

A Regular Business meeting of the School Board was held on Tuesday, December 13, 2016 at 7:00 p.m. in Cape Elizabeth Town Hall Council Chambers. An Executive Session immediately preceded.

School Board members present: Heather Altenberg
Kimberly Carr
Susana Measelle Hubbs, Vice-Chair
Joanna Morrissey
Barbara Powers
Elizabeth Scifres, Chair
John Voltz

Kinnon McGrath, Student Representative

Howard P. Colter, Interim Superintendent of Schools

Absent: Maggie Gleason, Student Representative

Superintendent Colter called the meeting to order at 7:05 pm.

1. CONSIDERATION TO ELECT BOARD OFFICERS AND COMMITTEE APPOINTMENTS –

a) Election of Board Chair: **Elizabeth Scifres** - *Superintendent Colter called for nominations. Ms. Measelle Hubbs nominated Elizabeth Scifres. Ms. Scifres was appointed unanimously.*

b) Election of Board Vice-Chair: **Susana Measelle Hubbs** - *Ms. Scifres called for nominations. Ms. Morrissey nominated Susana Measelle Hubbs. Ms. Measelle Hubbs was appointed unanimously.*

c) Appointment of Committees (as discussed at Board Caucus Dec 12):

STANDING COMMITTEES

Finance: **Joanna Morrissey**, Chair; full Board membership - *Ms. Scifres called for nominations. Ms. Measelle Hubbs nominated Joanna Morrissey as Chair. Ms. Morrissey was appointed unanimously.*

Policy: **Barbara Powers**, Chair; and **Heather Altenburg & Kimberly Carr**, Members (2) membership - *Ms. Scifres called for nominations. Ms. Altenburg nominated Barbara Powers as Chair, and Heather Altenburg and Kimberly Carr as members. Slate of policy committee nominations were appointed unanimously.*

COMMITTEE APPOINTMENTS - *Ms. Scifres called for nominations. Ms. Measelle Hubbs made a motion to table appointment of CEEF representative, and to approve the remaining as a slate as presented. Mr. Voltz seconded. (Approved 7-0)*

Cape Elizabeth Education Foundation: *NOMINATION TABLED*

PATHS General Advisory Board: John Voltz

Student Wellness Committee: Heather Altenburg & John Voltz

Technology Steering: Susana Measelle Hubbs & Kimberly Carr

Transportation Appeals: Barbara Powers

Buildings and Grounds: Heather Altenburg

2016-17 Superintendent Search Advisory Screening: Susana Measelle Hubbs, Joanna Morrissey & John Voltz

***Negotiations [CEEA/teachers]:** Joanna Morrissey & Elizabeth Scifres

** Voted in at November 18, 2016 special business meeting.*

ADVISORY COMMITTEES - *Ms. Measelle Hubbs made a motion to approve the slate as presented. Ms. Altenburg seconded. (Approved 7-0)*

Legislative Liaison(s): Kimberly Carr & Barbara Powers, alternate

Dropout Prevention Committee: Kimberly Carr

Town Comprehensive Plan 2019 Ctme: Susana Measelle Hubbs

****Calendar (2017-18 academic year):** Heather Altenburg & Elizabeth Scifres

*** Voted in at November 8, 2016 business meeting.*

2. ADJUSTMENTS TO AGENDA - none

3. APPROVAL OF SCHOOL BOARD MINUTES -

- a) Executive Session, Tuesday, November 8, 2016
- b) Regular Business, Tuesday, November 8, 2019
- c) Special Business and Workshop, Tuesday, November 15, 2016
- Ms. Measelle Hubbs made a motion to approve the slate of minutes as presented. Ms. Morrissey seconded. (Approved 7-0)

4. COMMENTS BY STUDENT REPRESENTATIVES - High school representative, Kinnon McGrath, spoke briefly on items of interest from the students' perspective.

5. COMMENTS FROM PUBLIC ON AGENDA ITEMS - none

6. COMMUNICATIONS -

- a) **High School's NEASC Accreditation Letter (11/4/16)** - Principal Shedd briefly reviewed the special progress report process, recommendations and deadlines outlined in the November NEASC report letter. The High School's accreditation was renewed.
- b) **Budget Review Process** - Ms. Morrissey announced that the School Board would be utilizing a new budget review process recommended by Barbara Powers.

c) **Superintendent's Report**

- Fall CEEF Grants
- Storm day delays and cancellations
- Graduation and Dropout data report (sy16)

– Superintendent Colter briefly updated the Board on items of interest within the district.

7. NEW BUSINESS

- a) **Consideration to approve the donation and placement of a granite memorial bench on the grounds around the Cape Elizabeth High School athletic fields in name of Tom Wright** – Ms. Morrissey motioned for approval as presented. Ms. Measelle Hubbs seconded. (Approved 7-0)
- b) **Consideration to approve the re-appointment of Smita Sonti, M.D. as school district physician.** (Note: pursuant to Title 20-A M.R.S.A section 6402-A) - Ms. Measelle Hubbs motioned for approval as presented. Ms. Powers seconded. (Approved 7-0)
- c) **Consideration to approve the slate of nominees to the School Board's 2016-17 Superintendent Search Advisory Screening Committee.** [Note: this committee will also include three (3) school board members listed above.] Ms. Scifres added *"While the original goal was to have two parents and two community members (without students currently in the schools), we had a total of four people apply to be on the Advisory Screening Committee. With four positions to fill, all four were appointed."* – Ms. Measelle Hubbs motioned for approval of the slate as presented. Ms. Morrissey seconded. (Approved 7-0)

<u>Kelly Hasson</u>	School Building administrator
<u>Cathy Stankard</u>	Central Office administrator
<u>Mark Pendarvis</u>	Teacher – high school
<u>Talya Edlund</u>	Teacher – middle school
<u>Linda Alfiero</u>	Teacher – elementary school
<u>Jen Scarpitti-Nelson</u>	Parent/community member
<u>Rebecca Roth-Barbieri</u>	Parent/community member
<u>Mara DeGeorge</u>	Parent/Community member
<u>Jim Clark</u>	Community member

- d) **Consideration to approve the slate of nominees to the School Board's 2016-17 Superintendent Search Interview Committee.** [Note: this committee will also include the full school board.] – Ms. Measelle Hubbs motioned to approve the slate as presented. Ms. Powers seconded. (Approved 7-0)

<u>Mike Tracy</u>	School Building administrator
<u>Jessica Clark</u>	Central Office administrator
<u>Joel Shroder</u>	Teacher – high school
<u>Talya Edlund</u>	Teacher – middle school
<u>Kate Whipple</u>	Teacher – elementary school

e) **Consideration to approve the following co-curricular job descriptions.** Cathy Stankard informed the Board that these committee members would receive stipends, in accordance with the teachers' CBA. - Ms. Morrissey motioned for approval of the slate as presented. Ms. Powers seconded. (Approved 7-0)

- K-12 Professional Development Committee Member
- Gr 7-12 Proficiency-Based Education Committee Member

f) **Consideration and action to approve the following 2016-17 administrative and athletic co-curricular personnel nominations** - Ms. Morrissey motioned for approval of the slate as presented. Ms. Measelle Hubbs seconded. (Approved 7-0)

DISTRICT CERTIFICATION

Chris Newell Mentor for Ginger Raspiller

MIDDLE SCHOOL

Aaron Filieo Basketball, Boys' gr 8
David Shields Basketball, Boys' gr 7

g) **Consideration to approve Cape Elizabeth's PATHS (Portland Arts and Technology High School) Part I and Part II Budget Costs for 2017-2018 in the amount of \$72,659.02 [Part I \$72,010.43 / Part II \$648.59]** – Ms. Measelle Hubbs motioned for approval as presented. Ms. Morrissey seconded. (Approved 7-0)

8. **COMMITTEE REPORTS** – **Policy Committee** expects to have something for Board to review in January. *Spurwink Building Reuse Committee* has not met since last School Board meeting. **Calendar Committee** is focusing on time for regular K-12 professional development and how to best accommodate parent-teacher conferences.

9. **BOARD AGENDA REQUESTS** – *none*

10. **ANNOUNCEMENTS OF UPCOMING MEETINGS** - The next **Finance Committee & Workshop** meeting on December 20 at 6:30pm in the CEHS Library & Learning Commons. Budget and CIP will again be the topic of discussion. **Policy Committee** will meet on Tuesday, January 3 at 6:30pm in the Lower Level Conference Room in Town Hall.
11. **ADJOURNMENT** - Ms. Carr made a motion to adjourn. Ms. Measelle Hubbs seconded. (Approved 7-0)

The meeting was adjourned at 8:15 p.m.

Respectfully submitted,



Howard P. Colter
Interim Superintendent of Schools