm- Policy Committee-Jordan Conference Room
- January 7, 2020, 6:30 pm- Building Committee- PC/MS Cafetorium
- February 4, 2020, 6: 30 pm- Building Committee- CEHS Library

12. Consideration to enter into Executive Session pursuant to 1 MRSA §405(6)(A) for the purpose of discussing personnel items on the business meeting agenda.

Motion:	Elizabeth Scifres	Second:	Phil Saucier	Vote:	Unanimous
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13. Consideration to Adjourn

Motion:	Phil Saucier	Second:	Hope Straw	Vote:	Unanimous
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