

A regular business meeting of the School Board was held on Tuesday, January 9, 2018 at 7:00 p.m. in the Cape Elizabeth Town Hall Council Chambers. An executive session immediately preceded. This meeting was not videotaped due to a staffing issue.

School Board members present: Heather Altenburg, Vice-Chair  
Kimberly Carr  
Susana Measelle Hubbs, Chair  
Elizabeth Scifres  
M. Nasir Shir  
Hope Straw  
John Voltz

Howard P. Colter, Interim Superintendent of Schools

Absent: Emily Healy, Student Representative  
Alison Ingalls, Student Representative

Ms. Measelle Hubbs called the meeting to order at 7:00 pm.

1. **ADJUSTMENTS TO AGENDA** - *none*

2. **APPROVAL OF SCHOOL BOARD MINUTES** –

- a) Executive Session, Tuesday, December 12, 2017
  - b) Regular Business, Tuesday, December 12, 2017
  - c) Executive Session & Special Business, Friday, December 15, 2017
- Ms. Scifres made a motion to approve the slate of minutes as presented. Ms. Altenburg seconded. (Approved 7-0)

3. **COMMENTS BY STUDENT REPRESENTATIVES** - *none*

4. **COMMENTS FROM PUBLIC ON AGENDA ITEMS** [per SBoard Policy BEDH] – *none*

5. **COMMUNICATIONS**

- a) **Recognition of High School Volunteers** - Principal Shedd spoke briefly in recognition of Cape Elizabeth High School's long-time volunteers: mock trial, Dick O'Meara and David Hillman; physics tutor, Bill Gross; and robotics program engineer, Eric Jensen.
- b) **CEHS Program of Studies for 2018-19** –Principal Shedd provided a brief overview of the updated CEHS Program of Studies for 2018-19. The final document will be presented for Board approval in the near future.
- c) **Principals' Updates** – Principals Shedd, Manjourides, and Eastman updated the Board on items of interest.
- d) **Superintendent's Report** - Superintendent Colter updated the Board on items of interest and provided an update on current student enrollment numbers.

6. NEW BUSINESS

- a) **Consideration to adopt Cape Elizabeth's 2018-2019 School Year Calendar** - Ms. Scifres motioned for approval. Ms. Altenburg seconded. (Approved 7-0) Ms. Scifres requested that quarter-end dates be included on the calendar.
  
- b) **Consideration and action to approve the following 2017-18 athletic and cocurricular personnel nominations** - Ms. Altenburg motioned for approval of the slate as presented. Ms. Scifres seconded. (Approved 7-0)

HIGH SCHOOL

Technical Director	Peter Bloom <i>(one-third of orig stipend amount; One Act)</i>
Theater Asst	Deb Richio <i>(one-third of orig stipend amount; One Act)</i>

MIDDLE SCHOOL

Basketball, Girls' 8 <sup>th</sup>	Joey Doane
Basketball, Girls' 7 <sup>th</sup>	Morgan Kerr
Swimming	Chris Drake
Swimming	Erika Chamberlain
Indoor Track	Joe Doane
Indoor Track	Cheryl Joys
Indoor Track Asst.	Denise Ordonez

DISTRICT PLCSS

Mentor for Marlene Potter	Laura Trippe <i>(two-thirds of orig stipend)</i>
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DISTRICT PROFICIENCY-BASED ED CMTE:

Kaili Gallant  
 Kate Zellers

- c) **Consideration to approve Cape Elizabeth's PATHS Assessment for the 2018-2019 Budget not to exceed \$80,000** - Ms. Altenburg motioned for approval. Ms. Scifres seconded. (Approved 7-0)

7. COMMITTEE REPORTS –

8. SCHOOL BOARD AGENDA REQUESTS – *The volunteer program was suggested as a future workshop topic.*

9. **ANNOUNCEMENTS OF UPCOMING MEETINGS** – The **School Board Workshop** will be held on Tuesday, **January 23 at 6:30pm** in the HS Library and Learning Commons. The Workshop will include a presentation from Colby Company Engineers on proposed capital improvement projects. *The Workshop will be videotaped for re-broadcast on the Town of Cape Elizabeth YouTube and public television channels.* The **Policy Committee** is scheduled to meet on Tuesday, **January 23 at 5:30PM** in the CEHS Library and Learning Commons. *The Policy meeting may be changed to better accommodate public participation at the Workshop.* A School Board **Budget Workshop** will be held on **February 6 at 6:30pm** in the HS Library and Learning Commons. The workshop will be videotaped.
10. **ADJOURNMENT** – Ms. Altenburg made a motion to adjourn. Mr. Shir seconded.  
(Approved 7-0)

The meeting was adjourned at 8:15 p.m.

Respectfully submitted,



Howard P. Colter  
Interim Superintendent of Schools