

The Cape Elizabeth School Board and Town Council [*Caitlin Jordan absent*] held a joint Workshop meeting at 7:00 p.m. on Wednesday, January 2, 2013 in the Wm H Jordan Conference Room (Town Hall).

John Christie David Hillman Michael Moore Joanna Morrissey Elizabeth Scifres Mary Townsend M. Kate Williams-Hewitt

WORKSHOP Minutes

Proposed Capital Improvement Projects Review Committee Charge –

Councilor Governali provided some historical information about the committee – to provide a transparent and all-inclusive view for the public of town and school capital needs, and to coordinate bonding funds.

Each board will continue to determine own capital needs.

Superintendent Nadeau and Manager McGovern meet regularly and will continue to share information.

After approximately one hour, it was agreed that the finance chairmen would meet, share information and report back to their respective boards. The finance chairmen would decide on the reporting time frame based on their own board's schedule.

Use of Facilities Committee Report –

Facilities & Transportation Director, Greg Marles, provided an overview of the committee report relating to facility use and scheduling for municipal and school buildings. The procedures outlined have been in use for approximately 2-3 months. These will be reviewed on a regular basis and modified if necessary.

Oversight of Community Services Program –

Town ordinance currently states that the Community Services Advisory Commission will provide input to the community services programming through a seven-member committee – four members appointed by the town council and three members appointed by the school board.

Question: Should the school board appoint all members, since Community Services is under the oversight of the superintendent and school board now?

Mr. Christie said the board would need to take some time to formally discuss and determine whether a commission is the best way to obtain input.

The council will wait to hear back on how the school board would like to proceed.

Council Chairman Walsh adjourned the workshop at 8:24 p.m.

Respectfully submitted,



Meredith Nadeau
Superintendent of Schools