

A regular business meeting of the School Board was held on Tuesday, February 14, 2012 at 7:00 p.m. in the Cape Elizabeth Town Hall Council Chambers.

School Board members present:

Mary Townsend, Chair
John Christie, Vice-Chair
Michael Moore
Joanna Morrissey
Elizabeth Scifres
M. Kate Williams-Hewitt

Student School Board Representatives present:

Abby Donnelly
Sasha Lennon

Meredith S. Nadeau, Superintendent of Schools

Absent: David Hillman

Ms. Townsend called the meeting to order at 7:05 pm.

1. **ADJUSTMENTS TO AGENDA** - *none*

2. **APPROVAL OF SCHOOL BOARD MINUTES** –

a) **Business Meeting, Tuesday, January 10, 2012** – Mr. Moore made a motion to approve the minutes as presented. Ms. Morrissey seconded. (Approved 6-0)

b) **Retreat Workshop, Friday, February 3, 2012** - Mr. Moore made a motion to approve the minutes as presented. Ms. Williams-Hewitt seconded. (Approved 6-0)

3. **COMMENTS BY STUDENT REPRESENTATIVES** – Middle School representatives, Eva Miele and Gabby Raymond and High School representatives Abby Donnelly and Sasha Lennon spoke briefly on items of interest from the students' perspective.

4. **COMMENTS FROM PUBLIC ON AGENDA ITEMS** – *None*. [Per policy BEDH, requests for public comment on non-agenda items must be made in writing to the Superintendent one-week in advance of a school board meeting.]

5. **RECOGNITION**

a) **Speech/Debate** – Richard Mullen, Speech Team Head Coach, and Lisa Melanson, Speech Assistant Coach and Debate Team Head Coach, introduced some of the 40 students who are involved in the programs this year and explained how participation gives the students involved their own voice.

b) **Cape Olympians** – Staff coaches, David Croft and Karen Johnson, accompanied by student-athletes, Ian, Aphrodite, Nolan and Ken, briefly described their experiences participating in the Maine Special Olympics 2012 Winter Games at Sugarloaf in January. Two team member gold medals were awarded: Ian Robertson received a Team Spirit Award and Thatcher Kent received the Sportsmanship Award.

6. COMMUNICATIONS

- a) **NECAP** – Superintendent Nadeau gave a brief overview of New England Comprehensive Assessment Program (NECAP) assessment. In 2014-15, this assessment tool will be replaced by a Common Core assessment. Cape students' proficiency levels remain comparable to other area high performing districts.
- b) **Retirements/Resignations** – Superintendent Nadeau reported that Janet Amberger, John Casey, Sally Connolly, Brian Freccero, Charlotte Hanna, and Bill Kueck have informed the district of their intent to retire or not return to their position in the next school year.
- c) **2012-2013 School Year Calendar** - Superintendent Nadeau reminded the Board that two draft 2012-13 school calendars were distributed for staff and community feedback. One draft was similar to the current year, and the other proposed a mid-March break in lieu of the traditional February and April breaks. Two hundred and sixteen (216) responses were received by the deadline. One hundred and eighty-two (182) had an explicit preference for one calendar over the other: 91 favored the March break calendar model and 91 favored the current calendar model. In light of the fact that schools are required to have no more than nine school days that differ from their regional vocational center (PATHS), Superintendent Nadeau recommended continuing with the traditional calendar format for the 2012-13 school year and will propose Board adoption at the March meeting. Based on the level of feedback received, the Superintendent felt the March break proposal warranted further Board discussion regarding potential future implementation.
- d) **Superintendent's Report** - Superintendent Nadeau reported that: the iPad rollout at the High School is scheduled for March 6. She thanked CEEF, parent volunteers, Jeff Shedd, Gary Lanoie and the technology staff for their efforts; Ingrid Stressenger was recently selected as an associate member of the National Academy of the Teacher Advisory Council; Last week, a group of K-12 teacher leaders met with author, Bruce Wellman, at a pot-luck dinner provided by building administrators; Jane Golding and Tom Eismeier are leading a seminar for staff on collaborative teaming and team teaching skills; There will be a book group beginning after February vacation on the subject of leading and managing a differentiated classroom and approximately 20 people have signed up to participate; She accompanied the CELT on a fourth grade nature walk recently. In addition to leading student tours, the CELT has also provided a grant for cameras in the Middle School art room; Four students were selected as candidates for the US Presidential Scholars program this year: Ethan DiNinno, Gregory Howard, Maggie Rabasca and Melissa Stewart; The French and Government classes have trips scheduled soon. Mr. Shedd provided some information to the Board and added that each will be seeking formal board approval at the meeting on Feb 28. Ms. Kaplan added that there will be very little unstructured time, and so there is no confusion by students who may be of age in Canada, they will be following school policy and no alcohol will be consumed; Our preliminary education funding reduction appears to be \$279,000; School volunteers have been doing a tremendous job and all efforts are greatly appreciated.

7. NEW BUSINESS

- a) **Consideration to appoint Board representatives to Negotiations Committees** - Ms. Williams-Hewitt motioned for the nomination of **John Christie, Elizabeth Scifres, Michael Moore** and **Mary Townsend** as representatives to the negotiations committees. Ms. Morrissey seconded. (Approved 6-0)

- b) **Consideration to approve the Superintendent's recommendations for principal administrator contract renewals for 2012-2013** – Superintendent Nadeau announced the following administrators were recommended for contract renewals: **Steve Connolly, Tom Eismeier, Troy Henninger, Gary Lanoie, Jeff Shedd and Jeff Thoreck**. Mr. Christie motioned for approval as presented. Ms. Williams-Hewitt seconded. (Approved 6-0)
- c) **Consideration to adopt the following policies (second reading) -**
- IJNDB: Student Computer and Internet Use
 - IJNDB-R Student Computer and Internet Use Rules
- Mr. Christie added that these policies guide the use of all types of computer devices and services including those that belong to the school and those that are privately owned. Mr. Christie and Ms. Morrissey encouraged all parents and students to make themselves aware of this comprehensive policy. - Mr. Christie motioned for approval of policies IJNDB and IJNDB-R as presented. Ms. Scifres seconded. (Approved 6-0)
- d) **Consideration to approve 2011-12 budget adjustment to re-allocate middle school athletic stipend funds in the amount of \$1,008** - Mr. Christie motioned approve the re-allocation of Middle School athletic stipend funds as presented. Ms. Morrissey seconded. (Approved 6-0)
- e) **Consideration to approve 2011-12 budget adjustments to re-allocate co-curricular stipend funds in the amount of \$2,870 as recommended by the Co-curricular Steering Committee** – Ms. Williams-Hewitt motioned approve the re-allocation of co-curricular stipend funds as presented. Mr. Christie seconded. (Approved 6-0)
- f) **Consideration to approve the following athletic and co curricular staff nominations**

MIDDLE SCHOOL

Alicia Cummings	Girls' Basketball (7 th)
Sarah Sullivan	Girls' Basketball (8 th)
Emily Donovan	Girls' Exp Basketball
Christopher Drake	Swimming
AnnMarie Dionne	Indoor Track
Dylan Ney	Indoor Track
Charlie Carroll	Chewonki Coordinator
Per Noreus	Swimming Asst

HIGH SCHOOL

Jeff Perkins	Varsity Girls' Lacrosse
Molly Moss	Varsity Girls' Lacrosse Asst (booster-funded)

- Mr. Moore motioned for approval of the slate of staff nominations as presented. Ms. Morrissey seconded. (Approved 6-0)

- g) **Consideration to approve a second (consecutive) leave of absence, for the 2012-2013 school year, for Pond Cove staff member Tara Bucci** - Mr. Christie motioned to approve a leave of absence for the 2012-13 school year for Pond Cove staff member, Tara Bucci, according to Section 12-4 of the CEEA collective bargaining agreement. Mr. Moore seconded. (Approved 6-0)
- h) **Consideration to authorize the superintendent to execute a tax-exempt lease purchase agreement with Gorham Savings Leasing Group for the purpose of financing computer equipment and related software and peripherals in the amount of \$221,300** – Ms. Morrissey motioned *that the Vote entitled, "Vote to Authorize \$221,300 Lease Purchase Agreement for Computer Equipment and Related Software and Peripherals," be approved in form presented to this meeting and that a copy of said Vote be included in the minutes of this meeting. Voted: That under and pursuant to the provisions of Title 20-A M.R.S.A. Sections 1001 and 1055 the Superintendent of Schools be and hereby is authorized to execute and deliver a tax-exempt lease purchase agreement with Gorham Savings Leasing Group, LLC, or its nominee, in the name and on behalf of the Town of Cape Elizabeth, a municipal school unit, acting by and through its School Committee (the "Issuer") for computer equipment and related software and peripherals, with an aggregate purchase price of Two hundred Twenty-One Thousand Three Hundred Dollars (\$221,300.00), in such form as the Superintendent may approve; and that the appropriate officials of the Issuer be and hereby are authorized to execute and deliver on behalf of the Issuer such other documents and certificates as may be required in connection with such lease purchase agreement; and that no part of the proceeds of said lease purchase agreement shall be used, directly or indirectly, to acquire any securities and obligations, the acquisition of which would cause the lease purchase agreement to be a "private activity bond" or an "arbitrage bond" within the meaning of Sections 141 and 148, respectively, of the Internal Revenue Code of 1986, as amended (the "Code"); and that the lease purchase agreement issued pursuant hereto be designated as a qualified tax-exempt obligation within the meaning of Section 265(b)(3)(B) of said Code; and that the Superintendent be and hereby is authorized to covenant on behalf of the Issuer to file any information report and pay any rebate due to the United States in connection with the issuance of said lease purchase agreement, and to take all other lawful actions necessary to insure the interest portion of the rental payments under and pursuant to the lease purchase agreement will be excluded from the gross income of the owners thereof for purposes of federal income taxation and to refrain from taking any action which would cause such interest portion of the rental payments to become includable in the gross income of the owners thereof.* Ms. Scifres seconded. (Approved 6-0)
- i) **Consideration to approve High School World Affairs Council Trip to Dartmouth Model UN, March 30 – April 1, 2012** - Mr. Moore motioned for approval of trip as presented. Ms. Morrissey seconded. (Approved 6-0)
- j) **Consideration to approve the following staff nomination for 2011-12**

Lisa Axelrod

Middle School Instructional Support Teacher

Superintendent Nadeau added that Kim Huchel transitioned to the K-6 Literacy position, a position approved by the board earlier in the school year, and Ms. Axelrod will fill Kim's position for the remainder of this school year. Mr. Christie thanked the Superintendent for the comprehensive background information on the nominee. - Mr.

Christie motioned for approval of Lisa Axelrod as Middle School Instructional Support teacher. Ms. Morrissey seconded. (Approved 6-0)

8. COMMITTEE REPORTS –

Policy: Mr. Christie reported that the committee would bring policy GBEBB to the next business meeting with no further edits. The committee will work with Ann Chapman from DrummondWoodsum to audit the existing School Board policy manual for changes that will need to be made.

9. SCHOOL BOARD AGENDA REQUESTS – *none*

10. ANNOUNCEMENTS OF UPCOMING MEETINGS - The Board Workshop will be held at 7:00 pm on February 28 in the High School Library. The agenda will be the Superintendent's budget rollout. The Finance meeting immediately precedes the Workshop at 6:30 pm on February 28. The Mission-Vision committee, which includes a variety of stakeholders who previously volunteered, will meet at 3:15 pm on February 15. Policy Committee meetings will be held at 7:30 a.m. in the Jordan Conference Room on the Monday preceding the school board business meeting for the remainder of the school year. *All meeting information can always be found on the district web site.*

11. ADJOURNMENT – Ms. Morrissey made a motion for adjournment. Ms. Williams-Hewitt seconded. (Approved 6-0)

The meeting was adjourned at 8:39 p.m.

Respectfully submitted,



Meredith Nadeau
Superintendent of Schools