

A Regular Business meeting of the School Board was held on Wednesday, March 15, 2017 at 7:00 p.m. in Cape Elizabeth Town Hall Council Chambers. [A storm pushed the regular meeting date of March 14.] An Executive Session immediately preceded.

School Board members present: Heather Altenburg
Kimberly Carr
Susana Measelle Hubbs, Vice-Chair
Joanna Morrissey
Barbara Powers
Elizabeth Scifres, Chair
John Voltz
Maggie Gleason, Student Representative
Kinnon McGrath, Student Representative

Howard P. Colter, Interim Superintendent of Schools

Ms. Scifres called the meeting to order at 7:02 pm.

1. **ADJUSTMENTS TO AGENDA** - *none*

2. **APPROVAL OF SCHOOL BOARD MINUTES** -

- a) Executive Session, Tuesday, February 14, 2017
- b) Regular Business, Tuesday, February 14, 2017
- c) Budget Workshop, Tuesday, February 28, 2017
- d) Executive Session, Friday, March 3, 2017

- Ms. Measelle Hubbs made a motion to approve the slate of minutes as presented. Ms. Morrissey seconded. (Approved 7-0)

3. **COMMENTS BY STUDENT REPRESENTATIVES** - High school representatives, Maggie Gleason and Kinnon McGrath, spoke briefly on items of interest from the students' perspective.

4. **COMMENTS FROM PUBLIC ON AGENDA ITEMS** - *none*

5. **COMMUNICATIONS** -

- a) **Science Bowl State Champions** - Jeff Shedd briefly introduced representatives from the team on behalf of their advisor, Shawn Guerrette. The team has won an all-expenses paid trip to the national competition in Washington, D.C. courtesy of the Department of Energy.
- b) **Legislative Sentiment ~ Mock Trial Team** - Rep. Kimberly Monaghan, on behalf of Senator Rebecca Millett, presented a legislative sentiment in recognition of the 7th consecutive State Championship Mock Trial Team.

- c) **Library & Instructional Technology Specialists' Annual Update** - Amanda Kozaka and Jonathan Werner presented briefly about their evolving roles as library and instructional technology specialists within the Middle School Library Learning Common (LLC) space. The LLCs offer an interactive online presence - <http://capellc.cape.k12.me.us> or @Cape_LLC.
- d) **Superintendent Search Update** - Ms. Scifres provided an update on the superintendent search process.
- e) **Efforts to Align Curriculum and Institute Proficiency-based Education** - Superintendent Colter directed Board members to a document in their packets which provided an updated overview of the responsibilities and work of the Director of Teaching & Learning, as compiled by Interim Director Cathy Stankard.
- f) **Position of Director of Teaching & Learning** - Superintendent Colter referenced the *position responsibilities* document provided and said he believes this a "valuable position... necessary [for] keeping the district moving ahead." The Board could decide to abandon the position at the end of this school year and before a permanent replacement is put in place. There was Board support for continuing the position.
- g) **Superintendent's Report** - Superintendent Colter briefly updated the Board on items of interest within the district. The DOE 'educational efficiencies' grant for regional transportation was not able to be compiled and submitted on-time by all districts. Despite that, area districts remain committed to pursuing outside of the state grant opportunity. At this point, the district has used 5 storm days.

6. NEW BUSINESS

- a) **Consideration to approve the Student Support Coordinator job description** - Ms. Morrissey motioned for approval as presented. Ms. Measelle Hubbs seconded. (Approved 7-0)
- b) **Consideration to approve the nomination of Laura Ruel, Occupational Therapist (0.6 FTE) for the 2016-2017 school year** - Ms. Measelle Hubbs motioned for approval as presented. Ms. Powers seconded. (Approved 7-0)
- c) **Consideration to approve the Superintendent's recommendation for administrator probationary contract renewal for the 2017-2018 school year.**
20-A M.R.S.A. § 13303(1)(A)and(B). April 1 notification deadline for employment < 2yrs. CEEAA article 6-2.

Theresa Curran - Pond Cove School Asst. Principal

Jessica Clark - Director of Special Services

- Ms. Morrissey motioned for approval as presented. Ms. Measelle Hubbs seconded. (Approved 7-0)

- d) **Consideration and action to approve the following 2016-17 athletic and co-curricular personnel nominations** - Ms. Morrissey motioned for approval of the slate as presented. Ms. Measelle Hubbs seconded. (Approved 7-0)

MIDDLE SCHOOL

Erin Smith Chorus (7/8) *remaining portion of stipend*
Chris Drake Lacrosse, boys' gr 8
Per Noreus Track
Nicole Carrera Track
Aaron Filieo Baseball, Gr 8
Matt Whaley Softball, Gr 8

HIGH SCHOOL

Lane Feldman Ice Hockey, Boys' Varsity Asst. *(booster-funded)*
Joe Hetrick Ice Hockey, Boys' Varsity Asst. *(booster-funded)*

- e) **Consideration to approve the nomination of Debbie Butterworth - elementary school, to the School Board's 2016-2017 Superintendent Search Interview Committee** - Ms. Powers motioned for approval. Ms. Altenburg seconded. (Approved 7-0)
7. **COMMITTEE REPORTS** – Susana Measelle Hubbs announced the formal creation of the **Cape Diversity Coalition**. The group hopes to bring forward a resolution, similar to what other communities have been doing, for School Board support in April. **Policy Committee** met this evening to continue reviewing the IJOC (volunteers) policy. Policy chair, Barbara Powers announced that the April meeting will review edits to the volunteer policy and begin reviewing curriculum-related policies. **Finance Committee** chair, Jo Morrissey, announced the SY18 budget work continues. Workshops are available online for those unable to attend. Heather Altenburg announced the **Wellness Committee** will meet next Wednesday at Pond Cove, and that the **Buildings and Grounds Committee** continues to meet regularly.
8. **BOARD AGENDA REQUESTS** – Robotics Team Trip proposal request for approval at March 28 special business meeting. Cape Diversity Coalition Group's resolution presentation for April 11 meeting.
9. **ANNOUNCEMENTS OF UPCOMING MEETINGS** - **Policy Committee** is scheduled to meet next on Tuesday, April 4 in Town Hall. The next **Budget Workshop** meetings will be on March 21 & 28 at 6:30pm in the CEHS Library & Learning Commons. The meetings will be videotaped. **Wellness Committee** will meet next Wednesday at Pond Cove. **Buildings & Grounds Committee** is scheduled to meet next on March 22 in the Superintendent's Office.

10. **ADJOURNMENT** – Ms. Measelle Hubbs made a motion to adjourn. Ms. Carr seconded.
(Approved 7-0)

The meeting was adjourned at 8:15 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Howard P. Colter", with a long horizontal stroke extending to the right.

Howard P. Colter
Interim Superintendent of Schools