

The Cape Elizabeth School Board held a FY18 Budget Workshop meeting on Tuesday, March 7, 2017 in the Cape Elizabeth High School Library Learning Commons. The meeting began at 5:00pm and was videotaped. *All budget information, including the schedule of workshops, can be found online at - <https://sites.google.com/a/capeelizabethschools.org/budget/>*

Heather Altenburg Kimberly Carr Susana Measelle Hubbs Joanna Morrissey Barbara Powers Elizabeth Scifres John Voltz *

BUDGET WORKSHOP MINUTES

1. Budget details workshop –

Business Manager Catherine Messmer distributed copies of: FY18 Major Teaching & Learning Considerations, a revised Fund Balance, Criteria for Distinguishing Supply Items from Equipment, Enrollment Compared to Professional (and all) Staffing Levels, Other Staffing Detail by Department, Middle School Proposal to Add Teaching Position, Facilities Proposal to Add Two New Custodians for High School and other areas, District Proposal to Add Nursing Administrative Assistant Position.

The Appropriation Control Report was reviewed as each administrator spoke to their budget proposals.

MainePERS (ME State Retirement) rate has just come out and will be 3.97%. equating to a \$67,000 increase not in the SY18 Budget.

Pond Cove Principal Kelly Hasson reviewed her budget proposals for:

- 5 additional regular education ed techs.
- Professional Services: Teacher training in 'Responsive Classroom'. RC focuses on the link between academic and social-emotional learning.

Middle School Principal Mike Tracy reviewed his budget proposals for:

- Classroom teaching staff and class size - 26 teacher proposal
- Intervention and support for students performing below expectations - maintain two interventionist positions

A brief intermission was taken.

High School Principal Jeff Shedd highlighted accomplishments of the high school and reviewed his budget proposal including to:

- Maintain 2 full-time social workers

Director of Facilities & Transportation Greg Marles reviewed his budget proposals for:

- additional custodian (1 or 2 positions)
- 10-yr CIP - items within and outside of

Interim Director of Teaching & Learning Cathy Stankard reviewed her budget proposals for:

- TeachPoint (new teacher evaluation plan software)
- Professional development funding (\$300/teacher)
- Gifted & Talented Specialist position

Superintendent Colter mentioned hearing from a couple of staff who suggested that instead of hiring a permanent director of teaching and learning, the work might instead be done by a combination of school staff and administrators and allow the funds associated to be used in other ways.

- The Board agreed to discuss the *position of Director of Teaching & Learning*, during their March 14 Business Meeting, and immediately following a presentation updating them on the *status of proficiency-based education* in the district.

Director of Special Services Jessica Clark reviewed her budget proposals for:

- Support Services Coordinators (2; re-allocation of existing staff)
- Board Certified Behavior Analyst
- Special Services Department Office Manager

Regular education summer program (Open Doors Studio) not funded.

District Technology Coordinator Noel Harroff reviewed the *proposed District Technology Plan 2017-2020 schedule* and his budget proposals for:

- iPad Pros with keyboards (due to budget constraints)
- *In Dec, state announced MLTI program reverting back to 1:1 learning technology for grades 7 & 8 only, instead of open cohort lease plans.*
 - District's two remaining MLTI leases (2yr and 3yr) will be allocated to:
 - PC to continue with 2:1 program
 - MS grades 5 & 6 to have 1:1 in classrooms

Athletic Administrator Jeff Thoreck reviewed his budget proposals for:

- Change in fee structure
- Replacement of High Jump Pit

Superintendent Colter asked the Board to direct their attention to the New Position Proposal for Administrative Assistant to Health Services. This proposal would return a level of support that had been supported previously.

The next Budget Workshop will be held on March 21, 2017 at 6:30pm in the CEHS LLC.

Board questions on the information contained in the evening's presentation should be provided to Charwoman Elizabeth Scifres prior to the next budget meeting.

No members of the public spoke.

Adjourned 8:33 p.m.

Respectfully submitted,



Howard P. Colter
Interim Superintendent of Schools