

A regular business meeting of the School Board was held on Tuesday, October 14, 2014 at 7:00 p.m. in the Cape Elizabeth Town Hall. An executive session immediately preceded.

School Board members present:

John Christie, Chair
Elizabeth Scifres, Vice-Chair
David Hillman
Susana Measelle Hubbs
Michael Moore
Joanna Morrissey
M. Kate Williams-Hewitt

Student School Board Representatives present:

Sierra Bates
Natalie Vaughan

Meredith S. Nadeau, Superintendent of Schools

Mr. Christie called the meeting to order at 7:00 pm.

1. **ADJUSTMENTS TO AGENDA** - *none*

2. **APPROVAL OF SCHOOL BOARD MINUTES** -

- a) Executive Session, Tuesday, September 9, 2014
- b) Regular Business, Tuesday, September 9, 2014
- c) Executive Session, Tuesday, September 23, 2014
- d) Workshop, Tuesday, September 23, 2014

- Ms. Scifres made a motion to approve the slate of minutes as presented. Ms. Measelle Hubbs seconded. (Approved 7-0)

3. **COMMENTS BY STUDENT REPRESENTATIVES** - High school representatives, Sierra Bates and Natalie Vaughan, spoke briefly on items of interest from the students' perspective.

4. **COMMENTS FROM PUBLIC ON AGENDA ITEMS** - *none*

5. **COMMUNICATIONS** - Mr. Christie announced this was the last televised meeting of this Board's term. He thanked Vice Chair Elizabeth Scifres, Finance Chair Michael Moore, and Policy Chair Joanna Morrissey.

- a) **Jonathan Werner/Bammy! Award finalist** - Superintendent Nadeau announced that Library and Instructional Technology Specialist Jonathan Werner was one of five national finalists for librarian of the year.
- b) **2015-2016 School Year Calendar draft** - Superintendent Nadeau introduced a draft 2015-2016 school year calendar and a memo from Education Commissioner, Jim Rier. At a recent area superintendents' meeting, Commissioner Rier issued a strong warning that if districts sending students to PATHS (Portland Arts & Technology High School) did not align their calendars with less than five dissimilar days state funding could be withheld. Seven sending school superintendents met to create the common draft presented. An opportunity to review draft with faculty will be scheduled.

- c) **Strategic Plan Indicators of Success draft**– Since February's first draft was presented further feedback has been obtained and work done by faculty and administrators on measurable metrics to track success of the Plan. The resulting draft was presented this evening. The community was invited to provide feedback with the hope that this will be adopted during the November 18 School Board meeting.
- d) **Superintendent's Report** - Superintendent Nadeau informed the board that: Andy Strout was selected as the 2014 (Maine) Jump Rope for Heart Outstanding Coordinator of the Year by the Maine Association for Health, Physical Education, Recreation and Dance; Not inconsistent with discussions from last budget season, the unofficial October 1 enrollment report provided in the agenda materials shows approximately 30 students below our 2013 numbers. As soon as the state officially verifies our enrollment report, Planning Decisions will prepare an updated enrollment study; Maine Public Retirement System (MEPERS) has notified the district that our contribution rate for teachers will increase from 2.65% to 3.36% in the next fiscal year - or approximately a \$50,000 increase; new busses have been delivered and are on the road; the transportation department has been hit hard by illnesses. With a very limited amount of spare drivers, running regular routes has been challenging. The district is working collaboratively with neighboring districts and reaching out to state agencies in hopes of recruiting more drivers, along with placing advertisements for drivers. This is an on-going challenge faced by many communities - everyone's patience is been appreciated. Contact the Facilities and Transportation Department if you or someone you know is a licensed bus driver interested in becoming a spare driver; The MHSAs (Maine High School Assessment) is conducted every year to measure reading, math, science and writing. Our district performed as well or better than area counterparts. High School teachers and administrators were thanked for their continued efforts; Middle School science assessment - the majority of students are proficient or above - only 9% of eighth graders scored below proficient - showing more great work by our educators and students; also in agenda materials was an acknowledgement recently received by the state that our special education program has met the highest level of performance in implementing the requirements of IDEA for the 2013-14 school year; the Middle School is looking to turn the former woodshop area now used by technology into a Maker Space. A Maker Space is space within a school set aside for creativity and hands on learning around engineering, science/technology, the arts and math; The district's Innovation Team will hold its first meeting on October 22 at the Middle School Library and Learning Commons. Representatives from every school, along with Elizabeth Scifres and middle and high school student representatives make up this team.

6. **NEW BUSINESS**

- a) **Consideration to appoint School Board members - one delegate and one alternative - to the MSBA's (Maine School Boards Assn.) Annual Assembly taking place on Thursday, October 23, 2014** - Ms. Scifres motioned to appoint **Susana Measelle Hubbs** as delegate and **Kate Williams-Hewitt** as alternate to the MSBA Annual Assembly. Ms. Morrissey seconded. (Approved 7-0)

b) **Consideration of policies for first reading** – Ms. Morrissey presented the first reading policies related to student conduct. Community feedback is welcomed. Second read of policies planned for November 18 meeting.

- **JJJ: Co-Curricular and Extra-Curricular Activities Eligibility and Code of Conduct** - *a link to the Maine Principals Assn. was added; an ineligibility clause was changed and probationary eligibility added to encourage appropriate academic performance; removed defined list of activities this policy pertains to – request all advisors/coaches review with their group; removed clause compelling investigation by administration of any credible policy violations; suggesting removal of loss of captaincy/leadership/awards for violations.*
 - **KLG-R: Relations with Law Enforcement procedure** – *adding 'health and welfare' into what types of scenarios law enforcement may be called upon*
- No Changes Recommended
- **KLG: Relations with Law Enforcement**

c) **Consideration to approve the following athletic and co curricular staff nominations** - Ms. Scifres motioned for approval of the slate as presented. Mr. Moore seconded. (Approved 7-0)

DISTRICT

Erin Taylor	Mentor for Linda Chao
Chris Newell	Mentor for Heather Ferrenbach
Kathy Bock	Mentor for Jennifer LaFrance
Kris Moniz	Mentor for Per Noreus
Amanda Kozaka	Mentor for Cameron Rosenblum
Laura Trippe	Mentor for Eteri Shvets
Amanda Kozaka	Mentor for Jonathan Werner
Joel Shroder	Mentor for Elizabeth Yarrington
Kim Sturgeon	Mentor for Stephanie Bouffard
Mary Dulac	Certification Committee - Pond Cove Rep.
Kathleen Walsh	Certification Committee - Middle School Rep.
Christine Newell	Certification Committee - High School Rep.
Mark Ashe	Certification Committee - At-Large Rep.

MIDDLE SCHOOL

Tom Charltray	Robotics, Gr 5-6
Stephanie Bouffard	Student Support Team Co-Leader
Caitlin Dodge	Soccer, Girls' gr 7

HIGH SCHOOL

Joan Moriarty	Freshman Advisor
-----	Booktalk
Larry (Flash) Allen	Music Director of Musical
Greg Marles	Robotics Team
Sarah Collins	Visual Arts (1 st & 2 nd Semesters)
Lauren Tarantino	National Honor Society

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Shawn Guerrette	Environmental Club
Jim Ray	Basketball, Boys' Varsity
Tom Ray	Basketball, Boys' Varsity Asst. (booster-funded)
Andrew Wood	Basketball, Boys' 1 st Team (booster-funded)
Chris Casterella	Basketball, Girls' Varsity
Tom Robinson	Basketball, Girls' JV
Ben Raymond	Swimming Head
David Croft	Swimming Asst.
Matthew Buotte	Ice Hockey, Boys' Varsity
Chris Marston	Ice Hockey, Boys' Varsity Asst. (booster-funded)
Kevin Guimond	Ice Hockey, Boys' JV
Bob Mills	Ice Hockey, Girls' Varsity
Corey Hanson	Ice Hockey, Girls Asst.
Doug Worthley	Indoor Track Head
Andrew Lupien	Indoor Track Asst.
Greg Marles	Indoor Track Asst.
Jeff Davis	Alpine Ski
Claude Lemelin	Alpine Ski Asst. (booster-funded)
Shawn Guerrette	Nordic Ski

POND COVE

Tom Charltray Elementary Robotics

- d) **Consideration to approve a proposed CEHS World Affairs Council/Model UN team trip to Brown University (RI) November 7-9, 2014** - Ms. Scifres motioned for approval as presented. Ms. Measelle Hubbs seconded. (Approved 7-0)
- e) **Consideration of Dr. Alina Perez's request for an 18-day paid professional development leave beginning in May 2015 through the last day of school in June** - After Mr. Moore first motioned and Ms. Williams-Hewitt seconded, a discussion around request, job requirements, professional development and precedence issues occurred. Mr. Christie made a motion to table Item [6E] to a special business meeting on October 28, 2014. Ms. Morrissey seconded. (Motion to table approved 7-0)
7. **COMMITTEE REPORTS** - Ms. Scifres said the **Teacher/Administrator Evaluation Committee** is preparing again to meet regularly to accomplish an evaluation structure.
8. **SCHOOL BOARD AGENDA REQUESTS** - *Ms. Williams-Hewitt inquired about Charter School transitions. Ms. Measelle Hubbs inquired on behalf of constituents about student transition and preparation from Middle to High School from the teachers' perspective.*
9. **ANNOUNCEMENTS OF UPCOMING MEETINGS** - The **Community Services Advisory Board** meeting will be held on October 15 at 6:30 pm. The **School Board Workshop** will be held on Tuesday, October 28 at 6:30pm in the CEHS Library & Learning Commons (LLC). The topic to be discussed will be special education. The next **Policy Committee** meeting will be held on November 3 at 7:30 a.m. in the Wm. Jordan Room (Town Hall).

Due to Veterans' Day, the next regular **School Board business meeting** will be held on **Tuesday, November 18, 2014 in the CEHS LLC.**

10. **ADJOURNMENT** - Mr. Hillman made a motion to adjourn. Ms. Williams-Hewitt seconded.
(Approved 7-0)

The meeting was adjourned at 9:20 p.m.

Respectfully submitted,



Meredith Nadeau
Superintendent of Schools