

Cape Elizabeth School Board
REGULAR BUSINESS MEETING
Tuesday, May 14, 2019
6:30 P.M.
TOWN COUNCIL CHAMBERS

- Heather Altenburg Kimberly Carr Susana Measelle Hubbs Elizabeth Scifres M. Nasir Shir Hope Straw Laura deNino
- Piper Strunk Julia Thoreck

MINUTES

Call to Order/Pledge of Allegiance

1. ADJUSTMENTS TO AGENDA

There were no adjustments to the Agenda.

1. APPROVAL OF SCHOOL BOARD MINUTES

Regular Business Meeting, Tuesday April 4, 2019

Motion:	Heather Altenburg	Second:	Elizabeth Scifres	Vote:	7-0
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1. COMMENTS BY STUDENT REPRESENTATIVES

The student representatives expressed concerns about the recent decision of Cape Elizabeth High School administrators to limit student access to the PowerSchool portal to one day per week. They also reported that students are studying hard for ongoing Advanced Placement exams.

1. COMMENTS FROM PUBLIC ON AGENDA ITEMS [per SBoard Policy BEDH]

There were no comments from the public on Agenda items.

1. PRESENTATIONS

- a. Award recipients for the 2019 Maine Regional Scholastic Art Awards:
Rosamond Gross

Ms. Gross, CEHS art teacher, introduced two award recipients, Cecily Trout and Vivian Sullivan, who showed their artwork, discussed the process involved in its creation, and received certificates from Board Chair Measelle Hubbs. A certificate was also presented, in absentia, to a third Scholastic Art Award recipient, Julia Mukai, who was unable to attend the meeting.

- b. English for Speakers of Other Languages (ESOL) Programming Update: Jessica Miller

Ms. Miller, CESD ESOL teacher, presented an overview of the Cape Elizabeth ESOL program. Currently, there are 19 students from 11 different countries. Ms. Miller reported that all students made progress toward English language proficiency this year and that three will exit the program next year.

1. ADMINISTRATIVE REPORTS

- a. Principals' Updates

1. PCES Principal Jason Manjourides was sick and unable to attend the meeting.
2. CEMS Principal Troy Eastman reported that there is a lot planned for the remainder of the school year, including field trips to Boston and the Gulf of Maine Research Institute, as well as a band concert and book fair. He also reported that the district Administrative Team recently visited CEMS classrooms in order to calibrate observations. School Board Chair Measelle Hubbs expressed appreciation for the tulips that were planted in front of the school last September as part of the school's "You Will Be Found" campaign.
3. CEHS Principal Jeff Shedd addressed the concerns raised by the student representatives to the School Board. He also reviewed upcoming events for seniors. Board Chair Measelle Hubbs applauded the Student-Driven Learning presentations that took place at the high school the day before and Board Member Carr saluted the administration's efforts to reduce student stress.

- b. Director of Special Services Del Peavey reported that the PCES special education team conducted transfer IEP meetings for students who are currently receiving services from Child Development Services and will be attending kindergarten at Pond Cove in the fall. The PCES and CEMS special education teams have also been meeting to ensure a smooth transfer of students from 4th to 5th grade. District-wide, 166 students are receiving special education services, 16 students are in referral, and two are in out-of-district placements.

- c. Director of Teaching and Learning Cathy Stankard reported that, so far, six kindergartners will be screened for EL services and that a hiring process is underway to replace GT teacher Christine Winterbrook, who has resigned. She also provided an overview of the professional development that will be taking place on the next day's early release and reported that the summer work application process will be starting soon.

- d. Business Manager Catherine Messmer reported that the Superintendent has enacted a budget freeze in order to preserve as much money as possible for next year's fund balance.
- e. Superintendent Donna Wolfrom reported that Cape Elizabeth has been ranked as the second-best high school in Maine and the best traditional high school in Maine. These rankings represent a combined effort of all of the K-12 teachers, administrators, and staff, as well as the community. She also congratulated CEHS senior Rohan Freedman on having been named a Presidential Scholar. Dr. Wolfrom then reported that the Town Council has voted to approve the FY20 School Board budget and that seven grants were awarded by the Cape Elizabeth Education Foundation (CEEF) to teachers and a student. Dr. Wolfrom also noted that district administrators have been sharpening their evaluation skills. Recently they visited middle school classrooms and then calibrated their observation ratings. Finally, Dr. Wolfrom noted that enrollment numbers as of May 1 revealed that we are down one student from last month and down students from May 2018.

1. NEW BUSINESS

- a. Consideration to approve Lau Plan

Motion:	Elizabeth Scifres	Second:	Kimberly Carr	Vote:	7-0
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- b. Consideration to approve the following policies for first reading. (No vote required.)

ACAA – Harassment and Sexual Harassment of Students

School Board Policy Subcommittee Chair Straw reviewed the minor changes to this policy.

- c. Consideration to approve the following policies for second reading.

FF – Naming of School Facilities

IHBEA - Program for English Learners

KHC - Distribution of Non-School Materials

Ms. Altenburg made a motion to approve the policies for second reading.

It was seconded by Ms. Scifres. However, Ms. Scifres then noted that Policy FF – Naming of School Facilities had been changed significantly and should be considered as a first reading, so Ms. Altenburg made a motion to withdraw Policy FF from the list of policies under consideration to approve for a second reading. This motion was seconded by Ms. Carr and passed 7-0.

Ms. Straw then provided an overview of the changes made to Policies IHBEA – Program for English Learners and KHC – Distribution of Non-School Materials. The Board returned to the motion to approve Policies IHBEA and KHC.

Motion:	Heather Altenburg	Second:	Kimberly Carr	Vote:	7-0
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- d. Consideration to approve the Superintendent’s nominations of personnel to second-year probationary contracts. (According to 20-A M.R.S.A. § 13201, the deadline for written notice of renewal/non-renewal to probationary teachers is May 14. See also CEEA collective bargaining agreement, Article XVI – Contract Notification.)

Pond Cove Elementary School

Michael Adrian Teacher

Cape Elizabeth Middle School

Katrina Aspinwall Teacher
 Sarah Hanson Social Worker

Cape Elizabeth High School

Amy deVries Teacher
 Michael Young Teacher

District

Jessica Miller Teacher

Motion:	Elizabeth Scifres	Second:	Heather Altenburg	Vote:	7-0
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- e. Consideration to approve the Superintendent’s nominations of personnel to third-year probationary contracts.

Pond Cove Elementary School

Cherrie MacInnes Teacher
 Melissa Richard Teacher

Cape Elizabeth Middle School

Joey Doane Teacher
 Jake Haugevik Teacher
 Sara (Sashi) Kaufman Teacher
 Morgan Kerr Teacher
 Louise Lynch Social Worker
 Elizabeth Neuts Teacher
 Emily Piller Teacher
 Laura Ruel Teacher
 Jill Young Nurse

Cape Elizabeth High School

Danielle Grimes Social Worker
 Sarah McKeown Teacher
 Ginger Raspiller Teacher

District

Kacie Burregi Behavior Analyst

Motion:	Laura DeNino	Second:	Elizabeth Scifres	Vote:	7-0
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- f. Consideration to approve the Superintendent’s nominations of personnel to first continuing contracts.

Pond Cove Elementary School

Karen Jennings Teacher
 Julie Merriam Teacher
 Katherine Zellers Teacher

Cape Elizabeth High School

Janna DeWan

Teacher

Motion:	Hope Straw	Second:	Elizabeth Scifres	Vote:	7-0
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g. Consideration to approve the appointment of Montserrat Torras-Salvador as Spanish Teacher at Cape Elizabeth High School.

Motion:	Kimberly Carr	Second:	M. Nasir Shir	Vote:	7-0
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h. Consideration to approve the appointment of Alexander Anesko as .4 Computer Science Teacher at Cape Elizabeth High School.

Motion:	Heather Altenburg	Second:	Hope Straw	Vote:	7-0
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i. Consideration to approve the appointment of Christine Marshall as .3 Theater Teacher at Cape Elizabeth High School.

Motion:	Laura DeNino	Second:	Elizabeth Scifres	Vote:	7-0
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j. Consideration to approve Michael Scarpone as Instrumental Music Teacher at Cape Elizabeth High School.

Motion:	Elizabeth Scifres	Second:	Heather Altenburg	Vote:	7-0
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k. Notification of resignation of Christine Winterbrook

l. Motion to consider the 2019-2020 Notice of School Budget Adopted by Town Council and Submitted to Budget Validation Referendum be approved and that following Council approval of the school budget the Superintendent be authorized to complete, execute and deliver that Notice to the Town Clerk for use at the budget validation referendum.

Motion:	Kimberly Carr	Second:	Heather	Vote:	7-0
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1. COMMITTEE REPORTS

Policy Committee - Hope Straw

Ms. Straw did not have any additional information to report.

PATHS - Susana Measelle Hubbs

Ms. Measelle Hubbs reported that the PATHS Senior Celebration will be held at Merrill Auditorium in June and all are welcome to attend. She also stated that next year's focus will be on marketing PATHS to parents.

Tech Committee - Elizabeth Scifres

Ms. Scifres stated that the Tech Committee will be turning its attention to the district's website.

Dropout Committee - M. Nasir Shir

Mr. Shir stated that the Dropout Committee will be meeting for the second time next Friday.

CEEF - Kimberly Carr

Ms. Carr reported that the CEEF Board was very appreciative of the grant applications it received.

1. SCHOOL BOARD AGENDA REQUESTS

There weren't any agenda requests.

1. ANNOUNCEMENTS OF UPCOMING MEETINGS

Policy Committee: Tuesday, May 28, 2019, 3:00 PM Jordan Conference Room

School Board Workshop: Tuesday, May 28, 2019 6:30 PM CEHS Library

2. CONSIDERATION TO ENTER EXECUTIVE SESSION ACCORDING TO 1 M.R.S.A. SECTION 405(6)(F) FOR THE PURPOSE OF DISCUSSING A STUDENT MATTER.

Motion:	Elizabeth Scifres	Second:	Heather Altenburg	Vote:	7-0
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1. CONSIDERATION TO ADJOURN

Motion:	Elizabeth Scifres	Second:	Kimberly Carr	Vote:	7-0
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The meeting adjourned at 8:30 p.m.