

A regular business meeting of the School Board was held on Tuesday, February 12, 2013 at 7:00 p.m. in the Cape Elizabeth Town Council Chambers. An executive session immediately preceded the meeting.

School Board members present:

John Christie, Chair
David Hillman
Michael Moore, Vice Chair
Joanna Morrissey
Elizabeth Scifres
Mary Townsend
M. Kate Williams-Hewitt

Student School Board Representatives present:

Nolan Morris
Abby Donnelly [*arrived at approx 7:30pm*]

Meredith S. Nadeau, Superintendent of Schools

Mr. Christie called the meeting to order at 7:00 pm.

1. **ADJUSTMENTS TO AGENDA** - none

2. **APPROVAL OF SCHOOL BOARD MINUTES** –

- a) Workshop, Wednesday, January 2, 2013
- b) Executive Session, Tuesday, January 8, 2013
- c) Regular Business, Tuesday, January 8, 2013
- d) Workshop, Tuesday, January 22, 2013
- e) Retreat Workshop, Friday, January 25, 2013

- Ms. Morrissey made a motion to approve the slate of minutes as presented. Mr. Hillman seconded. (Approved 7-0)

3. **COMMENTS BY STUDENT REPRESENTATIVE** - High School representative, Nolan Morris spoke briefly on items of interest from the students' perspective.

4. **COMMENTS FROM PUBLIC ON AGENDA ITEMS** – none

5. **COMMUNICATIONS**

- a) **Uruguay-USA Educator Exchange Program** – Superintendent Nadeau introduced CE Middle School teacher Susan Dana and her counter-part in the Uruguay-USA Educator Exchange Program, Ana Rodriguez. Ms. Dana presented Ms. Rodriguez with an L.L. Bean tote bag signed by and filled with notes from her world language students. Cape High alumna, Anna Stressenger, provided translation during the presentation. Ms. Dana will visit Ms. Rodriguez's school during July. Ms. Rodriguez presented Superintendent Nadeau and Town Councilor, Jim Walsh each with a commemorative plaque from her home city of Pan de Azúcar. Councilor Walsh presented a framed print of Portland Headlight to Ms. Rodriguez. State Senator Rebecca Millet and Representative Kimberly Monaghan-Derrig presented Ms. Rodriguez and Ms. Dana with a legislative sentiment.
- b) **Mock Trial Team Recognition** - Senator Millet and Representative Monaghan-Derrig presented a legislative sentiment to the Cape Elizabeth High School Mock Trial team in recognition of their third year as state mock trial champions. High School teacher-advisor/coach, Mary Page, recognized the team's three attorney-coach volunteers for their efforts in helping make the three-peat possible: Dick O'Meara, Jon Sahrbeck, and David Hillman. Team captains Josie Barth, Seth Dobieski and Chelsey Whynot spoke briefly about their experiences on the team.

- c) **Substance Abuse Report** – High School Principal Jeff Shedd presented an overview of information about the district substance abuse policy, the Maine Integrated Youth Health Survey (MIYHS) and information presented to students, including the creation of an Aftermath Committee. Principal Shedd proposed some future policy items the board might consider: tobacco consequences, clarification on furnishing, is 48 hours enough time within the self-referral option, the mixed message of the [extra curricular] contract. Joyce Nadeau, school substance abuse counselor, spoke briefly about her role working with students. Julie Ewald and Cindy Garfield provided some information about Cape's Healthy Outreach for Prevention and Education (HOPE) group. Andrea Cayer, school nurse, spoke about the grade 9 health curriculum.
- d) **Retirements/resignations** – Superintendent Nadeau announced three notifications received to date – Joyce Bell, Paula Harris, and Susan Michaud.
- e) **Superintendent's Report** - Superintendent Nadeau reported briefly on some items of interest including that Chairman Christie would be asking for board appointments for two newly created town council committees in March. Four high school students – Cameron Caswell, Daniel Epstien, Robert Freccero and Matthew Gilman – were selected as candidates for the U.S. Presidential Scholars Program. Student recipients of the 2013 Scholastic Writing Awards: Gold Key, American Voices Nominees - Lily Jordan and Jane Vaughan [*teachers Ms. Tarantino and Ms. Melanson, respectively*]; Gold Key – Abigail Buhrman [Ms. Melanson]; Silver Key – Ian Andolsek, Ben Stanley [Ms. Melanson], and Natalie Gale [Ms. Hawkes]; Honorable Mention – Natalie Gale [Ms. Hawkes], Caitlin O'Sullivan [Ms. Steiner], William Steidl and Jane Vaughan [Ms. Melanson]. Pond Cove student, Oliver Wilson-Bosworth, will have his artwork displayed at the Portland Museum of Art during Youth Art Month, March 1-31. The middle school principal search has opened. Applications are due after vacation. The superintendent's budget overview presentation is scheduled for February 26. May 6-11 will be the 'Cape Celebrates Literacy' week.

6. NEW BUSINESS

- a) **Consideration to approve Cape Elizabeth's PATHS Part I & II Budget Costs for 2013-2014 in the amount of \$46,603.95** - Ms. Morrissey motioned to approve as presented. Ms. Scifres seconded. (Approved 7-0)
- b) **Consideration to approve an unpaid leave request for the 2013-2014 school year for High School teacher Erika Blauch Rusley** - Ms. Morrissey motioned to approve. Ms. Scifres seconded. (Approved 7-0)
- c) **Consideration of the following policy for second reading**
- BBAA – Board Member Authority
- Ms. Morrissey motioned to approve the policy as amended. Ms. Williams-Hewitt seconded. (Approved 7-0)
- d) **Consideration of the following policies for *first* reading. *No vote required* –**
- BBAB – Student School Board Representative
 - BBAB-R – Student School Board Representative Guidelines
 - BCA – School Board Code of Ethics
 - BCB – Board Member Conflict of Interest
 - BCC – Nepotism
 - BDB – Board Officers
 - BDC – Board Appointments

- BDD – Board-Superintendent Relationship
- Ms. Morrissey asked the student representatives to specifically review policies BBAB & BBAB-R and provide their feedback before March 1.
- e) **Consideration to approve proposed World Affairs Council / National High School Model United Nations Trip to New York, NY, March 6 – 9, 2013** - Ms. Townsend motioned to approve the item as presented. Ms. Scifres seconded. (Approved 7-0)
- f) **Consideration to approve the following athletic and co curricular staff nominations** – Ms. Scifres motioned to approve the slate of nominations as presented. Ms. Townsend seconded. (Approved 7-0)

MIDDLE SCHOOL

David Shields	Boys' Basketball (7 th)
Steve Brinn	Boys' Basketball (exp)
Per Noreus	Swimming Asst
Greg Marles	MS Indoor Track
Amber Cronin	MS Indoor Track

HIGH SCHOOL

Mary Page	Nat'l Championships (Mock Trial)
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- g) **Consideration to adopt the 2013 School Board Goals** – Ms. Morrissey motioned to adopt the board goals as presented. Mr. Moore seconded. (Approved 7-0)

<p>Cape Elizabeth School Board - 2013 Goals</p> <ol style="list-style-type: none"> 1. Sponsor a school budget that maintains vital programs and services. 2. Develop and support a 3-5 year Strategic Plan for the district. 3. Develop a 5-10 year capital improvement plan in cooperation with the Town Council. 4. Develop a comprehensive plan to address substance abuse, including policy, climate and cultural issues. 5. Complete the Health Insurance review process with CEEA. 6. Continue to explore district topics during workshops and business meetings, including: <ol style="list-style-type: none"> a. School-to-school transitions b. Curriculum alignment school-to-school c. Teacher/administrator evaluations d. Student achievement gap 7. Complete the online district report card including benchmarks to measure the district's performance. 8. Complete the audit of the Cape Elizabeth School Policy Manual.
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- h) **Consideration to approve an Alpine Ski Team trip to Black Mountain, Rumford, Maine, February 20-22, 2013** – Ms. Townsend motioned to approve the trip as presented. Ms. Williams-Hewitt seconded. (Approved 7-0)

7. COMMITTEE REPORTS –

Finance committee: Mr. Moore briefly updated the audience on the work of the committee and encouraged the audience to reference the summary information recently posted on the Town web site regarding the potential state budget impacts on Cape Elizabeth property taxes.

Athletic and Co Curricular Steering Committees: Ms. Scifres reported that each committee has met and administrators will be making their recommendations during the budget process.

Policy: Ms. Morrissey reported that the next meeting would be held on March 4 at 7:30AM in the Middle School Library.

Mr. Christie announced that at the March meeting he would be looking to appoint two Board members to participate on the Town Center Plan Committee and Proposed Library Planning Committee recently formed by the Town Council.

8. SCHOOL BOARD AGENDA REQUESTS – *none*

9. **ANNOUNCEMENTS OF UPCOMING MEETINGS** - School Board Workshop on February 26.

10. **ADJOURNMENT** – Ms. Morrissey made a motion to adjourn. Ms. Scifres seconded.
(Approved 7-0)

The meeting was adjourned at 9:15 p.m.

Respectfully submitted,



Meredith Nadeau
Superintendent of Schools