

A Regular Business meeting of the School Board was held on Tuesday, January 10, 2017 at 7:00 p.m. in Cape Elizabeth Town Hall Council Chambers. An Executive Session immediately preceded.

School Board members present: Heather Altenberg
Kimberly Carr
Susana Measelle Hubbs, Vice-Chair
Joanna Morrissey
Barbara Powers
Elizabeth Scifres, Chair
John Voltz

Maggie Gleason, Student Representative
Kinnon McGrath, Student Representative

Howard P. Colter, Interim Superintendent of Schools

Ms. Scifres called the meeting to order at 7:07 pm.

1. **ADJUSTMENTS TO AGENDA** - none

2. **APPROVAL OF SCHOOL BOARD MINUTES** -

- a) Executive Session, Tuesday, December 13, 2016
- b) Regular Business, Tuesday, December 13, 2016
- c) Special Business and Workshop, Tuesday, December 20, 2016
- d) Executive Session, Tuesday, December 20, 2016
 - Ms. Measelle Hubbs made a motion to approve the slate of minutes as presented. Ms. Morrissey seconded. (Approved 7-0)

3. **COMMENTS BY STUDENT REPRESENTATIVES** - High school representative, Kinnon McGrath and Maggie Gleason, and Middle School representatives, Claire McDonald and Maggie Cochran, spoke briefly on items of interest from the students' perspective.

4. **COMMENTS FROM PUBLIC ON AGENDA ITEMS** -

- Audience member, **Kathy Mikulka**, asked the School Board why physics was being taught to freshman given the recommendations shared at the meetings with the math professor [Sharma] last year. --*Superintendent Colter reminded everyone that comments from the public need to be limited to items on the agenda [Policy BEDH]. The board will consider updating the public likely in a future workshop setting.*

5. **COMMUNICATIONS** -

- a) **Taktse International School (India) greetings** – Pond Cove teacher, Holly Forsyth, introduced Ms. Anugrah Rai a visiting 5th grade teacher from the Taktse School.
- b) **Pond Cove STEM Field Trip** - Tom Charltray spoke about the Grade 4 eTeam and the proposed field trip to Fenway Park. *Trip does not require Board approval per Board policy IHOA.*
- c) **School Resource Officer (SRO)** – Superintendent Colter inquired whether the School Board would be interested in having the police department proceed with a grant that could result in funding for a SRO. The superintendent will bring back a 'memorandum of understanding' for Board review/approval.
- d) **2017-2018 School Year Calendar** (1st Reading) - Superintendent Colter briefly described the committee's make-up and the thought process behind the draft presented this evening. The Board requested to change Nov 15 to a regular school [not early release] day and to add more conference detail on final draft.
- e) **CEHS Program of Studies for 2017-2018** (1st Reading) - Principal Shedd introduced the document and made note of some corrections - - to be made to page three relating to proficiency-based diplomas and the class of 2021 the ~~two~~ subject areas in which proficiency must be demonstrated are: English, Math, Science and Social Studies; and under the math sequence the algebra I & II classes are not there; also under math (page 20) new course, quantitative reasoning, following curriculum of SMCC course by same name allows for college and high school credits; under science (page 21) VEX robotics available and will continue as an extra-curricular, also on page 21 there was reference made to a proposal... to be made to the board...and relative to graduation requirements and proficiency diplomas requiring a senior year experience or class in earth/space science. Other changes pending budget and sign-ups, additions of treble choir and sculpture elective. Yearbook used to be a class but was changed to an extra-curricular for the 2016-17 school year. Next year, 'Yearbook Leadership' is proposed as an opportunity for up to three (3) students to work in leadership of the after-school yearbook club and receive academic credit.
The board suggested incorporating the 'Alternative Pathways to Graduation' section within the other course listings and document table of contents. Ms. Scifres said she would collect any other Board members' questions/comments, prior to this being brought forward for approval at February's business meeting.
- f) **Superintendent's Report** – Superintendent Colter briefly updated the Board on items of interest within the district. Pond Cove teacher, Erik Nielsen, plans on retiring at the end of this school year. The district will not participate in the Maine Youth Drug and Alcohol Use Survey (MYDAUS) this year but intends to create its own survey tool this time.

6. NEW BUSINESS

- a) **Consideration and action to approve the following 2016-17 athletic and co-curricular personnel nominations** - Ms. Morrissey motioned for approval of the slate as presented. Ms. Measelle Hubbs seconded. (Approved 7-0)

HIGH SCHOOL

Kevin St. Jarre Student Advisory Council

MIDDLE SCHOOL

Chris Drake Nordic Ski
 Andrew Wood Basketball, Boys' Expansion
 Chris Drake Swimming
 Joe Doane Indoor Track
 Cheryl Joys Indoor Track
 Denise Ordonez Indoor Track Asst

- b) **Consideration of the following School Board policies/procedures for first reading** – Ms. Powers gave an overview of the work around the policies presented below.

- JICK - Bullying and Cyberbullying Prevention
- JICK-R Bullying and Cyberbullying Administrative Procedure
- JICK-E Record of Reported Bullying Incident Form

- c) **Consideration to approve Ted Jordan’s AP U.S. Government trip to Washington, D.C., March 21-24, 2017.** [per SBoard Policy IHOA] - Ms. Morrissey motioned for approval as presented. Ms. Measelle Hubbs seconded. (Approved 7-0)

- d) **Consideration to approve a replacement to the School Board’s 2016-2017 Superintendent Search Interview Committee.** - Ms. Measelle Hubbs motioned for approval as presented. Ms. Powers seconded. (Approved 7-0)

Faith Barnes – elementary school

- e) **Consideration to approve the boys’ Tennis team trip to Van Der Meer Tennis Academy (Hilton Head, NC), April 14-22, 2017.** [per SBoard Policy IHOA] - Ms. Measelle Hubbs motioned for approval as presented. Ms. Morrissey seconded. (Approved 7-0) *Note: According to Jeff Thoreck, the girls’ team had the opportunity to attend last year. The full girls’ team was not interested in attending this year.*

7. **COMMITTEE REPORTS – Policy Committee** will be looking at the volunteer policy in February, and diploma requirements, curriculum development and promotion/retention will follow; wellness will also be incorporate. **Technology Steering** with MLTI funding on the chopping block looking at how to best move forward.

8. **BOARD AGENDA REQUESTS** – none

9. **ANNOUNCEMENTS OF UPCOMING MEETINGS** - Policy Committee will meet on Tuesday, February 7 at 5:00pm in the Lower Level Conference Room in Town Hall. The next **Finance Committee & Workshop** meeting will be on January 24 at 6:30pm in the CEHS Library & Learning Commons. Educational assessments by building and budget will be the topics of discussion.
10. **ADJOURNMENT** - Ms. Measelle Hubbs made a motion to adjourn. Ms. Morrissey seconded. (Approved 7-0)

The meeting was adjourned at 9:20 p.m.

Respectfully submitted,



Howard P. Colter
Interim Superintendent of Schools