

A regular business meeting of the School Board was held on Tuesday, June 12, 2012 at 7:00 p.m. in the Cape Elizabeth Town Hall Council Chambers.

School Board members present:

John Christie, Vice-Chair
David Hillman
Michael Moore
Joanna Morrissey
Elizabeth Scifres
Mary Townsend, Chair
M. Kate Williams-Hewitt

Student School Board Representative present:

Abby Donnelly
Nolan Morris

Meredith S. Nadeau, Superintendent of Schools

School Board member early departure:

Ms. Townsend excused herself immediately after the retiree recognition for the remainder of the meeting.

Ms. Townsend called the meeting to order at 7:04 pm. Nolan Morris and Abby Donnelly were introduced as the high school student school board representatives for 2012-2013.

1. **ADJUSTMENTS TO AGENDA** - Mr. Hillman motioned to table the job descriptions [new business item 7h] to a future meeting. Mr. Moore seconded. (Approved 7-0)
2. **APPROVAL OF SCHOOL BOARD MINUTES** -- Ms. Morrissey made a motion to approve the slate of minutes as presented. Ms. Scifres seconded. (Approved 7-0) *Minutes of May 22 will be revised to reflect meeting location of High School Library instead of the Jordan Conference Room.*
 - a) Executive Session, Tuesday, May 8, 2012
 - b) Regular Business, Tuesday, May 8, 2012
 - c) Executive Session, Tuesday, May 22, 2012
 - d) Special Business, Tuesday, May 22, 2012
 - e) Workshop and Finance Cmte, Tuesday, May 22, 2012
3. **COMMENTS BY STUDENT REPRESENTATIVES** – Middle School representatives, Eva Miele and Gabby Raymond and High School representatives Abby Donnelly and Nolan Morris spoke briefly on items of interest from the students' perspective.
4. **COMMENTS FROM PUBLIC ON AGENDA ITEMS** – *None*. [Per policy BEDH, requests for public comment on non-agenda items must be made in writing to the Superintendent one-week in advance of a school board meeting.]
5. **RECOGNITION**
 - a) **World Language National Exams** – Susan Dana and Lisa Lenard spoke briefly about the National French Contest and the National Spanish exam and the middle school students selected to participate.

Spanish Results

Fifteen CEMS Spanish students took the NSE in April 2012, part of the 33,759 students who took the Level I NSE nationwide.

Silver Awards for placing in the top 10% nationally

Brayden Crosta and Rachel Epstein, who also tied for 8th place in Maine; Alex Narvaez, who placed 10th in Maine, and Sarah O'Connor, who placed 11th in Maine.

Bronze Awards for placing in the top 20% nationally

Tess Haller and Randy Zhou

Honorable Mentions for placing in the top 35% nationally: Katherine

Briggs, Tori Diaz, Marcus Donnelly, Will Gibson, Chloe Gillian, Taylor Hansen, Caitie O'Sullivan, and Allie Stewart.

French Results

Twenty-six students competed in Le Grand Concours in Level 1A and Level 1B categories. Le Grand Concours is sponsored by the American Association of Teacher of French. The 2012 competition was a great success with over 900 participants from Maine and almost 100,000 in the nation.

Silver Medal

Hazel Pine came in first in Maine and 3rd in the nation earning a Silver medal.

Bronze Medals

Twelve CEMS students (Hazel Pine, Anni Ball, Haley Fawcett, Lauren Holmes, Eileen Misterovich, Erin Whitcomb, James Bottomly, Emma Dvorozniak, Hannah Glazier, Alex Mukai, Dana Dufresne-Bonoff, and Natalie Vaughan) placed in the top ten (there were some ties) in the nation earning bronze medals.

Top 25 in the Nation

Fourteen of our students placed in the top 25 in the nation. (Stephen Bennett, Montana Braxton, Kate Breed, Phoebe Coburn, Madi Connolly, Eden Divney, Jared Duperre, Jana Freedman, Carter Harvey, Brandon Ledoux, Megan Nicholson, Harry Queeny, Will Steidle, and McKenna Wood).

Level 1B (which is a category for students with more experience in French)

Roman Medina tied for 7th place in Maine and placed 9th in the nation.

- b) **Retirees** – The retiring staff were individually recognized. A brief reception immediately followed.

Karen Allen, Adult Education Program Coordinator

Gary Lanoie, District Technology Coordinator

Janet Amberger, Pond Cove Teacher

Tom Eismeier, Pond Cove Principal

Sally Connolly, Middle School Teacher

Dwight Ely, High School Teacher

Charlotte Hanna, High School Teacher

6. COMMUNICATIONS

- a) **Annual Report of Volunteer Services** -- Gail Schmader was unable to present this evening. Superintendent Nadeau summarized that during the school year the district had over 950 volunteers who provided over 19,000 hours of service. Gail's annual report is available online in the board packet materials.
- b) **Superintendent's Report** - Superintendent Nadeau reported very briefly on general items of interest going on within the district as the school year comes to an end. She

added that Allison Stewart and Alexandra Demeter were honored at the Blaine House earlier today as recipients of the Maine Youth Excellence in Art awards.

7. NEW BUSINESS

- a) **Consideration to approve an unpaid leave of absence for a High School teacher during the 2012-2013 school year** - Ms. Morrissey motioned to approve Mary Hart's request for a leave of absence. Mr. Hillman seconded. (Approved 6-0)

- b) **Consideration to approve the following personnel nominations for 2012-2013** –

Heather Geikie	Grade 5 Teacher
Lisa Axelrod	Inst Support Teacher – Middle School
Kristen Arbour	Grade 5 Teacher
Jeffrey Davis	Speech/Language Pathologist – Pond Cove
Katrina Edwards	Inst Support Teacher – Pond Cove
Sean Turley	High School Social Studies (1yr)
Laura Ellis	RTI/Exec Functioning Svcs Teacher– Middle School
Karen Ferry	Grade 3 Teacher
Sarah Adams	Grade 3 Teacher
Erik Kramer	Technology Coordinator
Douglas Perley	Asst Principal – Middle School
Kelly Hasson	Principal – Pond Cove Elementary

- Ms. Scifres motioned for approval as presented. Ms. Morrissey seconded. (Approved 6-0)

- c) **Consideration of the following policies for first reading.** *(No vote required.)* -

- AC: Nondiscrimination
 - ACAA: Harassment/Sexual Harassment of Students
 - ACAA-R: Student Discrimination and Harassment Complaint
 - ACAB: Harassment/Sexual Harassment of School Employees
 - ACAB-R: Employee Discrimination & Harassment Complaint Procedure
 - ACAC: Service Animal
 - ACAD: Hazing
 - ADA: School District Goals and Objectives
 - ADC: Tobacco Use and Possession
 - ADF: School Unit Commitment to Learning Results
 - DN: School Property Disposition
 - EBCA: Emergency Management Plan
 - ECB: Integrated Pest Management
 - EEAEAA: Drug and Alcohol Testing of School Bus Drivers
 - EEAEAA-R: Driver Testing Procedure
 - EFE: Foods Sold in Competition
 - JKAA: Use of Physical Restraint and Seclusion
 - JKAA-R: Use of Physical Restraint and Seclusion Procedure
- Recommended for Deletion
- ABC: Student Involvement in Decision Making
 - ACC: Section 504
- (list continues...)*

- ACAA-E: Harassment Complaint/Witness Disclosure Form
- AEB: Recognition for Accomplishment
- ECB-R: Integrated Pest Management Procedures
- ECB-E: Pesticide Use Application/Notification

- No changes were proposed to the policies presented for first reading.

d) **Consideration to approve the following High School co curricular staff nominations for the 2011-2012 school year** - Ms. Scifres motioned for approval of the slate of personnel as presented. Ms. Morrissey seconded. (Approved 6-0)

Chris Newell	Robotics (40%)
Chris Hayward	Robotics (30%)
Roger Rioux	Robotics (10%)
Bill Brewington	Robotics (20%)

e) **Consideration to approve the proposed Pond Cove Team Leader co curricular stipend to \$3,570 in the 2012-2013 school year** – Ms. Morrissey motioned for approval as presented. Ms. Scifres seconded. (Approved 6-0) Superintendent Nadeau explained that this was a reallocation of co curricular funds formerly allocated to SST positions.

f) **Consideration to approve the following athletic and co curricular staff nominations for the 2012-2013 school year** - Ms. Morrissey motioned for approval of the slate athletic and co curricular staff nominations for the 2012-13 school year. Mr. Moore seconded. Mr. Hillman motioned for approval of the slate athletic and co curricular staff nominations for the 2012-13 school year, with the inclusion of Andrew Lupien as assistant boys’ and girls’ cross country coach. (Approved 6-0)

DISTRICT

Mary Dulac	Certification Committee - Pond Cove Representative
Kathleen Walsh	Certification Committee - Middle School Representative
Christine Newell	Certification Committee - High School Representative
Mark Ashe	Certification Committee - At-Large Representative
Wendy Derzawiec	Webmaster

POND COVE

Linda Paul	K Team Leader
Julie Nickerson	Gr. 1 Team Leader
Linda Siegmund	Gr. 2 Team Leader
Ingrid Stressenger	Gr. 4 Team Leader
Melissa Bam	Instr Support Team Leader
Maryjane Johnston	Allied Arts Team Leader
Marianne Harrington	Student Support Team
Fran Vita-Taylor	Student Support Team

HIGH SCHOOL

Luke Krawczyk	Girls’ varsity soccer
Don Burke	Girls’ JV soccer
Andy Strout	Girls’ Asst Soccer (<i>Booster funded</i>)
Ben Raymond	Boys’ Varsity Soccer
David Croft	Boys’ JV Soccer
Charlie Carroll	Boys’ Asst Soccer (<i>Booster funded</i>)
Amber Cronin	Girls’ Cross Country
Derek Veilleux	Boys’ Cross Country
Darci Holland	Varsity Girls’ Field Hockey

Leslie Young	JV Girls' Hockey
Megan Stanley	Asst Field Hockey (<i>Booster funded</i>)
Aaron Filieo	Varsity Football
Ron Kierstead	Football Asst
Ryan Piper	Football Asst (<i>Booster funded</i>)
Chris Mims	Football Asst
Darin Davis	Football Asst (<i>Booster funded</i>)
Tim Desmarais	Golf Coach
Rob Thompson	Girls' Volleyball
Sarah Sullivan	JV Volleyball
Mary Ellen Towne	Asst Volleyball (<i>Booster funded</i>)
Andrew Lupien	Asst Boys' & Girls' Cross Country (<i>Booster funded</i>)

- g) **Consideration to grant the Superintendent of Schools the authority to hire over the summer** - Mr. Moore motioned to approve as presented. Ms. Scifres seconded. Mr. Hillman made a motioned to grant the Superintendent the authority to hire over the summer with the exception of administrator positions that would be taken to the Board for final approval. (Approved 4-2; Moore and Scifres opposed)
- h) Consideration to approve the following job descriptions – **POSTPONED until June 20, 2012 meeting**
- K-12 Literacy Coordinator
 - Administrative Assistant to the Director of Facilities and Transportation
 - Transportation Scheduler
 - School Bus Driver
 - Director of Community Services
 - Director of Facilities
 - Technology Coordinator
 - Community Services Office Manager/Administrative Clerk
 - Athletic Administrator
 - Volunteer Coordinator
 - Pond Cove Principal
- i) **Consideration to approve the collective bargaining agreement for the Cape Elizabeth Education Association Educational Technicians II and Educational Technicians III dated July 1, 2012 to June 30, 2015** – Ms. Morrissey motioned to approve collective bargaining agreement for educational technicians II and III as presented. Ms. Scifres seconded. (Approved 6-0)
- j) **Consideration to Vote to Authorize \$107,694.06 Lease Purchase Agreement for Computer Equipment and Related Software and Peripherals** – Mr. Moore motioned to Vote to Authorize \$107,694.06 Lease Purchase Agreement for Computer Equipment and Related Software and Peripherals. Ms. Scifres seconded. (Approved 6-0)

8. COMMITTEE REPORTS –

Policy: Mr. Christie reported that the committee plans to meet next on August 20 at 8am to continue its work on the policy manual.

Negotiations: Mr. Christie reported that one more bargaining agreement is being worked on currently. Bus drivers, maintenance, custodians and foodservice workers are merging into a single bargaining unit.

Legislative: Mr. Hillman reported there would be a final update meeting on June 13 in the Jordan Conference Room

9. **SCHOOL BOARD AGENDA REQUESTS** -- *none*
10. **ANNOUNCEMENTS OF UPCOMING MEETINGS** - *none. All meeting information can always be found on the district web site.*
11. **ADJOURNMENT** – Ms. Morrissey made a motion for adjournment. Ms. Scifres seconded. (Approved 6-0)

The meeting was adjourned at 8:57 p.m.

Respectfully submitted,



Meredith Nadeau
Superintendent of Schools