

A regular business meeting of the School Board was held on Tuesday, March 13, 2012 at 7:00 p.m. in the Cape Elizabeth Town Hall Council Chambers.

School Board members present:

Mary Townsend, Chair  
John Christie, Vice-Chair  
David Hillman  
Michael Moore  
Joanna Morrissey  
Elizabeth Scifres  
M. Kate Williams-Hewitt

Student School Board Representatives present:

Abby Donnelly  
Sasha Lennon

Meredith S. Nadeau, Superintendent of Schools

Ms. Townsend called the meeting to order at 7:00 pm.

1. **ADJUSTMENTS TO AGENDA** - *none*

2. **APPROVAL OF SCHOOL BOARD MINUTES** — Mr. Hillman made a motion to approve the slate of minutes as presented. Mr. Moore seconded. (Approved 7-0)

- a) Business Meeting, Tuesday, February 14, 2012
- b) Workshop, Tuesday, February 14, 2012
- c) Special Business, Tuesday, February 28, 2012
- d) Executive Session, Wednesday, February 29, 2012

3. **COMMENTS BY STUDENT REPRESENTATIVES** – Middle School representatives, Eva Miele and Carter Harvey, and High School representatives, Abby Donnelly and Sasha Lennon, spoke briefly on items of interest from the students' perspective.

4. **COMMENTS FROM PUBLIC ON AGENDA ITEMS** – *None*. [Per policy BEDH, requests for public comment on non-agenda items must be made in writing to the Superintendent one-week in advance of a school board meeting.]

5. **RECOGNITION**

- a) **Science Team** – Melissa Stewart introduced fellow New England Science Bowl team members, Charlotte Ruddy and Ian McInerney, along with their coach, Dr. Shawn Guerrette. Two members, Paul Hamerski and team captain Ethan DiNinno, were unable to attend. Melissa briefly described the team's experience competing in the Northern New England Science Bowl on March 3. The team qualified to compete in the National Science Bowl in Washington, D.C. in April. Dr. Guerrette explained that there are many students on the science team. The Cape science team competes in three leagues: the North Shore Science League (competitions in Mass. with team of approximately 30 students); the Science Bowl (two teams of 5 students); Maine Science Olympiad (team of 15 students).
- b) **Chess Team** – Chess team parent, Mark Parker, introduced two team members, Brett Parker and Colin Smith who accompanied him to the podium. Members not present this evening included Ethan DiNinno, Matthew Reale-Hattem, Ben Hansel and Robert Freccero. Mr. Parker gave a brief overview of the evolution of the chess program within

Cape Elizabeth. Cape's team competed against eight other teams to win the 2012 State Scholastic Chess Championship. Brett and Colin gave credit to Dan Deluca for developing chess interest at the elementary level.

## 6. COMMUNICATIONS

- a) **High School Literacy** – Principal Shedd gave a brief overview of the New England Comprehensive Assessment Program (NECAP) assessment. Cape students' proficiency levels are comparable to other area high performing districts. In 2014-15, the NECAP will be replaced by a common core assessment.
- b) **Vision/Mission update** - Superintendent Nadeau reported that the Mission and Vision work group has been meeting regularly. After thoroughly reviewing feedback received from various community stakeholders, it appears the work group is close to being able to provide a draft for stakeholders to review. The group's goal remains finalizing this prior to the end of the school year.
- c) **Retirements/Resignations** – Superintendent Nadeau reported that high school teacher, Dwight Ely, has informed the district of his intent to retire at the end of this school year.
- d) **Superintendent's Report** - Superintendent Nadeau reported that district literacy and common core work continues. She thanked Linda Alfiero for helping to coordinate the Pond Cove and Middle School sessions with Tammy Mulligan and Clare Landrigan this week. Steve Connolly and Jane Golding are leading a professional learning community (PLC) teacher leadership seminar for Middle School staff. The next 'coffee chat' with the superintendent will be held on Saturday, March 24 (instead of March 17 as originally posted).

## 7. NEW BUSINESS

- a) **Consideration to approve the Class of 2012 Project Graduation Committee fundraising efforts in the amount of approximately \$20,000 according to Board policy DF-R (fundraising)** – Mr. Christie motioned for approval as presented. Ms. Williams-Hewitt seconded. (Approved 7-0)
- b) **Consideration to approve Cape Elizabeth Robotics Team travel to the VEX National Competition in Omaha, Nebraska, March 15-17, 2012** - Ms. Morrissey motioned for approval. Mr. Christie seconded. (Approved 7-0) Superintendent Nadeau explained that school staff will not be chaperoning, but the parents accompanying the group have gone through the standard school volunteer process. Because the group is traveling with some school equipment and representing Cape Elizabeth Schools it was important to have School Board approval.
- c) **Consideration to approve proposed Mock Trial team trip to Albuquerque, New Mexico National Mock Trial Competition, May 2-6, 2012** - Mr. Hillman motioned for approval as presented. Mr. Moore seconded. (Approved 7-0)
- d) **Consideration to approve 2011-12 re-allocation of high school athletic stipend funds in the amount of \$8,693.76** – Ms. Morrissey motioned approve the budget adjustment to re-allocate high school athletic stipend funds as presented. Ms. Scifres seconded. (Approved 7-0)

**e) Consideration to approve the following athletic and co curricular staff nominations****HIGH SCHOOL**

Joyce Bell	Booktalk (50%)
Erika Rusley	Booktalk (50%)
Chris Hayward	Varsity Baseball
Mike Collar	JV Baseball
Eric Higgins	Asst Varsity Baseball (Booster funded)
Glenn Reeves	Asst Baseball (Booster funded)
Joe Henrikson	Varsity Softball
Steve Martin	JV Softball
Ben Raymond	Varsity Boys' Lacrosse
David Croft	JV Boys' Lacrosse
Sally Newhall	JV Girls' Lacrosse
Charlie Carroll	Asst Varsity Boys' Lacrosse
Doug Worthley	Head Track
Amber Cronin	Asst Track
Greg Marles	Asst Track
Andy Strout	Varsity Boys' Tennis
Sarah Sullivan	Varsity Girls' Tennis
Ben Putnam	JV Tennis
BJ Nicholson	Asst Varsity Softball (Booster funded)

- Mr. Hillman motioned for approval of the slate of staff nominations as presented. Ms. Scifres seconded. (Approved 7-0)

**f) Consideration to approve proposed 2012-2013 academic year calendar as presented**

- Mr. Hillman motioned to approve the proposed 2012-13 academic year calendar as presented. Ms. Morrissey seconded. (Approved 7-0) Superintendent Nadeau reminded the audience that, at this time, we are required by law to have no more than nine school days that differ from our regional vocational center (PATHS) and there was a concern by some staff/families that we would be the only district with a different calendar. The Superintendent and board agreed that the March break proposal warrants further discussion.

**g) Consideration to adopt the 2012 School Board Goals as presented – Ms. Morrissey motioned to adopt the 2012-13 School Board goals as presented. Mr. Hillman seconded. (Approved 7-0)****Cape Elizabeth School Board - 2012 Goals**

1. Review and sponsor a school budget that maintains vital programs and services within the district.
2. Successfully negotiate four separate contracts (administrators, ed techs II/III, ed tech I and administrative support, and maintenance/bus drivers/food service/ custodians).
3. Support and endorse an updated and revitalized district Mission/Vision Statement that reflects the values and expectations of the Cape Elizabeth community.
4. Utilize the updated Mission and Vision work to begin the process of creating a Strategic Plan for the district to be used to guide the direction of the schools for the upcoming years.
5. Explore district topics during workshops and business meetings, including:
  - a. school-to-school transitions
  - b. teacher/administrator evaluations
  - c. curriculum alignment school-to-school
6. Create an online district report card or annual report that includes agreed-upon benchmarks to measure the district's performance.
7. Initiate an audit of the Cape Elizabeth School Policy Manual.

**8. COMMITTEE REPORTS –**

Finance: Mr. Moore reported that the budget workshops have begun. The March 20 meeting discussion topics will include capital improvement plans, facilities/maintenance, transportation, staff and student support, technology, athletics, and Community Services/Pool. The March 27 meeting topics are slated to include revenues, contingency, undesignated fund balances and any unfinished items. Members of the public are welcome to attend. The meetings are also being video taped and available on the school web site under the budget link.

Policy: Mr. Christie reported that the committee met on Monday (3/12/12) with Ann Chapman from DrummondWoodsum regarding auditing the existing policy manual. Policy GBEBB, staff conduct with students, continues to be reviewed.

CEEF: Mr. Moore reported that this is CEEF's 10<sup>th</sup> anniversary. CEEF has provided the seed money or funding for many school initiatives including iPads, Achievement Center, Math Lab, Daily 5 and PLCs. See [www.ceef.grants.us](http://www.ceef.grants.us) for more information on CEEF grants.

Legislative: Mr. Hillman reported that there are at least four major bills being presented including charter schools and the opening of school enrollments to students from other districts.

**9. SCHOOL BOARD AGENDA REQUESTS – *none***

10. **ANNOUNCEMENTS OF UPCOMING MEETINGS** - Upcoming Budget Workshops will be held at 7:00 pm on March 20 and March 27 in the High School Library. The Finance meeting immediately precedes the Workshop on March 27 at 6:30 pm. The next Policy Committee meeting will be held on Monday April 9 at 7:30 a.m. in the Jordan Conference Room. *All meeting information can always be found on the district web site.*

11. **ADJOURNMENT** – Ms. Morrissey made a motion for adjournment. Ms. Scifres seconded.  
(Approved 7-0)

The meeting was adjourned at 8:31 p.m.

Respectfully submitted,



Meredith Nadeau  
Superintendent of Schools