

The Cape Elizabeth School Board held a Workshop meeting on Tuesday, January 30, 2018 in the Cape Elizabeth High School Library and Learning Commons. The meeting began at approximately 6:30 pm. *Incoming Superintendent, Dr. Donna Wolfrom, Town Manager Matt Sturgis, and representatives from the town council were part of the evening's large audience of citizens.*

The presentation slides and video recording of the meeting will be available online as part of the workshop meeting materials. <https://goo.gl/Nbzyjk>

Heather Altenburg Kimberly Carr Susana Measelle Hubbs Elizabeth Scifres M. Nasir Shir Hope Straw John Voltz

WORKSHOP - MINUTES

Superintendent Colter provided a brief overview of the process to revisit the School Department's Capital Improvement Plan (CIP), the resulting RFP process, and some thoughts around prioritizing and validating projects.

Calen Colby, president [and Cape Elizabeth resident] and James Hebert, electrical engineer from Colby Company, and Austin Smith and Seth Wischutz from Scott Simons Architects, presented proposed project information.

IT Systems Proposals -

- Renovate existing main IT distribution closet
- Provide main IT distribution closet with an uninterruptable power supply
- Replace outdated equipment
- Provide dedicated spaces for IT equipment
- New network cable
- Provide additional data drops in all classrooms

Elementary and Middle School Proposals -

- Relocate both school's main office locations to optimize public entry oversight by school personnel
- An addition between the two schools to create two separate dining spaces
- Repurpose existing cafetorium for performance (auditorium) space
- Raise cafetorium floor to an even level, with fixed seating for approximately 650 people

High School Proposals -

- Locker and Weight Room renovation to equalize boys' and girls' team lockers, provide gender-neutral facilities, and replace corridor and locker room flooring with seamless material requiring less maintenance
- Locker and Weight Room addition to house new fitness room, multi-purpose classroom, and storage space
- Field House for Hannaford Field with public restrooms (to work with both stadium and parking side), fixed concession stand, ticketing booth
- Define outside gymnasium entrance and maintain accessibility
- Restore amphitheater by incorporating a series of terraces, sidewalks and steps
- Cafeteria entry flooring replaced with low maintenance epoxy terrazzo flooring
- Improve cafeteria acoustics with wood ceiling, including LED lighting

C.E. Facilities Office Proposal -

- Create a unified facilities department space.

Proposed project timelines and early cost estimates can be found beginning on page 23 of the Colby Company + Scott Simons architects' presentation handouts available online within the meeting agenda information.

Respectfully submitted,



Howard P. Colter
Interim Superintendent of Schools