

The Cape Elizabeth School Board held a Budget Workshop meeting on Tuesday, March 22, 2016 in the Cape Elizabeth High School Library Learning Commons. The meeting began at 6:30 pm and was videotaped. *All budget information, including the schedule of workshops, can be found online at - <https://sites.google.com/a/capeelizabethschools.org/budget/>*

Heather Altenburg Susana Measelle Hubbs Michael Moore Joanna Morrissey Barbara Powers Elizabeth Scifres John Voltz

BUDGET WORKSHOP MINUTES

Superintendent's 2016-2017 Budget discussion –

Board finance committee chair, Joanna Morrissey, opened the meeting and invited any members of the public wishing to speak to do so.

Public comment: *none*

Ms. Morrissey announced there would be a budget workshop ~~held on Wednesday, March 23, 2016~~ rescheduled for April 5 at 5:00pm in the High School Library Learning Commons. The Board is planning to vote on the proposed budget at its April 12, 2016 regular business meeting.

School department business manager, Cathy Messmer, distributed a few updated documents and spoke to **contingency, revenue, and undesignated fund balance**. Ms. Messmer and Superintendent Nadeau spoke to **three-year planning** and responded to questions from the Board.

Emergency management update –

Superintendent Nadeau communicated information contained within her electronic communication to parents and guardians [March 21, 2016 at 11:18pm]. Administrative members of the emergency management team responded to School Board questions.

Adjourned 9:20 p.m.

FINANCE COMMITTEE

Monthly finance reports were reviewed and warrants signed.

Respectfully submitted,



Meredith Nadeau
Superintendent of Schools