

A regular business meeting of the School Board was held on Tuesday, September 13, 2011 at 7:00 p.m. in the Cape Elizabeth Town Hall Council Chambers.

School Board members present:

Mary Townsend, Chair
John Christie, Vice-Chair
David Hillman
Michael Moore
Kathy Ray
M. Kate Williams-Hewitt

Student Representatives present:

Abby Donnelly
Sasha Lennon

Meredith S. Nadeau, Superintendent of Schools

Unable to be present:

Kimberly Monaghan-Derrig

Ms. Townsend called the meeting to order at 7:00 pm.

1. **ADJUSTMENTS TO AGENDA** - *none*

2. **APPROVAL OF SCHOOL BOARD MINUTES** –

a) **Business Meeting, Tuesday, August 23, 2011** - Ms. Williams-Hewitt made a motion to approve the minutes as presented. Ms. Ray seconded. (Approved 6-0)

3. **COMMENTS BY STUDENT REPRESENTATIVES** – Middle School representatives Gabby Raymond and Eva Miele, and High School representatives Abby Donnelly and Sasha Lennon spoke briefly on items of interest from the students' perspective.

4. **COMMENTS FROM PUBLIC ON AGENDA ITEMS** – *none*. Ms. Townsend reminded the audience that public comments on non-agenda items are always welcomed and that [per Policy BEDH] requests must be made in writing to the Superintendent one-week in advance of a school board meeting.

5. **COMMUNICATIONS**

a) **Superintendent's Report** - Superintendent Nadeau reported briefly on a successful opening to the school year. Total student enrollment, at this time, is 1,680. School staff members were recognized for their years of service at the staff opening day meeting. A list of those staff is available within the agenda packet materials. Also at the staff opening day meeting, CEEF presented the Brownell Award to High School achievement center teacher, Ginger Raspiller and the Thompson Award was presented to former High School teacher Elaine Brownell. Superintendent Nadeau also announced that Melissa Stevens, Middle School RTI/executive functioning services teacher, had resigned.

b) **Athletics/Jeff Thoreck** - Jeff Thoreck reported briefly on the first home football game activities. Approximately 250 students were in attendance. He thanked Sam Donnelly, Noah Backer, and Luke Sisselman for their efforts to coordinate the positive student support, and Tom Kohan, Tatiana Green and Ted Jordan for overseeing the pre-game BBQ. Mr. Christie asked Mr. Thoreck to respond to the safety concerns brought up in a subsequent *Press Herald* article. Mr. Thoreck responded that there are extensive safety measures in place including required concussion courses for coaches, and on-site team doctor, athletic trainer and EMS (ambulance) staff. Ms. Townsend asked if the ambulance is at every game and commented on how nice it is to have the Field utilized so positively.

Mr. Thoreck responded that the ambulance is always on site for games and is an extra expense.

- c) **Pond Cove/Tom Eismeier** - reported on a very successful start to the school year. Ms. Williams-Hewitt asked if parking lot/loop issues had been worked out. He said they are improving as parents follow the recommended guidelines provided by the school for queue lines at pick-up/drop-off.
- d) **Middle School/Steve Connolly** - reported on a great start, with lots of time spent at the beginning of the year on professional learning communities and literacy goals, which resulted in some scheduling shifts to accommodate staff to be able to meet during the day.
- e) **High School/Jeff Shedd** - mentioned the FreshLinks program, a pairing of an upper grade student and a freshman, seemed to be off to a great start. School spirit was pretty high last year and he hoped that level of support would remain or increase.

6. NEW BUSINESS

- a) **Consideration to approve the following athletic and extra curricular staff nominations for the 2011-12 school year -**

DISTRICT

Angela Schipani	Mentor for Jason BreMiller (<i>state req</i>)
Charlotte Hanna	Mentor for Rose Kennealy (<i>state req</i>)
Joyce Bell	Mentor for Tatiana Green (<i>state req</i>)
Elizabeth Mylroie	Mentor for Siobhan Bogle (<i>state req</i>)
Sonia Medina	Mentor for Lindsay Kaplan (<i>state req</i>)
Sonia Croft	Mentor for Jon Delisle (<i>state req</i>)
Joseph Doane	Mentor for Hannah Rohner (<i>state req</i>)
Paul Casey	Mentor for Danielle Kunert (<i>state req</i>)
Amanda Kozaka	Mentor for Cameron Rosenblum (<i>state req</i>)
Janet Amberger	Mentor for Linda Taylor (<i>state req</i>)
Sonia Croft	Mentor for Tom Morawiec (<i>state req</i>)
Cheryl Joys	Mentor for Melissa Bam (<i>state req</i>)

HIGH SCHOOL

Doug Worthley	Science Dept Chair (1/2)
Shawn Guerrette	Science Dept Chair (1/2)
Rob Thompson	Instructional Support Dept Chair
Timothy Desmarais	Golf (<i>co-coach</i>)

MIDDLE SCHOOL

Laura Briggs	Yearbook (1/2)
Laura Ellis	Yearbook (1/2)
Daniel Pugh	8 th gr Boys' Soccer
Craig Fannan	7 th gr Boys' Soccer

- Mr. Moore motioned for approval of nominations as presented. Ms. Ray seconded.
(Approved 6-0)

- b) **Consideration to appoint School Board member as delegate to the MSBA's (Maine School Board Association) Annual Assembly and Fall Conference taking place on Thursday, October 27, 2011 in Augusta - Mr. Moore nominated David Hillman to**

represent the Board at the MSMS Annual Assembly and Fall Conference. Ms. Williams-Hewitt seconded. (Approved 6-0)

c) **Consideration to approve the following staff nomination for 2011-12.**

Laura Ellis RTI/Exec Functioning Svcs Teacher (gr 5-6)

- Mr. Moore made a motion to approve as presented. Mr. Hillman seconded. (Approved 6-0)

d) **Consideration to appoint a School Board member to the Transportation Appeals Committee** - Mr. Christie nominated **Kate Williams-Hewitt** to represent the Board on the Transportation Appeals Committee. Ms. Ray seconded. (Approved 6-0)

7. **COMMITTEE REPORTS** –

Finance Cmte: Mr. Christie reported that the finance committee met on August 23. At that meeting the Facilities Director, Greg Marles, reported on summer work completed. Some of the work accomplished included: three classrooms at Pond Cove painted, the stairwells at the High School painted, replacement of Middle School exterior lobby ceiling, exterior front painting of the Middle School, and weather stripping on all doors at the High School. Several maintenance and custodial staff trainings were held, including topics of asbestos awareness and blood-borne pathogens. Projects completed with the help of outside contractors, included installation of new bleachers at the High School, new domestic gas fired water-heating system at Pond Cove and Middle School, new solar domestic water pre-heating systems at all three schools, new boiler plants at the High School, and High School boiler room asbestos abatement.

Teaching & Learning and Wellness Cmtes: Ms. Williams-Hewitt announced these groups would meet with the Superintendent on how best to proceed after the board retreat.

8. **SCHOOL BOARD AGENDA REQUESTS** – *none*

9. **ANNOUNCEMENTS OF UPCOMING MEETINGS** - A Policy Committee meeting would be scheduled by Ms. Ray in the coming weeks. The Board will hold a Retreat meeting, tentatively scheduled for September 30, to revisit goals discussed during the Spring Retreat. A Finance Committee meeting and Board Workshop will be held on September 27.

10. **ADJOURNMENT** – Mr. Christie made a motion for adjournment. Ms. Williams-Hewitt seconded. (Approved 6-0)

The meeting was adjourned at 7:45 p.m.

Respectfully submitted,



Meredith Nadeau
Superintendent of Schools