

A regular business meeting of the School Board was held on Tuesday, November 8, 2011 at 7:00 p.m. in the Cape Elizabeth Town Hall Council Chambers.

School Board members present:

Mary Townsend, Chair
John Christie, Vice-Chair
Michael Moore
Kimberly Monaghan-Derrig

Student School Board Representatives present:

Abby Donnelly
Sasha Lennon

Meredith S. Nadeau, Superintendent of Schools

Unable to be present: David Hillman

Kathy Ray
M. Kate Williams-Hewitt

Ms. Townsend called the meeting to order at 7:00 pm.

1. **ADJUSTMENTS TO AGENDA** - *none*

2. **APPROVAL OF SCHOOL BOARD MINUTES** –

a) **Business Meeting, Tuesday, October 11, 2011** - Mr. Christie made a motion to approve the minutes as presented. Ms. Monaghan-Derrig seconded. (Approved 4-0)

3. **COMMENTS BY STUDENT REPRESENTATIVES** – Middle School representatives, Gabby Raymond and Connor Thoreck and High School representatives Abby Donnelly and Sasha Lennon spoke briefly on items of interest from the students' perspective.

4. **COMMENTS FROM PUBLIC ON AGENDA ITEMS** – *none*. Ms. Townsend reminded the audience that public comments on non-agenda items are always welcomed and that [per Policy BEDH] requests must be made in writing to the Superintendent one-week in advance of a school board meeting.

5. **RECOGNITION**

a) **Kim Monaghan-Derrig** - Ms Townsend announced that this meeting would be Ms. Monaghan-Derrig's last as a School Board representative. Ms. Townsend expressed the Board's appreciation for her work on the legislative and policy committees, in addition to the superintendent search committee. She also thanked Ms. Monaghan-Derrig for her willingness to continue her service to the town in her new role as a local state representative.

6. **COMMUNICATIONS**

a) **Superintendent's Report** - Superintendent Nadeau updated the Board that: Gary Lanoie recently chaired the annual ACTEM Conference and a number of district staff also participated by sharing their expertise at the conference in Augusta; By all accounts the Harvest Festival was a great success - thanks to the parent associations for their efforts; On the evening of December 1 there will be a professional development meeting for district teacher leaders - Catherine Glaude will speak to the group on professional learning communities and teacher leadership; Beginning November 19 and every other month after

that, she will hold community 'coffee chats' from 9-10 am at a location to be announced. There will not be an agenda for these meetings but an opportunity for interested staff and community members to get together to talk about education.

7. NEW BUSINESS

- a) **Consideration to approve Pond Cove teacher Brianne Gallagher's request for an extended leave of absence during the 2011-12 school year** - Mr. Christie motioned for approval as presented. Mr. Moore seconded. (Approved 4-0)
- b) **Consideration to approve a proposed student exchange trip to Costa Rica February 16-March 1, 2012 by High School Spanish teacher Mark Pendarvis** - Mr. Pendarvis spoke briefly to explain the details of the exchange trip. Costa Rican students will arrive in Cape late March into April. Ms. Monaghan-Derrig motioned for approval as presented. Mr. Moore seconded. (Approved 4-0)
- c) **Consideration to approve the following co curricular and athletic staff nominations for the 2011-12 school year -**

HIGH SCHOOL

Joan Moriarty	9 th Grade Class Advisor
Kevin Guimond	Varsity Boys' Ice Hockey Asst

MIDDLE SCHOOL

Steven Brinn	Boys' Exp Basketball
Daniel Soule	7 th gr Boys' Basketball
Hannah Rohner	Nordic Ski

DISTRICT

Cheryl Joys	Mentor for Nancy Carroll (<i>req by State Law</i>)
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- Mr. Christie motioned for approval of the slate of staff nominations as presented. Ms. Monaghan-Derrig seconded. (Approved 4-0)

- d) **Consideration to appoint Board representative(s) to the Negotiations Committee**

- Mr. Moore motioned for appointment of David Hillman and John Christie as representatives to the administrators contract negotiation committee. Ms. Monaghan-Derrig seconded. (Approved 4-0)

8. COMMITTEE REPORTS –

Finance Cmte: Mr. Christie reported briefly on the October finance workshop meeting. The November 29 finance workshop topic will be facilities and capital improvements.

9. SCHOOL BOARD AGENDA REQUESTS – *none*

10. ANNOUNCEMENTS OF UPCOMING MEETINGS - The December School Board business meeting has been moved from December 6 to December 13. This will be the first meeting with the newly elected School Board members. Finance committee workshop will be on Tuesday,

November 29 at 6:30 pm in the CEHS Library. A Policy Committee meeting will be held on Tuesday, November 15 at 9:30 am in the Jordan Conference Room. All meeting information can always be found on the district web site.

The Board is looking for two volunteers willing to serve on the *Community Services Advisory Commission*. Anyone interested in serving, should contact the Superintendent's Office for more information.

11. **ADJOURNMENT** – Ms. Monaghan-Derrig made a motion for adjournment. Mr. Moore seconded. (Approved 4-0)

The meeting was adjourned at 7:33 p.m.

Respectfully submitted,



Meredith Nadeau
Superintendent of Schools