

A regular business meeting of the School Board was held on Tuesday, September 9, 2014 at 7:00 p.m. in the Cape Elizabeth Town Hall. An executive session immediately preceded.

School Board members present:

John Christie, Chair
David Hillman
Susana Measelle Hubbs
Michael Moore
Joanna Morrissey
M. Kate Williams-Hewitt

Student School Board Representatives present:

Sierra Bates
Natalie Vaughan

Meredith S. Nadeau, Superintendent of Schools

School Board members absent: Elizabeth Scifres, Vice-Chair

Mr. Christie called the meeting to order at 7:00 pm.

1. **ADJUSTMENTS TO AGENDA** - *none*

2. **APPROVAL OF SCHOOL BOARD MINUTES** –

- a) Executive Session, Tuesday, August 26, 2014
- b) Regular Business, Tuesday, August 26, 2014

- Mr. Moore made a motion to approve the slate of minutes as presented. Ms. Measelle Hubbs seconded. (Approved 6-0)

3. **COMMENTS BY STUDENT REPRESENTATIVES** – High school representatives, Sierra Bates and Natalie Vaughan, spoke briefly on items of interest from the students' perspective.

4. **COMMENTS FROM PUBLIC ON AGENDA ITEMS** – *none*

5. **COMMUNICATIONS**

- a) **2014 summer program ~ Open Doors Studio** - Ruth Ellen Vaughn presented an overview of the inaugural summer school program, Open Doors Studio. Over 100 K-8 students took part. Kris Moniz and Danielle Kunert spoke briefly about the program from the teachers' perspective.
- b) **Gifted & Talented** – Jane Golding, Director of Instructional Support, provided an overview of Cape Elizabeth's gifted and talented education program. Maine requires schools provide gifted and talented programming. Each November the district submits an Academic Plan for Gifted and Talented Education to the state and around March the state formally acknowledges its approval. This year, the district has contracted with gifted and talented specialist Molly Kellogg. Ms. Kellogg will assist the district with the screening process and work with educators to support learners in meeting individual needs. There are no plans to use one instructional model. GT programming could include differentiated instruction within the existing classroom setting, students coming into another classroom (flexible grouping), pullouts, project-based, and online learning opportunities. By October 17 teachers will provide nominations with documentation of student work to the building principal and a screening committee will convene to make sure that all the pieces are in

place. During the week of October 20 nominated students will take an aptitude test which will provide an additional data point for consideration. The following week, the school's screening committee will meet and review all of the information and make identification of approximately 3-5% of the students to receive services. Parents will be notified throughout the process. After this school year, the GT screening process will begin each spring.

- c) **Summer professional development** – Ruth Ellen Vaughn, Director of Instruction, provided a brief overview of summer professional development by breaking it into three categories -
- Training - Thirteen educators from across the district attended a week-long differentiated instruction training at the Institutes for Academic Diversity (VA); John Holdridge was on-site focusing on creative literacy; advisory training for high school staff to assist with meeting students where they are socially and emotionally; iPad and PLATO training.
 - Curriculum development - advisory curriculum was developed for the middle school; full-day kindergarten curriculum; content area – math, world language, science, writing and social studies across grade levels; and middle school essential questions (i.e., the big ideas that connect curricula across grade level disciplines).
 - Action Teams - Peaceful Pond Cove project; several grade level teams met to work on common expectations building on culture/climate conducive to learning.
- d) **School Board Special Ed law training** – Chairman Christie explained that a member of the Board requested to have an opportunity to expand the Board's knowledge of special education law. Historically, following November elections, district council presents information about the rights and responsibilities of board membership and this presentation includes an overview of special ed law. He said that a workshop could be dedicated to this topic. However at this point in the school year most dates have other topics assigned. Lastly, a special training session could be held either by a consultant or someone from within the district. Superintendent said that third option might be the most efficient if the Board wants to pursue. There would be a cost involved but the Board has a small professional development budget that could be tapped for this purpose. Mr. Hillman proposed that Ms. Golding locate some articles that lay people could understand and provide the board training. Mr. Moore said he is less concerned with learning the law than the responsibilities of the district. Superintendent Nadeau said that a one-page handout likely could be provided that would summarize the responsibilities in regards to special education law and along with conversation to help folks understand and interpret those requirements.
- e) **Superintendent's Report** - Superintendent Nadeau informed the board that yesterday's power outage was due to a fault in the line buried beneath the tennis courts. Once CMP located the approximate area in the line, public works crews dug about eight feet and CMP successfully repaired the line. Lack of power forced the high school to be dismissed at noon. There is a district Facebook page now. Yesterday was the first day of kindergarten. District enrollment is declining. An updated enrollment projection study is likely warranted prior to the next budget cycle meetings. Credit was given to the facilities and maintenance crews after a summer filled with larger projects (i.e., renovation of the kindergarten wing, replacement of the high school gym floor and middle/elementary school boiler installation) in addition to regular building maintenance. Staff years of service recognition took place at the district's opening day meeting. Individuals erroneously omitted from that list for completing 5 years of service include Betsy Goldstein and Siobhan Bogle. The proficiency-based diploma extension was granted by

the Commissioner. Updated strategic plan measurements were included in Board packets. Administrators are sharing this document with staff for more feedback and district leadership will be meeting in late September to review the feedback and make revisions before sharing this again in hopes the measurements will be considered for adoption by the board in October. Thanks to the PCPA for the revitalized nature land space. Preschool is underway at Community Services. Representatives from the PreK program and the Superintendent will attend a state-sponsored training in early October in support of communities building an accredited PreK program. Cape's program is an early childhood development program approved through the Department of Health and Human Services. Prior to the start of the next school year, the hope is to have Department of Education approval qualifying it for any available state PreK education funding.

6. NEW BUSINESS

- a) **Consideration to approve the following athletic and co curricular staff nominations**
 - Ms. Morrissey motioned for approval of the slate, striking Fran Vita-Taylor from Pond Cove support team and adding Joanne Bearor as Middle School coach, as presented. Mr. Moore seconded. (Approved 6-0)

DISTRICT

- Wendy Derzawiec District Webmaster
- Karen Johnson (1/2)
- David Croft (1/2) Soccer – Cape Special Olympics
- Karen Johnson (1/2)
- David Croft (1/2) Basketball – Cape Special Olympics
- Karen Johnson (1/2)
- David Croft (1/2) Spring Events – Cape Special Olympics
- Karen Johnson (1/2)
- David Croft (1/2) Bowling – Cape Special Olympics
- Karen Johnson (1/2)
- David Croft (1/2) Swimming – Cape Special Olympics
- Karen Johnson (1/2)
- David Croft (1/2) Spring Events – Cape Special Olympics

MIDDLE SCHOOL

- Ben Putnam Tennis Asst.
- Ann-Marie Dionne Cross Country, Girls' (7/8)
- William Russell Soccer, Boys' gr 8
- Joanne Bearor Field Hockey gr 8**
- Kathy Walsh Gr 5 Team Leader
- Allison Caruso Gr 6 Team Leader
- Kris Moniz Gr 7 Team Leader
- Terese Roberts Gr 8 Team Leader
- Cheryl Joys Instructional Support Team Leader
- Ann-Marie Dionne World Language Team Leader
- Amanda Kozaka Allied Arts Team Facilitator
- Kim Sturgeon Student Support Team Leader
- Cheryl Joys Student Support Team MEMBER - IS
- Laura Ellis Student Support Team MEMBER – (5/6)

MIDDLE SCHOOL (CONT'D)

Nancy Murray	Chorus (7-8)
Steve Price	Drama
Caitlin Ramsey	Instr Music
Allison Caruso	Math Team (5-6)
Adam Killip	Math Team (7-8)
Carrie Newton	Debate Team
Alison Hawkes	Speech Team
Carrie Newton	Student Council
Steve Price	Variety Show
Melissa Bam	Yearbook
Steve Price	Performance Center Director
Charlie Carroll	Chewonki Coordinator
Pierre Paradis	Robotics (5/6)
Pierre Paradis	Robotics (7/8)
Alison Hawkes	Newspaper

HIGH SCHOOL

Joel Shroder	English Dept. Head
Brandy LaPointe	Guidance Dept. Head
Betsy Nilsen	Arts & Technology Dept. Head
Ali Gwyther	Foreign Language Dept. Head
Sarah Harrington	Social Studies Dept. Head
Roger Rioux	Math Co-Dept. Head
Courtney Ferrell	Math Co-Dept. Head
Shawn Guerrette	Science Dept. Head
Carolyn Young	Research Coordinator Dept Head
Ted Jordan	Senior Transition Project Co Coordinator
Erin Hill	Senior Transition Project Co Coordinator

HIGH SCHOOL (CONT'D)

Liz Yarrington	Sophomore Advisor
Tom Kohan	Junior Advisor
Joan Moriarty	Senior Advisor
Dick Mullen	Drama Performance-Fall
Dick Mullen	Drama Performance-Spring
Dick Mullen	Theater Class Productions
Dick Mullen	Theater Management
Deb Richio	Theater Assistant
Peter Bloom	Technical Director
Courtney Ferrell	Gay Straight Alliance
Tom Lizotte	Jazz Band I
Tom Lizotte	Jazz Band II
Tom Lizotte	Jazz Band III
Tony Gaboury	Jazz Combo I & II
Joel Shroder	Literary Magazine
Roger Rioux	Math Team (co-coach)
Chris Newell	Math Team (co-coach)
Mary Page	Mock Trial
Nicole Carrera	Natural Helpers
Shawn Guerrette	Science Olympiad
Dick Mullen	Speech
Lisa Melanson	Speech Team Asst Coach
Brandy LaPointe	Student Advisory Council
Melissa Oliver	World Affairs Council / Model UN
Chris Newell	Interact/Volunteer Club (co-coach)
Courtney Ferrell	Interact/Volunteer Club (co-coach)
Lisa Melanson	Debate

POND COVE ELEMENTARY

Linda Alfiero	Gr K Team Leader
Karen Dow	Gr 1 Team Leader
Linda Siegmund	Gr 2 Team Leader
Talya Edlund	Gr 3 Team Leader
Mary Jane Ham	Gr 4 Team Leader
Maryjane Johnston	Allied Arts Team Leader
Jeff Davis	Instructional Support Team Leader
Faith Barnes	Student Support Team MEMBER
Debra Butterworth	Student Support Team MEMBER
Rosemary Ginn	Student Support Team MEMBER
Marianne Harrington	Student Support Team MEMBER
Fran Vita-Taylor	Student Support Team MEMBER
Rebecca Bean	Chorus, Gr 4.
Evan Thayer	Elementary Robotics

- b) **Consideration to approve nomination of new personnel for 2014-2015** – Ms. Morrissey motioned for approval of the 0.5 nomination of Jennifer LaFrance as presented. Ms. Measelle Hubbs seconded. (Approved 6-0)

Jennifer LaFrance High School Physics teacher (0.5 FTE)

7. **COMMITTEE REPORTS** – Finance Chair Michael Moore provided a brief update on the bond request process. Policy Chair Joanne Morrissey provided a brief update on the work of the committee and policies to be presented soon. Superintendent Nadeau added that the Transportation Appeals Committee met recently. The Evaluation Committee would meet September 30. Administrators' negotiations and the buildings and grounds committees will be scheduling meetings. A joint town workshop to discuss the auditors' report will be scheduled [October 1]. As shared at the opening meeting and in newsletters, a district innovation team will be formed as a way to share creative thinking. A Board liaison and student representation will be sought. A Maker Space meeting will be held at the Middle School on October 1. Maker Space is a movement where studio-type space is made available for people to come together and explore ideas with different materials.
8. **SCHOOL BOARD AGENDA REQUESTS** – *none*
9. **ANNOUNCEMENTS OF UPCOMING MEETINGS** - The next regular business meeting will be held on Tuesday, October 14, 2014. The next **Policy Committee** meeting will be held on October 6 at 7:30 a.m. in the Wm. Jordan Room (Town Hall). The next **Community Services Advisory Board** meeting will be held on September 17 at 6:30 pm.
10. **ADJOURNMENT** – Mr. Moore made a motion to adjourn. Ms. Williams-Hewitt seconded. (Approved 6-0)

The meeting was adjourned at 8:56 p.m.

Respectfully submitted,



Meredith Nadeau
Superintendent of Schools