

A regular business meeting of the School Board was held on Tuesday, March 12, 2013 at 7:00 p.m. in the Cape Elizabeth Town Council Chambers. An executive session immediately preceded the meeting. A budget workshop and a return to the business meeting to approve the Community Services budget immediately followed.

School Board members present:

John Christie, Chair
David Hillman
Michael Moore, Vice Chair
Joanna Morrissey
Elizabeth Scifres
M. Kate Williams-Hewitt

Student School Board Representatives present:

Nolan Morris

Meredith S. Nadeau, Superintendent of Schools

Unable to be present:

Mary Townsend
Abby Donnelly, Student Representative

Mr. Christie called the meeting to order at 7:00 pm.

1. **ADJUSTMENTS TO AGENDA** - none

2. **APPROVAL OF SCHOOL BOARD MINUTES** –

- a) Executive Session, Tuesday, February 12, 2013
- b) Regular Business, Tuesday, February 12, 2013
- c) Workshop, Tuesday, February 26, 2013

- Ms. Morrissey made a motion to approve the slate of minutes as presented. Mr. Moore seconded. (Approved 6-0)

3. **COMMENTS BY STUDENT REPRESENTATIVE** - High School representative, Nolan Morris spoke briefly on items of interest from the students' perspective.

4. **COMMENTS FROM PUBLIC ON AGENDA ITEMS** – none

5. **COMMUNICATIONS**

Mr. Christie briefly recognized the passing of former Middle School teacher, Buddy Earle. On behalf of the Board, he expressed condolences to Buddy's family, especially his wife Kathy, a former Cape High teacher, and his daughter, Gretchen, a Cape Middle School guidance counselor.

- a) **Speech Team recognition** – Superintendent Nadeau congratulated the speech team for their state championship.
- b) **Retirements/resignations** – Superintendent Nadeau announced the retirement of Sherri Gower.
- c) **Superintendent's Report** - Superintendent Nadeau reported briefly on some items of interest happening within the district.

6. **NEW BUSINESS**

- a) **Consideration to approve Mock Trial team trip to the National High School Mock Trial competition in Indianapolis, May 8-12, 2013** - Ms. Morrissey motioned to approve as presented. Ms. Scifres seconded. (Approved 6-0)

- b) **Consideration to approve a varsity girls' lacrosse team trip to Cushing Academy (MA) April 19 & 20, 2013** – Mr. Moore motioned to approve. Ms. Scifres seconded. (Approved 6-0)
- c) **Consideration to approve High School VEX Robotics team travel to the 2013 VEX Robotics High School World Competition in Anaheim, California, April 16-21, 2013** – Mr. Moore motioned to approve. Ms. Morrissey seconded. (Approved 6-0)
- d) **Consideration to appoint a school board representative to Cape Elizabeth's Proposed Library Planning Committee** – Mr. Hillman made a motion to appoint Kate Williams-Hewitt. Ms. Morrissey seconded. (Approved 6-0)
- e) **Consideration to appoint a school board representative to Cape Elizabeth's Town Center Plan Committee** - Ms. Morrissey made a motion to appoint Mary Townsend. Ms. Scifres seconded. (Approved 6-0)
- f) **Consideration to approve a Middle School guidance counselor job share request for the 2013-14 school year** [*Reference policy GCGC- teacher job share*] - The Superintendent briefly reviewed the job share policy. Ms. Morrissey spoke highly of Gretchen McCloy and also to the policy's reference to "...flexibility in employment...[being] mutually beneficial to staff and the student body..." and "...the maintenance of a high quality of instruction and services to the student as the primary factor..." in expressing concern that a job share in such a key position might not be in the best interest of the students. Mr. Hillman, Ms. Williams-Hewitt and Mr. Christie echoed Ms. Morrissey's concerns. - Mr. Moore motioned to approve the motion as presented. Ms. Scifres seconded. (Rejected 0-6)
- g) **Consideration to approve a second (consecutive) leave of absence, for the 2013-2014 school year, for High School teacher Gretchen McNulty** – The Superintendent reminded the audience that Gretchen McNulty was granted a year-long, unpaid leave of absence for the current school year to teach in Kuala Lumpur and that the Board has the discretion whether or not to grant an additional year. Mr. Hillman spoke to Gretchen being considered a highly regarded member of the Cape teaching staff and that he would support this request. Mr. Moore expressed his belief that the work she was doing will assist the district upon her return and hopes she is genuinely committed to return. Ms. Morrissey reiterated Mr. Moore's sentiments. - Ms. Morrissey made a motion to approve. Ms. Scifres seconded. (Approved 6-0)
- h) **Consideration of the following policies for second reading**
- BBAB – Student School Board Representative
 - ~~BCA – School Board Code of Ethics~~ *withdrawn from consideration*
 - BCB – Board Member Conflict of Interest
 - BCC – Nepotism
 - BDB – Board Officers
 - BDC – Board Appointments
 - BDD – Board-Superintendent Relationship
Recommended for Deletion
 - BBAB-R – Student School Board Representative Guidelines

- Ms. Morrissey motioned to withdraw Policy BCA (School Board Code of Ethics) so that it could return to the Committee and review Mr. Hillman's feedback, and to approve

policies BBAB, BCB, BCC, BDB, BDC, BDD, and BBAB-R (*delete*), as presented. Ms. Scifres seconded. (Approved 6-0)

i) **Consideration of the following policies for first reading.** *No vote required.*

- BDE – Board Committees
- BDF – Board Advisory Committees
- BE – Board Meetings
- BEA – Board Member Use of E-Mail
- BEC – Executive Session Law
- BEDB – Agenda
- BEDBA – Agenda Format
- BEDD – Rules of Order
- BEDF – Voting Method and Quorum
- BEDG – Minutes
- BEDH – Public Participation at Board Meetings
- BG – Board Policies
- BG-R – Policy Adoption and Amendment Procedures
- BIA – New Board Member Orientation
- BIB – Board Member Development
- CB – School Superintendent
- CBI – Evaluation of the Superintendent *[two versions provided]*
- CHD – Administration in Policy Absence

Recommended for Deletion

- BEC-E – Executive Session Law (form)
- CA – Administrative Goals
- CHCA – Approval of Handbooks and Directives

- Ms. Morrissey asked board members with comments on the policies listed for first read to provide their feedback to the Committee before Friday, March 29. The Superintendent added that the Committee will be looking at some options to combine policies BDE and BDF and that the board will need to provide some feedback to Policy CBI (Evaluation of the Superintendent) because two policy drafts were provided.

j) **Consideration to approve the following athletic extra curricular staff nominations –** Ms. Scifres motioned to approve the slate of nominations as presented. Ms. Morrissey seconded. (Approved 6-0)

HIGH SCHOOL

Chris Hayward	Varsity Baseball
Mike Collar	JV Baseball
Eric Higgins	Asst. Varsity Baseball (Booster funded)
Joe Henrikson	Varsity Softball
Steve Martin	JV Softball
Ben Raymond	Varsity Boys' Lacrosse
David Croft	JV Boys' Lacrosse
Jeff Perkins	Varsity Girls' Lacrosse
Sally Newhall	JV Girls' Lacrosse
Molly Moss	Varsity Asst. Girls' Lacrosse (Booster funded)
Charlie Carroll	Varsity Asst. Boys' Lacrosse (Booster funded)

Doug Worthley	Head Track
Amber Cronin	Asst. Track
Greg Marles	Asst. Track
Andy Strout	Varsity Boys' Tennis
Sarah Sullivan	Varsity Girls' Tennis
Ben Putnam	JV Tennis
BJ Nicholson	Asst. Varsity Softball (Booster funded)

MIDDLE SCHOOL

Kevin Stilphen	gr 8 Girls' Lacrosse
Christopher Drake	gr 8 Boys' Lacrosse
Wayne Wing	gr 7 Softball
Andrew Guay	gr 8 Baseball
Paul Wellman	Track
Russell Thompson	gr 7 Boys' Lacrosse

- k) **Consideration to approve the Superintendent's administrator contract renewal recommendations for the 2013-14 school year.** *[According to 20-A M.R.S.A. § 13303(1)(B), the deadline for receipt of written notice of renewal/non-renewal to principals employed for two years or less and whose contracts expire in 2013 is April 1.]*

Jane Golding	Director of Instructional Support
Kelly Hasson	Pond Cove Principal
Erik Kramer	Technology Coordinator
Doug Perley	Middle School Asst. Principal

– Ms. Morrissey motioned to adopt the slate of nominations as presented. Ms. Scifres seconded. (Approved 6-0)

- COMMITTEE REPORTS** – Policy: Ms. Morrissey reported that the next meeting would be held on April 1 at 7:30AM in the Middle School Library.
Buildings and Grounds Committees: The Superintendent reported that the next meeting would be held on March 13.
- SCHOOL BOARD AGENDA REQUESTS** – none
- ANNOUNCEMENTS OF UPCOMING MEETINGS** - There would be a School Board budget Workshop immediately following this business meeting. Other budget meetings: March 19, 26 and 28. *Please check the district web site for the most current meeting information.*
- MOTION TO ADJOURN FOR WORKSHOP** – Ms. Morrissey made a motion to adjourn to Workshop. Ms. Scifres seconded the motion. (Approved 6-0)

The meeting was adjourned at 7:53 p.m.

The Cape Elizabeth School Board returned to their regular business meeting from a budget workshop to vote on the Community Services budget on Tuesday, March 12, 2013 in the Cape Elizabeth Town Council Chambers. The meeting and workshop were recorded by CETV.

REGULAR BUSINESS

- 1. Consideration and action to adopt the 2013-2014 Community Services Budget and the related revenue components** - Mr. Moore made a motion to adopt the 2013-14 Community Services Budget and the related components: Expenditures in the amount of \$1,609,067; Revenues in the amount of \$1,162,067 and Local Appropriation in the amount of \$447,000. Seconded by Mr. Hillman. (Approved 6-0)

2. Motion to adjourn Business Meeting

Motion: Ms. Scifres Second: Ms. Morrissey Vote: 6-0 Time: 9:01 pm

Respectfully submitted,



Meredith Nadeau
Superintendent of Schools