

A regular business meeting of the School Board was held on Tuesday, June 14, 2011 at 7:00 p.m. in the Cape Elizabeth Town Hall.

School Board members present:

Mary Townsend, Chair
John Christie, Vice-Chair
David Hillman
Kimberly Monaghan-Derrig
Michael Moore
Kathy Ray
M. Kate Williams-Hewitt

Student Representative present:

Matt Miklavic

Kenneth J. Murphy, Ed.D, Interim Superintendent of Schools

Ms. Townsend called the meeting to order.

1. **ADJUSTMENTS TO AGENDA** - ADDITIONS under new business item 7e, nomination of director of instructional support; 7j, employment agreement for the interim superintendent
2. **APPROVAL OF SCHOOL BOARD MINUTES** –
 - a) **Business Meeting, Tuesday, May 10, 2011** - Mr. Christie made a motion to approve the minutes as presented. Ms. Williams-Hewitt seconded. (Approved 7-0)
 - b) **Special Business Meeting, Wednesday, June 1, 2011** - Mr. Christie made a motion to approve the minutes as presented. Ms. Monaghan-Derrig seconded. (Approved 7-0)
3. **COMMENTS BY STUDENT REPRESENTATIVES** - High School representative, Matt Miklavic spoke briefly on items of interest from the students' perspective. Ms. Townsend thanked Matt for his two years of service to the Board.
4. **COMMENTS FROM PUBLIC ON AGENDA ITEMS** – *none*
5. **RECOGNITION**
 - a) **CEEF and Parent Associations** - Ms. Townsend expressed the Board's appreciation to each parent association member for their numerous contributions towards enriching student learning: Pond Cove PA leaders, Janelle Deschino and Katie Gillespie; Middle School PA leaders, Lisa Stevens and Anne Ingalls; High School PA leaders, Trish Brigham and Susan Leighton. Ms. Townsend thanked CEEF, Tim Thompson and Trish Brigham. She also thanked the Booster groups, adding that, after crunching the numbers during budget time, total external parent contributions have reached the half million-dollar mark. Dr. Murphy expressed his thanks to CEEF and the parent associations for the warm welcome upon his arrival in January, adding that their support is probably unparalleled in the state of Maine.
 - b) **Retirees** - Principal Eismeier spoke briefly about the careers of Judy Ferrante and Shari Robinson. Joe Doane spoke about Mary Beth Benoit and Margaret Welch, and Susan Dana spoke about Conrad Berthiaume. (*Principals Connolly and Casey were unavailable due to the 8th grade Student Recognition happening this evening.*) Principal Shedd spoke briefly about Elaine Brownell. Ms. Townsend presented the retirees with gifts from the School Board during intermission, following their introduction.

- c) **Dr. Murphy** - The School Board members individually thanked Dr. Murphy for his leadership and guidance during his tenure. He was presented with a gift from the School Board.

6. COMMUNICATIONS

- a) **Annual Report of Volunteer Services** - Gail Schmader, volunteer coordinator, spoke briefly about the district's volunteer efforts during the 2010-11 school year.
- b) **Resignations** - Dr. Murphy announced the resignations of Instructional Support Director, Dominic DePatsy, and High School Instructional Support teacher, Jessica Means; High School English teacher, Karen Lamb; and High School Technology Integrator, Jake Koelker

7. NEW BUSINESS

- a) **Consideration to approve the K-12 Social Studies curriculum goals, as presented to the Board at its meeting on June 8, 2011** - Ms. Williams-Hewitt asked about the issue of smaller classes, which came up during the June 8 meeting. Mr. Moore motioned for approval as presented. Ms. Monaghan-Derrig seconded. (Approved 7-0)

- b) **Consideration of the following policies for second reading.**

- BEDH: Public Participation at Board Meetings
- DF and DF-R: Fundraising
- EHA: Electronic Signature and Filing

- Ms. Ray motioned for approval of policy BEDH as presented. Ms. Monaghan-Derrig seconded. (Approved 7-0) Ms Ray noted that no changes have been made since first reading. Mr. Hillman added that, in response to a community member's question, this change is intended to facilitate better responses to, not limit, public questions.

- Ms. Ray motioned for approval of policy DF (and DF-R) as presented. Ms. Monaghan-Derrig seconded. (Approved 7-0) Ms Ray said the changes to this policy included a definition of fundraising and an explanation of why fundraising efforts anticipated to be over \$20,000 must come to the School Board.

- Ms. Ray motioned for approval of policy EHA as presented. Ms. Monaghan-Derrig seconded. (Approved 7-0) Ms. Ray added that no additional changes were made since first reading. She added that this policy was put in place in anticipation of the implementation of electronic school forms that will require parent signatures.

- c) **Consideration of the following policies for first reading. (No vote required)**

- CBI: Evaluation of the Superintendent - Ms. Ray explained this policy was originally provided by DrummondWoodsum and is based on our existing policy. Mr. Hillman noted in section D, the word "suing" should be changed to "using."
- JLCA: Sharing Medical Information Between School and Home - Ms. Ray highlighted the changes to this policy, which includes eliminating the requirement of students in grades 7, 9 and 11 to obtain physical exams, except as required of student-athletes. Dr. Murphy stated that it's a bit of an over-reach for a school district to require students obtain physicals, in addition to being very difficult to enforce. Mr. Hillman suggested making the language a bit clearer in that only one athletic physical is required to cover a fall, winter and spring sport. Mr. Moore questioned "(see III ...sharing of information with school staff..." and what about those that are volunteer

coaches? Mr. Hillman suggested cleaning up the ambiguity of references to school personnel and coaches - perhaps strike "including" and add "and"?

d) **Consideration to approve the following athletic and extra curricular staff nominations for the 2011-12 school year:**

DISTRICT

Mary Dulac	Certification Committee - Pond Cove Representative
Kathleen Walsh	Certification Committee - Middle School Representative
Charlotte Hanna	Certification Committee - High School Representative
Mark Ashe	Certification Committee - At-Large Representative
Wendy Derzawiec	Webmaster

POND COVE

Linda Paul	K Team Leader
Julie Nickerson	Gr. 1 Team Leader
Linda Siegmund	Gr. 2 Team Leader
Janet Amberger	Gr. 3 Team Leader
Erik Neilsen	Gr. 4 Team Leader
Erika Ouellette-Vigneault	Instr Support Team Leader
Maryjane Johnston	Allied Arts Team Leader
Marianne Harrington	Student Support Team
Fran Vita-Taylor	Student Support Team
Erika Ouellette-Vigneault	Student Support Team
Debbie Butterworth	Student Support Team

HIGH SCHOOL

Luke Krawczyk	Girls' varsity soccer
Don Burke	Girls' JV soccer
Andy Strout	Girls' Asst Soccer (<i>Booster funded</i>)
Ben Raymond	Boys' Varsity Soccer
David Croft	Boys' JV Soccer
Charlie Carroll	Boys' Asst Soccer (<i>Booster funded</i>)
Eliza Eshelman	Girls' Cross Country
Derek Veilleux	Boys' Cross Country
Darci Holland	Varsity Girls' Field Hockey
Leslie Young	JV Girls' Hockey
Megan Stanley	Asst Field Hockey (<i>Booster funded</i>)
Aaron Filieo	Varsity Football
Ron Kierstead	Football Asst
Ryan Piper	Football Asst (<i>Booster funded</i>)
Chris Mims	Football Asst
Darin Davis	Football Asst (<i>Booster funded</i>)
Bill Hogan	Football Asst (<i>Volunteer</i>)
Michael Kertes	Football Asst (<i>Booster funded</i>)
William McGary	Golf Co-Coach

Rob Thompson Girls' Volleyball
 Sarah Sullivan JV Volleyball *(Booster funded)*
 Mary Ellen Towne Asst Volleyball *(Booster funded)*

- Ms Williams-Hewitt motioned for approval of the slate as presented. Mr. Christie seconded. (Approved 7-0)

e) **Consideration to approve the following staff nominations for 2011-12.**

Heather Giekie Grade 4 *(one-year)*
 Linda Taylor Grade 4 *(LT Sub for Talya Edlund)*
 Rose Kennealy HS Math
 Jason BreMiller HS English
 Jane Golding Director of Instructional Support

- Mr. Hillman made a motion to approve the slate of staff nominations as presented. Mr. Christie seconded. (Approved 7-0)

- Mr. Moore made a motion to approve the nominations Jane Golding as Director of Instructional Support. Monaghan-Derrig seconded. (Approved 7-0) Dr. Murphy briefly explained the search process for the new Director of Instructional Support and nominated Jane Golding with his highest recommendation.

f) **Consideration to grant the Superintendent of Schools the authority to hire over the summer** - Mr. Christie motioned for approval. Ms. Williams-Hewitt seconded. (Approved 7-0)

g) **Consideration that under and pursuant to the provisions of Title 20-A M.R.S.A. Sections 1001 and 1055 the Superintendent of Schools is authorized to execute and deliver a tax-exempt lease purchase agreement with Gorham Leasing Group in the name and on behalf of the Town of Cape Elizabeth, a municipal school unit, acting by and through its School Board (the "Issuer") for computer equipment, with a purchase price of One hundred Six Thousand, Six Hundred Nine Dollars (\$106,609.00), in such form as the Superintendent may approve; and that the appropriate officials of the Issuer be and hereby are authorized to execute and deliver on behalf of the Issuer such other documents and certificates as may be required in connection with such tax-exempt lease purchase agreement; and that no part of the proceeds of said tax-exempt lease purchase agreement shall be used, directly or indirectly, to acquire any securities and obligations, the acquisition of which would cause the tax-exempt lease purchase agreement to be a "private activity bond" or an "arbitrage bond" within the meaning of Sections 141 and 148, respectively, of the Internal Revenue Code of 1986, as amended (the "Code"); and that the tax-exempt lease purchase agreement issued pursuant hereto be designated as a qualified tax-exempt obligation within the meaning of Section 265(b)(3)(B) of said Code; and that the Superintendent be and hereby is authorized to covenant on behalf of the Issuer to file any information report and pay any rebate due to the United States in connection with the issuance of said tax-exempt lease purchase agreement, and to take all other lawful actions necessary to insure the interest portion of the rental payments under and pursuant to the tax-exempt lease purchase agreement will be excluded from the gross income of the owners thereof for purposes of federal**

income taxation and to refrain from taking any action which would cause such interest portion of the rental payments to become includable in the gross income of the owners thereof - Mr. Hillman made a motion to approve agenda item 7g as presented. Ms. Monaghan-Derrig seconded. (Approved 7-0)

- h) **Consideration that under and pursuant to the provisions of Title 20-A M.R.S.A. Sections 1001 and 1055 the Superintendent of Schools is authorized to execute and deliver a tax-exempt lease purchase agreement with Gorham Leasing Group in the name and on behalf of the Town of Cape Elizabeth, a municipal school unit, acting by and through its School Board (the "Issuer") for boiler replacement, with a purchase price of One hundred Fifty Thousand Dollars (\$150,000.00), in such form as the Superintendent may approve; and that the appropriate officials of the Issuer be and hereby are authorized to execute and deliver on behalf of the Issuer such other documents and certificates as may be required in connection with such tax-exempt lease purchase agreement; and that no part of the proceeds of said tax-exempt lease purchase agreement shall be used, directly or indirectly, to acquire any securities and obligations, the acquisition of which would cause the tax-exempt lease purchase agreement to be a "private activity bond" or an "arbitrage bond" within the meaning of Sections 141 and 148, respectively, of the Internal Revenue Code of 1986, as amended (the "Code"); and that the tax-exempt lease purchase agreement issued pursuant hereto be designated as a qualified tax-exempt obligation within the meaning of Section 265(b)(3)(B) of said Code; and that the Superintendent be and hereby is authorized to covenant on behalf of the Issuer to file any information report and pay any rebate due to the United States in connection with the issuance of said tax-exempt lease purchase agreement, and to take all other lawful actions necessary to insure the interest portion of the rental payments under and pursuant to the tax-exempt lease purchase agreement will be excluded from the gross income of the owners thereof for purposes of federal income taxation and to refrain from taking any action which would cause such interest portion of the rental payments to become includable in the gross income of the owners thereof - Mr. Hillman made a motion to approve agenda item 7h as presented. Mr. Moore seconded. (Approved 7-0)**
- i) **Consideration That under and pursuant to the provisions of Title 20-A M.R.S.A. Sections 1001 and 1055 the Superintendent of Schools be and hereby is authorized to execute and deliver a tax-exempt lease purchase agreement with Gorham Savings Leasing Group LLC in the name and on behalf of the Town of Cape Elizabeth, a municipal school unit, acting by and through its School Board (the "Issuer") for a school bus, with a purchase price of Eighty Six Thousand Two Hundred Sixty-seven Dollars (\$86,267.00), in such form as the Superintendent may approve; and that the appropriate officials of the Issuer be and hereby are authorized to execute and deliver on behalf of the Issuer such other documents and certificates as may be required in connection with such tax-exempt lease purchase agreement; and that no part of the proceeds of said tax-exempt lease purchase agreement shall be used, directly or indirectly, to acquire any securities and obligations, the acquisition of which would cause the tax-exempt lease purchase agreement to be a "private activity bond" or an "arbitrage bond" within the meaning of Sections 141 and 148, respectively, of the Internal Revenue Code of 1986, as amended (the "Code"); and that the tax-exempt lease purchase agreement issued pursuant hereto be designated as a**

qualified tax-exempt obligation within the meaning of Section 265(b)(3)(B) of said Code; and that the Superintendent be and he/she hereby is authorized to covenant on behalf of the Issuer to file any information report and pay any rebate due to the United States in connection with the issuance of said tax-exempt lease purchase agreement, and to take all other lawful actions necessary to insure the interest portion of the rental payments under and pursuant to the tax-exempt lease purchase agreement will be excluded from the gross income of the owners thereof for purposes of federal income taxation and to refrain from taking any action which would cause such interest portion of the rental payments to become includable in the gross income of the owners thereof - Mr. Hillman made a motion to approve agenda item 7i as presented. Ms. Williams-Hewitt seconded. (Approved 7-0)

- j) **Consideration to amend incoming Superintendent, Meredith Nadeau's employment contract** - Mr. Moore motioned to approve the hiring of Meredith Nadeau as Interim Superintendent of Schools from July 1, 2011 to July 20, 2011. Mr. Christie seconded (Approved 7-0) Ms. Townsend explained that an amended contract with Ms. Nadeau is being finalized. The amendment will designate Meredith Nadeau as the Interim Superintendent for Cape Elizabeth School System from July 1 through July 20, 2011. In this agreement, she will be in the district one day per week and serve on an on-call basis during the time period specified.

8. **COMMITTEE REPORTS** -

Legislative: Mr. Hillman reported briefly on the on-going efforts to persuade more health care information to be disseminated.


9. **SCHOOL BOARD AGENDA REQUESTS** - *none*

10. **ANNOUNCEMENTS OF UPCOMING MEETINGS** - Ms. Ray extended her condolences to the family of Andrew Holland, a 2006 Cape graduate.

11. **ADJOURNMENT** - Mr. Hillman made a motion for adjournment. Ms. Williams-Hewitt seconded. (Approved 7-0)

The meeting was adjourned at 8:48 p.m.

Respectfully submitted,


Kenneth J. Murphy, Ed.D.
Interim Superintendent of Schools