

A special business meeting of the School Board was held on Tuesday, August 28, 2012 at 7:00 p.m. in the Cape Elizabeth High School Library. An executive session immediately preceded.

School Board members present:

- John Christie, Vice-Chair
- David Hillman
- Joanna Morrissey ⁺ *departed at 8:30 p.m.*
- Elizabeth Scifres
- Mary Townsend, Chair
- M. Kate Williams-Hewitt

Meredith S. Nadeau, Superintendent of Schools

Unable to be present:

Michael Moore

Ms. Townsend called the meeting to order at 7:28 pm.

1. ADJUSTMENTS TO AGENDA - none

2. APPROVAL OF SCHOOL BOARD MINUTES –

- a) Executive Session, Tuesday, June 12, 2012
- b) Regular Meeting, Tuesday, June 12, 2012
- c) Executive Session, Wednesday, June 20, 2012
- d) Special Business, Wednesday, June 20, 2012
- e) Special Business, Friday, June 22, 2012
- f) Special Business, Monday, August 20, 2012

- Ms. Morrissey made a motion to approve the slate of minutes as presented. Ms. Williams-Hewitt seconded. (Approved 6-0)

3. COMMENTS FROM PUBLIC ON AGENDA ITEMS – none

4. COMMUNICATIONS

- a) **Resignations** - Superintendent Nadeau updated the board on staff resignations received since the last business meeting.
- b) **Superintendent’s Report** ~
 - **AYP and assessment reports** - Superintendent Nadeau briefly reviewed district Adequate Yearly Progress and state assessment data.
 - **End of year athletic reports** - Superintendent Nadeau shared copies of athletic participation data for 2011-12 as compiled by the athletic administrator’s office.
 - **Summer facilities work** - Superintendent Nadeau shared copies of facilities and transportation department summer work as compiled by the Facilities and Transportation Director, Greg Marles.

5. NEW BUSINESS

- a) **Consideration to approve the following personnel nominations** - Ms. Morrissey motioned for approval. Mr. Christie seconded. (Approved 5-0)

High School

- Joanne Lee Choral Music (0.2 FTE)
- Lauren Tarantino English
- Eamon Keenan Guidance Counselor

Pond Cove

- Faith Barnes Social Worker

District

Mary Capobianco Literacy Coordinator (0.5 FTE)

Jill Turcotte Occupational Therapist

b) **Consideration to approve the following policies for second reading** – Mr. Christie motioned for approval. Ms. Scifres seconded. (Approved 5-0)

- AC: Nondiscrimination
- ACAA: Harassment/Sexual Harassment of Students
- ACAA-R: Student Discrimination and Harassment Complaint
- ACAB: Harassment/Sexual Harassment of School Employees
- ACAB-R: Employee Discrimination & Harassment Complaint Procedure
- ACAC: Service Animal
- ACAD: Hazing
- ADA: School District Goals and Objectives
- ADC: Tobacco Use and Possession
- ADF: School Unit Commitment to Learning Results
- DN: School Property Disposition
- EBCA: Emergency Management Plan
- ECB: Integrated Pest Management
- EEAEAA: Drug and Alcohol Testing of School Bus Drivers
- EEAEAA-R: Driver Testing Procedure
- EFE: Foods Sold in Competition
- JKAA: Use of Physical Restraint and Seclusion
- JKAA-R: Use of Physical Restraint and Seclusion Procedure

Recommended for Deletion

- ABC: Student Involvement in Decision Making
- ACC: Section 504
- ACAA-E: Harassment Complaint/Witness Disclosure Form
- AEB: Recognition for Accomplishment
- ECB-R: Integrated Pest Management Procedures
- ECB-E: Pesticide Use Application/Notification

c) **Consideration to approve the following athletic and co curricular staff nominations.** – Mr. Hillman motioned for approval. Mr. Christie seconded. (Approved 5-0)MIDDLE SCHOOL

Nancy Murphy Chorus 5-6
 Nancy Murphy Chorus 7-8
 Steve Price Drama Director
 Steve Price Performance Center Director
 Caitlin Ramsey Instr Music 5-8
 Allison Caruso Math Team 5-6
 Adam Killip Math Team 7-8
 Alison Hawkes Speech
 Carrie Newton Debate
 Carrie Newton Student Council (co-advisor)

Tabitha Eastman Student Council (co-advisor)
 Steve Price Talent Show
 Laura Ellis Yearbook (co-advisor)
 Laura Briggs Yearbook (co-advisor)
 Charlie Carroll Chewonki Coordinator
 Kate Karlonas Team leader g 5
 Allison Caruso Team leader g 6
 Danielle Kunert Team leader g 7
 Jamie Michaud Team leader g 8
 Amanda Kozaka Team leader - Allied Arts
 Suzanne Janelle Team leader - World Lang

Ann-Marie Dionne Team leader - World Lang
 Cheryl Joys Team leader - Inst Support
 Kim Sturgeon SST Team Leader (1/2)
 Gretchen McCloy SST Team Leader (1/2)
 Cheryl Joys SST-Inst Support
 Laura Ellis SST-RTI (5/6)

Dick Mullen Theater Class Productions
 Dick Mullen Theater Manager
 Deb Richio Theater Assistant
 Peter Bloom Theater Technical Director
 Tom Lizotte Jazz Band 1
 Tom Lizotte Jazz Band 2
 Tom Lizotte Jazz Band 3
 Lisa Melanson Literary Magazine
 Chris Hayward Math Team (1/2)
 Chris Newell Math Team (1/2)
 Mary Page Mock Trial
 Shawn Guerrette Science Olympiad
 Dick Mullen Speech
 Lisa Melanson Speech Team Assist
 Sarah Collins Visual Arts (1st & 2nd Semesters)
 Melissa Oliver World Affairs Council/Model UN
 Erika Rusley Nat'l Honor Society
 Sue Rose Environmental Club
 Chris Newell Interact/Volunteer Club (1/2)
 Courtney Ferrell Interact/Volunteer Club (1/2)
 Lisa Melanson Debate Team
 Tom Kohan Senior to Senior
 Jeffrey Davis Soccer First Team (Boosterfunded)
 Pete Cote Football Assistant (Boosterfunded)

HIGH SCHOOL

Joel Shroder English Dept Chair
 Chris Newell Math Dept co-chair
 Courtney Ferrell Math Dept co-chair
 Doug Worthley Science Dept. co-chair
 Shawn Guerrette Science Dept. co-chair
 Betsy Nilsen Arts & Technology Dept Chair
 Scott Shea Health/PE Dept Chair
 Joyce Bell Research Coordinator
 Sarah Harrington Social Studies Dept Chair
 Ted Jordan Sr Transition Project Coord
 Ali Gwyther Foreign Lang Dept Chair
 Joan Moriarty Sophomore Class Advisor
 Chris Newell Junior Class Advisor
 Mary Page Senior Class Advisor
 Erika Rusley Booktalk (1/2)
 Joyce Bell Booktalk (1/2)
 Dick Mullen Theater Fall
 Dick Mullen Theater Spring

d) **Vote to Authorize \$87,557 Lease Purchase Agreement for a School Bus** - Mr. Hillman made a motion to approve the \$87,557 lease purchase agreement as presented. Ms. Scifres seconded. (Approved 5-0)

6. **DISCUSSION: A Board Goals Update** – *moved to September’s meeting*

7. **COMMITTEE REPORTS** – The next Policy Committee meeting will be held on September 10 at 7:30 a.m. in the Superintendent’s Office

8. **SCHOOL BOARD AGENDA REQUESTS**

9. **ANNOUNCEMENTS OF UPCOMING MEETINGS** - The next regular business meeting will be held on Tuesday, September 11, 2012.

10. **ADJOURNMENT** – Ms. Scifres made a motion to adjourn. Ms. Williams-Hewitt seconded. (Approved 5-0)

The meeting was adjourned at 9:10 p.m.

Respectfully submitted,



Meredith Nadeau
 Superintendent of Schools