

A regular business meeting of the School Board was held on Tuesday, February 11, 2014 at 7:00 p.m. in the Cape Elizabeth Town Hall. An executive session immediately preceded.

School Board members present:

John Christie, Chair  
Elizabeth Scifres, Vice-Chair  
David Hillman  
Susana Measelle Hubbs  
Michael Moore  
Joanna Morrissey  
M. Kate Williams-Hewitt

Meredith Nadeau, Superintendent of Schools

Student School Board Representatives present:

Sierra Bates

School Board members unable to attend:

Tim Hartel, Student Representatives

Mr. Christie called the meeting to order at 7:00 pm.

1. **ADJUSTMENTS TO AGENDA** - *none*

2. **APPROVAL OF SCHOOL BOARD MINUTES** -

- a) Executive Session, Tuesday, January 14, 2014
- b) Regular Business, Tuesday, January 14, 2014
- c) Workshop, Wednesday, January 22, 2014

- Ms. Morrissey made a motion to approve the slate of minutes as presented. Ms. Scifres seconded. (Approved 7-0)

3. **COMMENTS BY STUDENT REPRESENTATIVES** - High School representative, Sierra Bates, spoke briefly on items of interest from the students' perspective.

4. **COMMENTS FROM PUBLIC ON AGENDA ITEMS** - *none*

5. **COMMUNICATIONS** -

a) **Recognition** - *none*

b) **Retirements/Resignations** - Superintendent Nadeau announced the resignations of: middle school guidance counselor, Gretchen McCloy; high school social studies teacher, Gretchen McNulty; high school English teacher, Ericka Rusley; and middle school nurse, Jill Andrews.

c) **Proposed Budget Meetings** - Superintendent Nadeau briefly introduced the proposed 2014-2015 budget meeting schedule. Meeting dates and information can be found under the budget link on the school district website.

- d) **Strategic Plan** - Superintendent Nadeau distributed and briefly reviewed draft strategic plan documents for the Board's review: (1) goals with objectives, measurements and initiatives, and (2) action steps for each initiative. *Copies of these two documents can be found online as part of this evening's agenda materials.*
- e) **Superintendent's Report** - Superintendent Nadeau reported on some items of interest happening within the district. There were three high school students – Kevin Hare, Matthew Reale-Hatem and Nicholas Shedd – selected as candidates for the 2014 Presidential Scholars Program. The Cape Olympians team recently participated in the Maine Special Olympics winter games and are slated to attend the March school board meeting. Middle school student, Nate Labrie, was a semi-finalist at the VEX (robotics) tournament held at Erskine Academy in January and qualified to compete in the state tournament. Jasper Hansel earned a Design Award at the same tournament. Greg Marles, Director of Facilities and Transportation, has renewed his integrated pest management certification. The High School gym floor damage would be covered by insurance and repairs should be completed in time for the beginning of the new school year. Middle School spelling bee champion Lila Goodreau and runner-up Derek Allen represented Cape at the county spelling bee. Derek finished as the county bee runner-up. Cape Celebrates Literacy week has been expanded this year to run between March 12 and April 12. This year's theme is to be 'telling our stories'. Elementary school music concerts and a family craft night were held recently at Pond Cove. The high school will be hosting its one-act play on March 4-5. March 6 will be 'career day' at the middle school.

## **6. NEW BUSINESS**

- a) **Consideration to approve a World Affairs Council trip to Dartmouth College Model United Nations Conference, March 28-30, 2014** - Ms. Morrissey motioned for approval as presented. Ms. Scifres seconded. (Approved 7-0)
- b) **Consideration to approve Cape Elizabeth's PATHS Part I and II Budget Costs for 2014-2015 in the amount of \$40,997.31.** [Part I \$40,625.76 / Part II \$371.55] - Ms. Measelle Hubbs motioned for approval as presented. Ms. Scifres seconded. (Approved 7-0)
- c) **Consideration to approve the following policies for second reading** - Ms. Morrissey made a motion to approve the slate of policies as presented. Ms. Scifres seconded. (Approved 7-0)
- AD-R: Change Model
  - JICA: Student Dress
  - JLCD: Administering Medication to Students
- No Changes Recommended
- IKB: Homework
  - IKD: Honor Roll
  - JG: Student Placement within the Schools
  - JGAA: Assignment of Students to Classes
  - JHB: Truancy

- JHCA: Use of Unscheduled Class Time for High School Seniors
  - JICB: Care of School Property
  - JICC: Student Conduct on School Busses
- Recommended for Deletion/Removal from Policy Manual
- IKB-R: Homework Procedure
  - JFCA: Student Support Teams
  - JG-R: Student Placement within the Schools Procedure
  - JIB: Student Involvement in Decision Making
  - JICB-R: Care of School Property Procedure
  - JICC-R: Student Conduct on School Buses Procedure
  - JJJ-R: Athletic Rules and Regulations

d) **Consideration of the following policies for first reading. No vote required.**

- Ms. Morrissey introduced the policies for first reading. Principal Shedd shared how the substance abuse policy is administered at the high school. Ms. Morrissey and Ms. Scifres spoke in support of the substance abuse policy. Mr. Hillman expressed concerns with points within the student code of conduct and substance abuse drafts. Comments on policy first reads should be sent either to Superintendent Nadeau or Ms. Morrissey prior to the March 3 policy meeting.

- JIC: Student Code of Conduct
- JICH: Substance Abuse
- JJJ: Co-curricular/Athletic Programs and High School Eligibility Requirements

e) **Consideration to approve the following athletic, extra and curricular staff nominations** - Ms. Scifres made a motion to approve the nominations with associated stipends as presented. Ms. Morrissey seconded. (Approved 7-0)

HIGH SCHOOL

Mary Page Nat'l championship competition (Mock Trial)

MIDDLE SCHOOL

Joe Doane Indoor Track  
Paul Wellman Indoor Track

f) **Consideration to approve the Superintendent's recommendations for administrator continuing contract renewals for 2014-2015** – Ms. Morrissey made a motion to approve the nominations of Jeff Shedd, Troy Henninger, Jeff Thoreck, and Jane Golding as presented. Ms. Scifres seconded. (Approved 7-0)

g) **Consideration to approve the CEHS Program of Studies (2014-2015)** - Mr. Hillman made a motion to approve the CEHS program of studies for 2014-2015 as presented. Ms. Measelle Hubbs seconded. (Approved 7-0) Mr. Hillman requested that Mr. Shedd provide a very brief highlight of any changes for the audience.

7. **COMMITTEE REPORTS** – Ms. Measelle Hubbs spoke briefly about the recent **PATHS** meeting she attended. Mr. Hillman reported that a **Legislative** meeting has been scheduled for February 14 at 2pm in Town Hall with Senator Millett and Representatives Monaghan-Derrig and Hamann. Mr. Christie gave a brief overview of the recent workshop with the **Community Services Advisory Board**. The CSAB is still looking for volunteers. Anyone interested in serving on the Advisory Board should contact the Superintendent’s Office in writing. The Board’s **Finance** chair presented the school board’s bond request for 2015-16 to the Town Council at their January workshop meeting.

8. **SCHOOL BOARD AGENDA REQUESTS** – *none*

9. **ANNOUNCEMENTS OF UPCOMING MEETINGS** - The **School Board Retreat** has been scheduled for February 14 [*later postponed due to snow*]. A **Legislative** meeting has been scheduled on February 14 at 2pm in Town Hall. **Policy** committee will meet at 7:30am in Town Hall on March 3. The **Evaluation Committee** is scheduled to meet on February 13 at 3:15pm in Town Hall [*later postponed due to snow*]. February 25 at 6:30pm in CEHS Library & Learning Commons will be the next **Board Workshop** with a first overview of the Superintendent’s Budget to be presented.

10. **ADJOURNMENT** – Ms. Scifres made a motion to adjourn. Ms. Morrissey seconded. (Approved 7-0)

The meeting was adjourned at 9:27 p.m.

Respectfully submitted,



Meredith S. Nadeau  
Superintendent of Schools