A special business meeting of the School Board was held on Tuesday, June 26, 2018 at 6:30 p.m. in the Wm. H. Jordan Conference Room, Town Hall. An executive session immediately preceded.

School Board members present: Heather Altenburg

Kimberly Carr

Susana Measelle Hubbs, Chair

Elizabeth Scifres

M. Nasir Shir

Hope Straw

Howard P. Colter, Interim Superintendent of Schools

*Absent: John Voltz*

Ms. Measelle Hubbs called the meeting to order at 6:32 pm.

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**Special business**

1. **Discussion**: Possible revision to the High School Co-Curricular and Extra-Curricular Activities **Eligibility and Code of Conduct Policy (JJJ)**. [Note: last revised Oct 2017]
2. Consideration to approve a Memorandum of Understanding, specific to stipends at Pond Cove, between the Cape Elizabeth School Board and Cape Elizabeth Education Association (CEEA).

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| Motion: | Ms. Scifres | Second: | Ms. Altenburg | Vote: | Tabled until August Meeting |

1. Consideration of the following athletic and cocurricular personnel nominations:

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| **High School** |  |
| Soccer, Boys’ First Team | Russell Thompson |
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| Dept Head English | - |
| Dept Head Guidance | Brandy Lapointe |
| Dept Head Arts & Technology | Betsy Nilsen |
| Dept Head Foreign Language | - |
| Dept Head Social Studies | Mark Ashe (50%) Mary Page (50%) |
| Dept Head Math | Andrew Lupien |
| Dept Head Science | Kathy Bock |
| Dept Head Health | Scott Shea |
| Dept Head Special Services (9-12) | Ben Rayond |
| Dept Head Research Coordinator | Carolyn Young |
| Senior Transition Project Coordinator | Tom Kohan (50%) Ted Jordan (50%) |

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| Booktalk | - |
| Debate | - |
| Drama Performance-Fall | Christine Marshall |
| Drama Performance-Spring | Christine Marshall |
| Environmental Club | - |
| Freshman Advisor | - |
| Gay Straight Alliance | Courtney Errell |
| Interact/Volunteer Club | Chris Newell |
| Jazz Band I | Tom Lizotte |
| Jazz Band II | Jason St. Pierre |
| Jazz Band III | Tom Lizotte |
| Jazz Combo I & II | Tony Gaboury (50%) Jason St. Pierre (50%) |
| Junior Advisor | - |
| Literary Magazine (Bartleby) | - |
| Math Team | Roger Rioux (50%) Christine Newell (50%) |
| Mock Trial | Mary Page |
| Music Director for Musical | - |
| National Honor Society | Sarah McKeown |
| Natural Helpers | Nicole Carrera |
| Robotics Team | - |
| Science Olympiad | Bill Brewington |
| Senior Advisor | Kim Huchel |
| Senior to Senior | Tom Kohan |
| Sophomore Advisor | Marie Cross (50%) Sarah McKeown (50%) |
| Speech | - |
| Speech Asst Coach | - |
| Student Advisory Council | Joan Moriarty |
| Technical Director (set design) | - |
| Theater Assistant | Christine Marshall |
| Theater Class Productions | Christine Marshall -*should change stipend name to Drama Production-Winter* |
| Theater Management | Christine Marshall |
| Visual Arts (1st semester) | - |
| Visual Arts (2nd semester) | - |
| World Affairs Council/Model UN | Melissa Oliver |
| Yearbook | Janna DeWan |

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| **Middle School** |  |
| Team Leader 5 | Heather Geikie |
| Team Leader 6 | Allison Caruso |
| Team Leader 7 | Kristina Moniz |
| Team Leader 8 | Terese Roberts |
| Team Leader Special Services (5-8) | Cheryl Joys |
| Team Leader World Language | Laura Trippe |
| Team Facilitator - Allied Arts | Marguerite Lawler-Rohner |
| MS Student Support Team Leader | Cheryl Joys |
| MS Student Support Team Members (max $ amt | t/b shared) | Sturgeon/ Royal/ Ellis/ Haugevik |
| Curriculum leader - ELA | Arbour/ Briggs/ Noreus/ Rohner |
| Curriculum leader - math | " |
| Curriculum leader - science | " |
| Curriculum leader - social studies | " |

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| Chewonki Coordinator | Josh Chase |
| Chorus (7-8) | Emily Piller |
| Debate | Alison Hawkes |
| Drama (5-8) | Lisa Boucher-Hartman |
| Techical Director - Drama | Steve Price |
| Drama Asst | Joanne Lee |
| Instr Music (5-8) | Caitlin Ramsey |
| Math Team (5-6) | Allison Caruso |
| Math Team (7-8) | Adam Killip |
| Performance Center Director | Steve Price |
| Publishing Studio | Marguerite Lawler-Rohner |
| Robotics (5-6) | Tom Charltray |
| Robotics (7-8) | Tom Waecker |
| Speech | Alison Hawkes |
| Student Council (5-8) | Allison Caruso |
| Variety Show (5-8) | Steve Price |
| Yearbook (5-8) | Jack Duffy |
| Chess Club | Kelly Gordon |

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| **Pond Cove School** |  |
| Curriculum leader position - ELA | Rosemary Ginn |
| Curriculum leader position - Math | Melissa Richard |
| Curriculum leader position - Science | Kate Zellers (50%) Julie Merriam (50%) |
| Curriculum leader position - Social Studies | Karen Ferry |
| Team Leader - Grade K | Amanda Marsden |
| Team Leader - Grade 1 | Linda Alfiero |
| Team Leader - Grade 2 | Kaili Gallant |
| Team Leader - Grade 3 | Sarah Adams |
| Team Leader - Grade 4 | - |
| Team Leader - Allied Arts | Thomas Charltray |
| Team Leader - ~~Special Ed~~ SST | - |
| Chorus (grade 4) | - |
| Elementary Robotics | Thomas Charltray |
| Student Support Team Member | Chip Babineau |
| Student Support Team Member | Debbie Butterworth |
| Student Support Team Member | Bri Gallagher |
| Student Support Team Member | Rosemary Ginn |
| Student Support Team Member | - |

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| Motion: | Ms. Scifres | Second: | Ms. Carr | Vote: | 6-0 |

1. Consideration to adjourn

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| Motion: | Ms. Altenburg | Second: | Ms. Straw | Vote: | 6-0 | Time: | 6:52 PM |

**ADJOURN** **–** Ms. Altenburg made a motion to adjourn. Ms. Straw seconded. (Approved 6-0)

The special business meeting was adjourned at 6:52 p.m.

Respectfully submitted,

Howard P. Colter

Interim Superintendent of Schools