

Policy committee Meeting Minutes

4/14/11

8:30 AM

Jordan Conference room

In Attendance: Mary Townsend, Kathy Ray, Ken Murphy, Jeff Shedd, Tom Eismeier, Jill Andrews (middle school nurse)

1. Electronic Signatures – Jeff presented information on a policy for acceptance of electronic signatures that he and Gary Lanoie have worked on. Kathy will check with Charlotte Bates at MSMA for a code for the policy and it will be presented to the School Board for first reading at the May business meeting.
2. Fundraising Definition – following up on the previous policy meeting, the committee reviewed definitions for fundraising to be added to policy DF. It was agreed that a clause would be added to define what fundraising means and also a clause to explain why the school board needs to know about fundraising in excess of \$20,000. The policy will be presented to the School Board for first reading at the May business meeting.
3. JLCA – Sharing Medical information between school and home. Jeff brought the policy for review as the dates on the policy are creating issues in the implementation. The committee also discussed the requirement for student physicals at certain grade levels. There was some concern as to the

legality of requiring physicals for students. Ken will check with the nursing staff on their thoughts on the matter. Jeff will work on tweaking the wording on the policy and the policy will be presented to the School Board for first reading at the May business meeting.

4. BEDH – Public Participation at Board Meetings. Mary presented an alternative second paragraph changing the requirements that citizens wanting to address the Board on topics not on the agenda will be required to notify the Superintendent and/or Board chair one week prior to the meeting. The committee agreed on this change, and the policy will be presented to the School Board for first reading at the May business meeting.

5. CBI – Evaluation of the Superintendent – At the next policy meeting, the committee will discuss the proposed changes from Drummond and Woodsum.