

Cape Elizabeth School Board
 Tuesday November 12, 2019
 6:30 p.m. Regular Business Meeting
 Town Council Chambers

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| <input checked="" type="checkbox"/> Heather Altenburg | <input type="checkbox"/> Kimberly Carr (came into the meeting before Item F) | <input checked="" type="checkbox"/> Susana Measelle Hubbs | <input checked="" type="checkbox"/> Elizabeth Scifres |
| <input checked="" type="checkbox"/> M. Nasir Shir | <input checked="" type="checkbox"/> Hope Straw | <input checked="" type="checkbox"/> Laura deNino | |
| <input checked="" type="checkbox"/> Piper Strunk | <input checked="" type="checkbox"/> Ally Lynch | | |

AGENDA

**Call to Order/Pledge of Allegiance
 6:30 p.m.**

1. Adjustments to Agenda
 - Representative Carney will give sentiments as first presentation.
 - Elizabeth Scifres pointed out that Item E should list the date, time and location of the field trip in the consideration.
2. Approval of Board Minutes: October 8, 2019

Motion:	Heather Altenburg	Second:	Elizabeth Scifres	Vote:	Unanimous
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3. Approval of Executive Session Minutes: November 5, 2019

Motion:	Elizabeth Scifres	Second:	Laura DeNino	Vote:	Unanimous
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4. Comments by Student Representatives
 - High School seniors just ended first quarter, and some college entrance applications have deadlines looming, so some stress is being felt by seniors.
 - Student Council is collecting non-perishable goods for the local food pantry for Thanksgiving.
 - The Girls Soccer team won the Class B State Championship, which was exciting news.
5. Comments from Public on Agenda Items (per SB BEDH)
 - No comments from the Public.
6. Presentations
 - Ann Carney started by saying that she would be thrilled to request another sentiment for the Girls Soccer Team for the Championship game.
 - She had two Sentiments: (they are a way for the legislation to acknowledge achievements, particularly school achievements)
 - i. Last June, Girls Lacrosse state Champions
 - ii. Blue Ribbon Award for the High School
 - She then handed them to the School Board Chair.

- Middle School and High School Music Department Certificate Awards ***supporting documents enclosed**
 - a. Awards were handed out to those students who were able to attend the School Board meeting.
 - b. Caitlin Ramsey spoke of the passion and dedication it took for the Middle School Students to achieve their success at the auditions, and how honored she was to work with them. She then handed out the certificates.
 - c. Joanne Lee thanked the School Board for honoring the music department. She said one third of the High School Choir made the festival this year, and on her way to this meeting, she learned that they made room for one more of Cape Elizabeth's students. She then presented the certificates to the students present, commenting that some were at a XC running banquet, and some were at a jazz rehearsal.
 - d. The MS and HS students came up to take a photo with the School Board Members and music department teachers.
 - e. Chair Measelle Hubbs thanked Caitlin Ramsey, Michael Scarpone, Joanne Lee and all the students. She congratulated them on all their hard work and dedication to their passions.

- Erin Taylor
 - a. Erin Taylor won the honor of the Nurse of the Year for Maine.
 - b. Jason Manjourides came up to speak about her accomplishments, commenting that he had to think about not what ones to write about, but which ones to leave out for fear of taking too much time. He and Superintendent Wolfrom attended the ceremony that honored Nurse Taylor. He spoke of the honor to work with her.

- Laura Briggs-Sabbatical Proposal ***supporting documents enclosed**
 - a. Spring of 2021 is when Ms. Briggs is proposing starting her Sabbatical. She is in her ninth year of teaching, Language Arts and Social Studies for 6th grade. She is also a Cape resident and has had 3 girls go through the school system, so she is a committed community member.
 - b. She is a volunteer ESL, taught English to the asylum seekers this past summer, which motivated this sabbatical.
 - c. She would like to take the time to create a course that would be very hands-on, very engaged for 8th graders. The focus would be on US History and Literature looked through the lens of the immigration movements and personal experiences of immigrants.
 - d. The next step would be to submit a final proposal by November 30th, then a sabbatical committee would be formed (Superintendent, an administrator, and a member of the School Board). March 15th is when the final decision would be made.
 - e. Mr. Shir asked who would teach in her absence, Superintendent Wolfrom said they would get a substitute for that semester.
 - f. Ms. Straw asked if this would become part of the pilot experiential learning that is already going on, Ms. Briggs responded that they are different.
 - g. Ms. Altenburg asked for clarification, asking if it would become part of the curriculum each year, and did she plan to teach it. Ms. Briggs responded that she would love to teach it, and her hope is that it would continue to be taught, to grow and evolve as a continuing course.

- h. Ms. Altenburg then asked her how she envisioned the connections of the immigrants working, that it may be difficult to juggle the shift and change of people year after year. Ms. Briggs thought this was a good question, and that it would be something she would focus on during her time on sabbatical.
- i. Mr. Shir commented that he would love to see this at the High School as well. The overall reaction of the board was positive to her ideas surrounding the course.
- j. Chair Measelle Hubbs asked Ms. Briggs if she was planning to shift to 8th grade permanently after the sabbatical, and she responded that it was a discussion she would have to have with administration upon her return.
- k. Chair Measelle Hubbs then commended her on being bold enough to go out and do what she wants and bringing it back hopefully to the school and students.

7. Administrative Reports

a) Principals' Updates

- a. Jeff Shedd is in Denmark.
- b. Troy Eastman spoke that it is a goal to inspire students and that it is really hard to do that if you don't have inspired staff. When Ms. Briggs came to him with the idea, he thought it was great, a lot of work, but he encouraged her to keep going. Getting details so clear in the beginning can sometimes stop really good ideas, so they are moving forward. Their focus has been to give 5th graders and 8th graders a different experience, so he is happy to see staff looking outside the classroom and not feeling restricted by the curriculum. He touched upon Caitlin Ramsey and Emily Borgogne, and pointed out that this is why the music program is so strong. The middle school also recently hosted the Apple Tech Team, stemming from a deep professional development aspect of the relationship that most of the schools don't tap into, that Kris Moniz and Sra. Dana tackled and invited them into the school. It was free professional development for the staff and students. Lastly, they are planning a "grand opening" of the newly renovated teachers' lounge that is already in full use. He thanked CEEF for providing the budget for the project, pointing out that teachers never used the lounge, because of the lack of a welcoming space or sink, and now it is warm and welcoming and in use.
- c. Jason Manjourides spoke of Peaceful Pond Cove and how their paper chain continues to grow and symbolize their commitment to safe, respectful, and responsible behavior. He extended an open invitation to anyone who wanted to come tour the school with students to listen to them speak about what the chain means to them. On October 12th the first Peaceful Pond Cove assembly focused on how respectful, safe and responsible behaviors impact the school in a positive way. Assemblies are usually led by staff, but this was mostly led and presented by a team of 4th graders. Success in Parent- teacher conferences always show how committed our parents and teachers are in the growth and learning of students.

b) Director of Special Services

- a. Pond Cove: K team and special education staff had 30-day reviews for K students who transferred in from Child Development Services. The teams have done a wonderful job in supporting and programming for our youngest students and their families.
- b. CEMS - With the acquisition of an additional intervention space (a big thank you to middle school administration and Jonathan Werner who relocated his maker space storage to make that happen) special education staff have

been able to provide the needed social emotional and educational interventions for both our younger and older middle school students.

- c. CEHS – The high school special education staff pulled together as a team to meet all student needs as one of our core team members was out on extended leave. Thank you all!
- d. Currently we are servicing 166 students in special education.
 - Pond Cove – 51
 - CEMS – 65
 - CEHS – 50
 - In Referral – 24 students
 - Out of District – 2
- c) Director of Teaching and Learning
 - Very successful in-service day on November 5
 - a. At Pond Cove, classroom teachers spent the day on science
 - i. In morning, received training on STEMscopes, which is one of two programs we’ve adopted to implement the learning targets that were established last year (by learning targets, we mean what students should know and be able to do in science by the end of the year
 - ii. STEMscopes is a comprehensive, inquiry-based program that will help ensure common curriculum, instruction, and assessments, but only if teachers know how to use it
 - iii. Based on survey, response to training was overwhelmingly positive
 - iv. Further, teachers had afternoon to practice what they had learned and plan lessons in grade-level teams
 - b. Middle school staff, high school staff, and Pond Cove staff who don’t teach science worked together in the morning; this work was facilitated by Great Schools Partnership coach Ted Hall and had two purposes
 - i. First was to give staff and opportunity to think about three of the goal areas that emerged from Future Search process -- Health and Well Being, Global Competency, and Multiple Pathways and Definitions of Success; specifically, staff were asked to consider what we are doing currently, what we could accomplish by the end of the year, and what the next several years could look like in these areas; this data will be shared with the district administrative team to use in drafting our strategic plan
 - ii. A second purpose, and part of what made the work so meaningful, was to provide a means through which staff in all three schools could get to know each other better, and that was definitely accomplished as well
 - iii. In fact, feedback was so positive that Ted is going to facilitate a similar agenda at Pond Cove on the December 4 PD Wednesday in order to give classroom teachers who were at the STEMscopes training a chance to contribute to the strategic plan and get to know each other better as well
 - c. In the afternoon:
 - i. high school teachers participated in an emergency management exercise
 - ii. middle school science teachers received training in STEMscopes, while the rest of the staff participated in suicide prevention training and then divided into two groups: 7th and 8th grade teachers worked on interdisciplinary units; 5th, 6th, World Language, and Allied Arts teachers worked on their gradebooks, which brings me to the second part of my report:

- d) PowerSchool grading and reporting
- a. Teachers of 5th and 6th graders are now using the Standards features in PowerSchool to track and report student progress to the course learning targets in each content area
 - b. These features are superior to the Traditional gradebook for this purpose but, as with any change, there's a learning curve, and it has taken a couple of months to work out the kinks; I want to publicly thank our Andrea Fuller and Dean Zaharis, our PowerSchool data gurus, who have been instrumental in figuring out the settings necessary to ensure accuracy and user friendliness
 - c. For anyone out there hoping for specific information on the changes, as well as directions, we'll be sending this information within a week
 - Chair Measelle Hubbs asked how the 3 goals were chosen for the November 5th in-service day and when they planned to incorporate the other two? Ms. Stankard replied that these goals were more suited in terms of instruction, the others having to do with facilities, which the staff had less control over. They picked the 3 that they felt were the most actionable for the staff. Chair Measelle Hubbs said that was understandable, but she'd be curious to hear how the staff would weigh in on the others that had to do with environmental and facilities. She was happy to hear that all the schools gathered together, that it instills action to inspire each other, a sort of "cross-pollination". Ms. Stankard agreed. Mr. Shir asked about Powerschool, if a link would be better as a PDF, and not an email, Ms. Stankard thought this was a great idea that she would work towards.

e) Business Manager

- a. **GENERAL FUND EXPENDITURES *supporting documents enclosed**
 - i. Ms. Weeks went up to Augusta to meet with department heads, the first was Pat Hinkley (Facilities, Safety and Transportation). She helped with information that was needed to put in the application for the school bus purchase program. The application is in, she seemed positive about our endeavor for this opportunity, we made it in time for round 1, by round 2 the funding is usually gone. It is thanks to Superintendent Wolfrom that we were able to become aware of this program. Second meeting in Augusta was with Ann Panette (Director of School Revolving Renovation Fund). It was really positive, she said 6 of the 12 applications were being seriously considered for funding. Last meeting was with Tyler Bacchus (School Finance Operations Director) who led us into the direction to apply for adjustments in the calculation of the subsidy that is based on out-of-district students. These are students who come from other districts that may have larger subsidies, so an adjustment could be made in our favor. The graphs for our monthly expenditures show that we are at 31%, at this time, we project that we should be at 33%, so are comfortable at this progress and will continue to monitor to maintain this pace. Lastly, we have started the task of the budget process for next fiscal year. Ms. Scifres asked if the ranking had been released for our applications in the Revolving Renovation Fund, Ms. Weeks replied that they had issues with other districts which has caused delays in releasing the ranking. Mr. Shir asked if the bus was a 100% grant, Superintendent Wolfrom clarified that it is a reimbursement, but 100%. Ms. Weeks went further to say it's a two-year program, first year awarded, second year reimbursement.

- f) Superintendent
 - a) Pond Cove Playground committee has been selected as the 2019 Spirit of America Award.
 - b) Nate Carpenter & French Teacher Mr. Peary will be in Washington DC this weekend attending the recognition ceremony and be presented with a plaque for the National Blue-Ribbon Schools and a flag to symbolize the achievement of the Cape Elizabeth High School.
 - c) October 30th, members of the District Emergency Management Team met with Emily Kaster and Ron Jones from Cumberland County Emergency Management Association. They reviewed and gave feedback on the Emergency Management Plan that was approved at the last School Board Meeting, and discussed the next steps for the team. One suggestion was to conduct “Parent Night” around the student safety plan.
 - d) Seven teachers who are participating in the leadership academy that is offered through the Greater Sebago Education Association, have to do a big project. They’ve settled on researching bias. They will work on developing strategies that can be implemented in the district to reduce and eliminate bias in the schools.
 - e) SCHOOL ENROLLMENT NUMBERS ***supporting documents enclosed**
 - f) CEMS ART EXHIBIT AT MDOE ***supporting documents enclosed**
 - a. There is a letter in the packets that is an invitation to view the Middle School students’ art work displayed at the Maine Department of Education.

8. New Business

A. Consideration and action to approve Emilee Conroe for EL Teacher:

Motion:	Elizabeth Scifres	Second:	Hope Straw	Vote:	Unanimous
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Superintendent Wolfrom clarified here that in our budget is a line item for a full time EL Teacher, ours had an FTE of .8, with her schedule, it was difficult for her to get to all of the students. She was willing to go to half time and split the position with another person allowing for a more efficient flexibility in the schedule.

B. Consideration and action to approve Paige Buchanan for Kindergarten Teacher

Motion:	Laura DeNino	Second:	Heather Altenburg	Vote:	Unanimous
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Superintendent Wolfrom explained that the Kindergarten teacher that we hired at the beginning of the year (Bethany Carland) had to move suddenly and unexpectedly to Florida where her husband’s job was transferred.

C. Consideration and action to approve the following 2019-2020 Co-Curricular Stipends:

Basketball, Boys, CEMS, 8 th Grade	School Funded	Not a new hire	Not a new position	Joey Doane
Basketball, Boys, CEMS, 7 th Grade	School Funded	New hire	Not a new position	Morgan Kerr
Basketball, Boys Varsity	School Funded	Not a new hire	Not a new position	Jim Ray
Basketball, Boys JV	School Funded	Not a new hire	Not a new position	Kevin Fogg
Basketball, Girls Varsity	School Funded	Not a new hire	Not a new position	Chris Casterella
Basketball, Girls JV	School Funded	Not a new hire	Not a new position	Jeff Mitchell
Basketball, Unified Team	School Funded	Not a new hire	Not a new position	Sarah Boeckel (50/50)
Basketball, Unified Team	School Funded	Not a new hire	Not a new position	Nate Carpenter (50/50)
Apline Ski, Girls & Boys	School Funded	New Hire	Not a new position	Jen Lakari
Swimming Head	School Funded	Not a new hire	Not a new position	Ben Raymond
Swimming ASST	School Funded	Not a new hire	Not a new position	David Croft
Ice Hockey, Boys Varsity	School Funded	Not a new hire	Not a new position	Jacob Rutt
Ice Hockey, Boys ASST	School Funded	Not a new hire	Not a new position	Kirby Saari
Ice Hockey, Girls Varsity	School Funded	Not a new hire	Not a new position	Bob Mills
Ice Hockey, Girls ASST	School Funded	Not a new hire	Not a new position	Cade Blackburn
Indoor Track, Head Coach	School Funded	Not a new hire	Not a new position	Doug Worthley
Indoor Track, ASST	School Funded	Not a new hire	Not a new position	Brian McDonald
Indoor Track, ASST	School Funded	Not a new hire	Not a new position	Andrew Lupien
Basketball, Girls Varsity ASST (2)	School Funded	Not a new hire	Not a new position	Anderson York
Basketball, Boys 1 st Team (3)	Booster Funded	Not a new hire	Not a new position	Connor Hasson
Diving Coach	School Funded	Not a new hire	Not a new position	Mike Bartley
Ice Hockey, Boys Varsity ASST	School Funded	Not a new hire	Not a new position	Norman Rutt
Ice Hockey, Boys Varsity ASST	Volunteer	Not a new hire	Not a new position	Joe Hetrick
Ice Hockey, Girls Varsity ASST	School Funded	Not a new hire	Not a new position	Kevin Joy

Motion:	Hope Straw	Second:	Elizabeth Scifres	Vote:	Unanimous
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Ms. Scifres noted here that it would be helpful to get the names of the coaches from the Athletic Administration before the positions started, just in case, before they start working with kids.

D. Consideration and action to approve the following 2019-2020 Peer Mentors:

MENTOR	NEW TEACHER
Kim Huchel	Karen Jenkins
Mary Dulac	Emilee Conroe

Motion:	Heather Altenburg	Second:	Elizabeth Scifres	Vote:	Unanimous
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E. Consideration and action to approve CEHS Model United Nations Field Trip
***supporting documents enclosed**

Chair Measelle Hubbs thanked Ms. Scifres for making the adjustment at the beginning of the meeting, noting it's important to have the details (Added at adjustment* In Boston, February 7-9, 2020)

Motion:	Elizabeth Scifres	Second:	Heather Altenburg	Vote:	Unanimous
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F. Consideration to formally accept the CEEF Grant awarded on November 4, 2019 for the CEMS for a "Mindfulness Practice" program for teachers and students for \$12, 570.

*Kimberly Carr arrives just before the vote here.

Motion:	Laura DeNino	Second:	Heather Altenburg	Vote:	Unanimous
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Ms. Altenburg noted that this was per a policy that had been adopted a couple of years ago. The policy notes that if the grant money exceeded \$10,000, that it would need to be approved by the Board, or if the project would alter facilities. She wanted to publicly, and formally thank CEEF for all of the grants and work they do with the schools.

G. Policies ***supporting documents enclosed**

- **SECOND READING:**
 (It was pointed out here that the second reading needed a vote, so it was added in the minutes.)
 1. AC-Non-Discrimination/Equal Opportunity and Affirmative Action
 2. ACAD-Hazing

*Hope Straw points out that there needs to be a vote here, vote format was added in the Minutes

Motion:	Hope Straw	Second:	Heather Altenburg	Vote:	Unanimous
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AC was brought to the Board for first reading at the last meeting and the only change to that is that the terminology "gender expression and identity" has been added. It broadens the scope of the policy to include a class that is touched upon in the policy. The other policy that is up for a vote is ACAD: Hazing. The change remains suggesting we add a clause to the end of the paragraph that sets what hazing would include to add the qualifier "regardless of the student's willingness to participate in the activity". No additional comments were received from the public at the committee meetings.

Chair Measelle Hubbs thanked Hope Straw, Laura DeNino and Elizabeth Scifres on all the work they did on the policy committee.

9. Recognition of departing School Board member

- Susana has been on the Board for 6 years and her term has ended, this is her final Board Meeting.
- Ms. Straw- I've only served with you for a short time, but your impact has been greatly felt, I've learned so much from you. You've set a great tone for the Board. You exhibit civility, care and thoughtfulness and I think that is what we all aspire to.
- Ms. DeNino- I echo everything that Hope says, and I think you have so many great qualities as a leader, particularly the things I admire are your open-mindedness and sensitivity in which you approach issues. Your willingness to listen, and listen first, you are also so encouraging, and we thank you.
- Mr. Shir- I think the reason you want to move on is that you've been chair for too long. I've seen you in action, I've seen those emails that the public does not get to see and man, is it a hard job. You respond to every one of those emails. And like Laura said, you do take time, you don't respond right away, you analyze your thoughts. An amazing job you have done.
- Ms. Carr- I've enjoyed working with you. I knew you before coming onto the Board. I knew you to be a person who cares tremendously. You set a tone that is warm and welcoming, wherever you go and it's been true here for the Board.
- Ms. Scifres- I've had the fortune to serve with you the entire time you've been on the Board. I'm so grateful. Every committee and issue we've worked together on, we've been student focused, we have to take into consideration so many other factors and you always help up us stay on course to do what's best for the student.
- Ms. Altenburg- everyone sit tight, because I've written something, everyone has touched upon what I wrote which speaks to the quality of Susana:

It is an honor to have this opportunity to speak to you all about Susana Muselle-Hubbs. She has served on this board for two terms, a total of 6 years, 2 as vice chair and 2 as chair. She has served on many committees, including Sub Finance Committee, Policy, PATHS, Building Committee and she has participated in many searches for administrators, including superintendent, Pond Cove Principal and Special Ed Director. Throughout all the changes in district leadership (including a new MS principal) Susana maintained stability and as Superintendent Wolfrom likes to say, "Kept the arrows moving in the right direction."

This all amounts to a tremendous amount of time donated for the betterment of our schools, teachers, and education here in Cape Elizabeth. What has become very clear after working with Susana for the past 4 years, though, is that it all comes down to the students and it is so clear that the well-being for EVERY student is at the center of ALL of her choices and decisions.

Some of the ways she has done this is to help raise the overall level of expectation and accountability here in the district. Helping to create better communication, she has fostered a community with more cohesiveness. Susana initiated joint Town Council and School Board Finance meetings (later named Sub Finance Committee) in preparation for budget season. This helped make the budget process smoother and more effective, allowing the Town to have a clearer idea of the Board's challenges and hopes. In my opinion, and I would guess in others as well, these meeting have improved our process and resulted in wonderful collaboration. She has also consistently written extremely detailed School Board Newsletters that are shared with all members of the school

community. Susana has shared excerpts of these newsletters to the Courier to help inform those living in the town who do not have students in the system and would otherwise not be knowledgeable of the workings of the schools.

As a School Board, we are charged with 3 responsibilities, creating policy, setting a budget for the upcoming year and overseeing our Superintendent. Last year, at the arrival of a new Superintendent, Susana took it as her responsibility to reinstate and evaluation. This was done with meaning and care, as Susana, along with myself and Kimberly Carr, revised the old evaluation, question by question and followed through with a thorough and thoughtful process. In the end, in typical Susana fashion, the answered questions were synthesized and presented clearly in a way that is helpful feedback for growth and reflection. Susana has set the stage for this to continue, as with the earlier mentioned Newsletter, for the future.

She is completely invested in helping the Cape Elizabeth Schools continue to improve. As an important contributing member of the Building Committee, she spent extensive time going around to various schools, photographing their facility renovations, doing research about their funding and then presenting her findings back to us as a reference point. This information has been vital in the building Committee as we discuss options moving forward and is referred to often. Her commitment and heart are so invested that she has told us she would like to remain on the building committee even after her term ends...if we let her!! Yes, Susana, we want you...we need you!

I am truly sad to see her move on from her position as a school board member, let alone chair. She has set a high bar about what it means to be on the board and I am grateful, not only for her time she has devoted over the years, but the deep integrity that she has brought to being a member of this Board.

Thank you for all you have done for this district. We will miss your energy, enthusiasm and dedication. Enjoy your free Tuesday nights!

Susana then read a letter she wrote:

The past six years have been enormously important to me on so many levels. The people I have come to know and admire, being a large part of it. I have been awed by the dedication and perseverance I've witnessed from all of you.

The world of public education is not for the faint of heart. It stems from a solid belief that education is a necessary right essential to our democracy, access to equality, and pursuit of personal dreams. Education makes freedom worthwhile.

Together and individually, I have seen you support and nurture these core ideals with deep conviction and true success — creating experiences for our students which will forever impact their lives. Thank you, Donna, Jeff, Troy, Jason, Cathy, and Del for making education your vocation.

Marcie, in some ways I'm bummed that I won't go through a budget cycle with you, because something tells me it's going to be a whole lot better with you! But, I'm not bummed enough to stay.

Donna, thank you in particular for making Cape Elizabeth School Department your new home! We are very fortunate to have you leading our schools. In the short time that you

have been here, you have accomplished much and championed many efforts. The undertaking of a new website, for one, and an unprecedented, straightforward budget season. Most importantly, is the steps you took to form a new Strategic Plan. You should feel very proud of the process, as I am very proud of the work and the direction our schools are headed.

To my fellow School Board members, you too have inspired me with your commitment, time, conviction, and courage on behalf of all of our current and future students.

Philip, thank you for stepping up. You will soon find out why courage is part of the job! In getting to know you at the Retreat, I have no doubt that you will be a strong asset to this Board. I wish you the best in your new role and leave you in excellent hands.

Laura, thank you for also stepping onto the Board one year ago! With a full-time job and young children at home, you truly demonstrate that we can all do more for what we believe in. Although our time together has been limited to full board meetings, I have appreciated your thoughtfulness and Southern influence.

Nasir, thank you for being you. I have known you since our work on the Cape Diversity Coalition and can honestly say that you have the biggest heart of anyone I know and are as playful as a puppy. Your life experiences have offered you a unique perspective and insight ... and I am grateful that you share these with us all.

Hope, thank you for being the calmest one of all! During times of turmoil, I have been so appreciative of your even keel and ability to see through the fog. Not to mention, your ability to synthesize policies into succinct and coherent terms for the rest of us ... and your loving influence on a certain Town Councillor.

Kimberly, thank you for keeping our enrollment numbers steady — I look forward to seeing what the future holds for students Harper's age. I have admired your ability to ask thoughtful questions that bring us all to the crux of the issues, as well as your constructive support as a Co-Vice chair. Working closely with you and Heather over the past year has been very gratifying and fun. I am positive that you will continue paving a path that has all children's best interest at the front.

Elizabeth, this feels like a break-up! We have served together on the Board the longest in numerous capacities, shouldering many challenges and celebrating various achievements together. Because of you, we persevered and didn't stop searching for the right Superintendent until we found HER. In your roles as Chair and Finance Chair you have given the Board clarity, insight, and guidance. I thank you for all that you have done and will continue to do for our students. Thank you for showing me how to lead.

Heather, my soul-supporting and industrious Vice Chair of the past two years ... Thank you for always knowing when to check in and keeping me on a track. Together, along with Kimberly, we have had to face a lot of situations that I bet no one expected. Through it all though, your intelligence, kindness, and faith in me kept things from becoming overwhelming. There can be a lot of pressure being Chair, but I have no doubt that you are ready and will lead this Board with real grace.

Personally, I want to thank my husband, Rob, and my three children: Aidan, Jude, and Freya ... for the time they have given up in order to let me pursue my School Board experience. Their sacrifice and support have never been lost on me ... and I feel blessed to have a family that fully recognizes the importance of this work.

Six years ago, when I was debating whether or not run for School Board, I was conflicted because I had just signed a lease for an art studio and was looking forward to devoting more time to painting. However, I couldn't get over the sense that I was compelled to do more than paint. Then one day, for the first time, I saw a bumper sticker that read "MATTER MORE" — and it clicked. I knew in that moment that I needed to DO MORE and that I wanted to BE more for more people. I went home and searched up "matter more," but couldn't find anything related to that sticker. So, it became and remains, my own little mantra.

Lo and behold, two years ago I discovered that Bangor Savings put out the "matter more" sticker ... and that it didn't have any connection with the promotion of public service! Oh well! It's still mine ... and ... as I prepare to leave the board, I feel confident that I — along with fellow Board members, administrators, and teachers — have made a difference for the benefit of our students, our community, and our democracy. My hope is that someday, when my children are older, that they will look back on their experiences within Cape Elizabeth Schools and recognize that they were valued, respected, and empowered to do not only what they dream up, but, to also, matter more.

Thank you.

10. School Board Agenda Requests- No agenda requests

11. Committee Reports:

- Policy Committee
 - i. The Committee is in the middle of discussions on ACAA along with JLF, & JLFA and the associated procedures and forms. There were two meetings in October, one was added because there was so much to talk about. Students, administrators, several staff members, the Chief of Police and School Board members convened to get to work. It can be complicated with all of the details, but the work is progressing.
- Technology Committee
 - i. Meetings have happened to make sure content is getting up. Another training session is coming up, and the switch over is expected to happen after the Winter Holiday Break.
- PATHS
- Student Wellness
- Buildings and Grounds
- CEEF
- Legislative Liaison: Report out on MSBA Delegation – Hope Straw attended a 2-day conference put on by MSMA, for school administrators and School Board members. She felt it was useful and would recommend sending as many Board members willing to participate in the future in addition to the delegate. The topics were resourceful and relevant. The second part of the conference was a delegate assembly, where Ms. Straw

was the designated delegate. They went over resolutions and over-arching goals to pass to guide the districts.

12. Announcement of Upcoming Meetings

- November 18, 2019, 2:30 pm- Gratitude Gathering, High School
- November 18, 2019, 3:30 pm-Calendar Meeting-Jordan Conference Room
- November 21, 2019, 8:30 am – PATHS Meeting – at PATHS
- November 26, 2019, 3 pm-Policy Committee-Jordan Conference Room
- November 26, 2019, 6:30 pm-School Board Workshop- CEHS Library
- December 3, 2019, 6:30 pm-Building Committee Meeting CEHS Library

13. Consideration to Adjourn

Motion:	Elizabeth Scifres	Second:	Heather Altenburg	Vote:	Unanimous
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