

SUPERINTENDENT'S REPORT FOR February 13, 2018 Cape Elizabeth, Maine

A regular business meeting of the School Board was held on Tuesday, February 13, 2018 at 7:00 p.m. in the Cape Elizabeth Town Hall Council Chambers. An executive session immediately preceded.

School Board members present: Heather Altenburg, Vice-Chair
Kimberly Carr
Susana Measelle Hubbs, Chair
Elizabeth Scifres
M. Nasir Shir
Hope Straw
John Voltz
Emily Healy, Student Representative

Howard P. Colter, Interim Superintendent of Schools

Absent: Alison Ingalls, Student Representative

Ms. Measelle Hubbs called the meeting to order at 7:00 pm.

1. **ADJUSTMENTS TO AGENDA** - *Item 5a should be removed; Item 6c should add 'National/World Championships stipend' [\$1,126. to M. Page], and 'Middle School technical (drama) director' [\$1,500. to Steve Price]; Add Items 6j and 6k alpine and Nordic team trip approvals.*
2. **APPROVAL OF SCHOOL BOARD MINUTES** –
 - a) Executive Session, Tuesday, January 9, 2018
 - b) Regular Business, Tuesday, January 9, 2018
 - c) Workshop, Tuesday, January 30, 2018- Ms. Scifres made a motion to approve the slate of minutes as presented. Ms. Altenburg seconded. (Approved 7-0)
3. **COMMENTS BY STUDENT REPRESENTATIVES** - High school representative, Emily Healy, spoke briefly on items of interest from the students' perspective.
4. **COMMENTS FROM PUBLIC ON AGENDA ITEMS** [per SBoard Policy BEDH] – Board Chair Susana Measelle Hubbs opened the floor to those wishing to speak to items both on and off the agenda.

Jennifer Brooking (223 Two Lights Rd) - parent speaking to positive experience with Special Services Director Jessica Clark.

Alina Perez, Ph.D. (14 Littlejohn Rd) - 12-year employee speaking from letter sent to Board previously and in support of Jessica Clark.

Jon Delisle (Portland resident) - employee speaking in support of Special Services Director Jessica Clark.

Maureen Cahill (Gorham resident) - employee speaking from email sent to Board previously in support of Special Services Director Jessica Clark.

Beth Mylroie (5 Spoonrift Ln) - employee speaking in support of Special Services Director Jessica Clark.

5. COMMUNICATIONS

- a) ~~Proposed bicycle trail through school grounds~~ - Town Planner Maureen O'Meara informed the Superintendent on Monday that the CC has decided not to pursue this item was no longer under consideration.
- b) **Principals' Updates** – Principals Manjourides, Eastman, and Shedd updated the Board on items of interest.
- c) **Superintendent's Report** - Superintendent Colter updated the Board on items of interest including the end of the school year retirements of **Deborah Jordan Pearson, Wendy Theriault, and Michael Efron.**

6. NEW BUSINESS

- a) **Consideration to approve the CEHS Program of Studies for 2018-2019** - Ms. Scifres motioned for approval. Ms. Altenburg seconded. (Approved 7-0) *Ms. Measelle Hubbs requested more detailed information about PATHS programming available in the final program of studies materials.*
- b) **Consideration to approve new co-curricular activity and administrative stipend positions** - Ms. Altenburg motioned for approval. Ms. Carr seconded. (Approved 7-0)
 - **Chess Club Advisor** - Middle School Co-Curricular Activity (2017-18)
 - **Int'l Baccalaureate (IB) Study Group Chair** - High School Co-Curricular Administrative (2018-19)
- c) **Consideration and action to approve the following 2017-18 athletic and cocurricular personnel nominations** - Ms. Scifres motioned for approval of the slate as presented. Ms. Altenburg seconded. (Approved 7-0)

MIDDLE SCHOOL

Steve Price Variety Show
Kelly Gordon Chess Club Advisor (new)
Steve Price Technical Director

HIGH SCHOOL

Joe Henrikson Softball, Varsity
BJ Nicholson Softball, JV
Andrew Wood Baseball, Varsity
Donald Dutton Baseball, JV
Doug Worthley Outdoor Track Head

Keenan Erickson	Outdoor Track Asst.
Andrew Lupien	Outdoor Track Asst.
Ben Raymond	Lacrosse, Boys' Varsity
David Croft	Lacrosse, Boys' JV
Alex Spark	Lacrosse, Girls' Varsity
Mike Foley	Lacrosse, Girls' JV
Andy Strout	Tennis, Boys' Varsity
Sarah Boeckel	Tennis, Girls' Varsity
Woody Tabery	Tennis, Asst
Kurt Chapin	Lacrosse, girls' varsity asst. (booster-funded)
Andrew Guay	Baseball, varsity asst. (booster-funded)
Charlie Carroll	Lacrosse, boys' varsity asst. (booster-funded)
Diane Nicholson	Softball, varsity asst. (booster-funded)
Timothy Lavalle	Lacrosse, boys' first team. (booster-funded)
Mary Page	Social Studies Dept Head - 1/3 of remaining stipend
Mark Ashe	Social Studies Dept Head - 2/3 of remaining stipend
Sarah Harrington	IB Study Group Chair (new) (Principal's acct funds)
Mary Page	World/National Championships

d) **Consideration to approve Mock Trial Team trip to the National High School Mock Trial competition in Reno, NV, May 9-13, 2018** - Ms. Altenburg motioned for approval. Ms. Carr seconded. (Approved 7-0)

e) **Consideration to approve the Superintendent's recommendation for administrator continuing contract renewal for the 2018-2019 school year.** *March 1 deadline for >2yrs in accord with 20-A M.R.S.A. § 13303(1)(A) and (B) & CEEAA bargaining agreement Article VI-iii.* - Ms. Altenburg motioned for approval. Ms. Scifres seconded. (Approved 7-0)

Jeff Shedd - Principal (CE High)

Jeff Thoreck - Athletic Director

f) **Consideration to approve the Superintendent's recommendations for administrator probationary contract renewals for the 2018-2019 school year.** *20-A M.R.S.A. § 13303(1)(A) and (B). April 1 notification deadline for employment < 2yrs. CEEAA article 6-2.* - Ms. Altenburg motioned for approval. Mr. Shir seconded. (Approved 7-0)

Troy Eastman - Principal (CE Middle)

Sarah Forrey-Pettit - Assistant Principal (Pond Cove)

Jason Manjourides - Principal (Pond Cove)

Cathy Stankard - Teaching & Learning Director

- g) **Consideration to approve the Girls' Varsity Tennis Team trip to Van Der Meer Tennis Academy (Hilton Head, NC), April 14-21, 2018** [per SBoard Policy IHOA] - Ms. Altenburg motioned for approval. Ms. Carr seconded. (Approved 7-0)

- h) **Consideration to approve Ted Jordan's AP U.S. Government class trip to Washington, D.C., March 20-23, 2018** [per SBoard Policy IHOA] - Ms. Carr motioned for approval. Ms. Scifres seconded. (Approved 7-0)

- i) **Consideration to approve nomination of personnel for the 2017-2018 School Year** - Ms. Carr motioned for approval. Mr. Shir seconded. (Approved 7-0)

Heather Bubier - High School Pre-Algebra Teacher (0.1 FTE)

- j) **Consideration to approve HS Nordic Team trip to Class B State Championship competition in Fort Kent, February 20-22, 2018** [per SBoard Policy IHOA] - Ms. Carr motioned for approval. Ms. Altenburg seconded. (Approved 7-0)

- k) **Consideration to approve HS Alpine Team trip to Class B State Championship competition in Black Mountain, Mars Hill, February 18-20, 2018** [per SBoard Policy IHOA] - Ms. Altenburg motioned for approval. Mr. Shir seconded. (Approved 7-0)

7. **COMMITTEE REPORTS** – Mr. Shir updated the board on his attendance at a recent technology department staff meeting. Ms. Scifres updated the board on Policy committee activities. Ms. Carr spoke to the integration of wellness within the schools, and that the Buildings and Grounds committee debriefed with Colby Engineers and Scott Simons Architects following the January 30 School Board Workshop meeting on possible renovations. *A video recording is available on the school board web page.* The Finance Committee met on Feb 6 at a workshop. *A video recording is available on the school board web page.* Ms. Measelle Hubbs reported the Town Comprehensive Plan committee held a successful public meeting recently. The HS news channel (club) was in attendance to document the Comp Plan committee meeting. Negotiations with three bargaining units is on-going.

8. **SCHOOL BOARD AGENDA REQUESTS** – *Ms. Carr inquired whether Town Council representatives could be encouraged/invited to attend in order to provide an “informative question and answer period for us.”*

9. **ANNOUNCEMENTS OF UPCOMING MEETINGS** – The **Policy Committee** is scheduled to meet on Monday, **February 26 at 3:00PM** in the Jordan Conference Room. A School Board **Budget Workshop** will be held on **February 27 from 5:00 - 8:30pm** in the HS Library and Learning Commons. The workshop will be videotaped.

10. **ADJOURNMENT** – Ms. Scifres made a motion to adjourn. Ms. Altenburg seconded.
(Approved 7-0)

The meeting was adjourned at 8:10 p.m.

Respectfully submitted,



Howard P. Colter
Interim Superintendent of Schools