

A regular business meeting of the School Board was held on Tuesday, May 10, 2011 at 7:00 p.m. in the Cape Elizabeth Town Hall.

School Board members present:

Mary Townsend, Chair
John Christie, Vice-Chair
David Hillman
Kimberly Monaghan-Derrig
Michael Moore
Kathy Ray
M. Kate Williams-Hewitt

Kenneth J. Murphy, Ed.D, Interim Superintendent of Schools

Absent: Reid Douty
Matt Miklavic

Ms. Townsend called the meeting to order.

1. **ADJUSTMENTS TO AGENDA** - ADD under recognitions, Mock Trial Team and Presidential Scholar; and new business item 7F, letter to legislature; REMOVE policy JLCA, under item 7b
2. **APPROVAL OF SCHOOL BOARD MINUTES** –
 - a) **Business Meeting, Tuesday, April 12, 2011** - Mr. Moore made a motion to approve the minutes as presented. Ms. Ray seconded. (Approved 7-0)
 - b) **Special Business Meeting, Tuesday, April 26, 2011** - Mr. Moore made a motion to approve the minutes as presented. Ms. Williams-Hewitt seconded. (Approved 7-0)
3. **COMMENTS BY STUDENT REPRESENTATIVES** - Middle School representatives, Eva Miele and Gabby Raymond spoke briefly on items of interest from the students' perspective.
4. **COMMENTS FROM PUBLIC ON AGENDA ITEMS** – *none*
5. **RECOGNITION**
 - a) Noelle Webster - National Scholastic Art Award: Noelle Webster presented her award winning artwork "Stars, Stripes and Shadows" to the Board. Noelle's work will be on display in the World Financial Center in New York City from June 2-19. Dr. Murphy read a brief statement from Principal Shedd who was unable to attend.
 - b) Pond Cove Principal for a Day - Julia Trowbridge: Principal Eismcier and first grade student, Julia Trowbridge, briefly described the duties and responsibilities involved with being principal for the day.
 - c) Mock Trial Team: Members of the Mock Trial Team along with team advisor, Mary Page, were present. Dr. Murphy read a statement from Principal Shedd who was unable to attend the meeting. The team, largely comprised of underclassmen and women, recently earned 34th place at the national competition in Phoenix, Arizona. The team expressed their thanks to CEEF and the HSPA for their generous donations which allowed them to attend, and also to Dr. Muscat for chaperoning support. Mr. Hillman thanked Dick O'Meara and Mary Page and complemented the team on their countless hours and strong effort.
 - d) Presidential Scholar - Jack Quency: Dr. Murphy read a statement from Principal Shedd who was unable to attend the meeting. Jack is one of only two scholars from the State of Maine and only one of 141 Scholars in the country to receive this prestigious award. Presidential Scholarship status is determined by academic excellence and involvement in

school and community activities at a level that make Scholars a small group of America's finest young people.

6. COMMUNICATIONS

- a) Resignation - HS Teacher, Kerry Kertes - Dr. Murphy informed the Board that Kerry is leaving to accept a position at an international school in China.

7. NEW BUSINESS

- a) **Consideration to approve a proposed April 2012 EF Tour to Madrid and Andalusia from Lisa and Jack Melanson** - Dr. Murphy said that any costs associated would be borne by students choosing to participate and that specific information about the trip was provided in Board packets by Lisa Melanson. The Board discussed whether this might involve pre-approval for fundraising. Mr. Christie made a motion to approve the proposed trip as presented. Ms. Ray seconded. (Approved 7-0)

- b) **Consideration of the following policies for first reading.**

- BEDH: Public Participation at Board Meetings
- DF and DF-R: Fundraising
- EHA: Electronic Signature and Filing
- ~~JLCA: Sharing Medical Information Between School and Home~~

- Ms. Ray explained the change to policy BEDH added language stating that citizens or groups who wished to address the Board on a topic not otherwise on the agenda must submit a request in writing to the superintendent at least one full week in advance of the scheduled meeting. In Policy DF, a sentence was added to define fundraising as the selling of a product, providing a service or activity, or requesting donations [which] directly fund school programs and students. This was done to help affirm for those who have asked if writing a check is fundraising and will dovetail into the Board's need to know when a large target amount (over \$20,000) is being fundraised. Policy EHA is new and Principal Shedd and Gary Lanoie have been working on logistics of a procedure and policy for the many forms requiring parental signatures. Mr. Hillman stated having comments/suggestions on the policies presented and requested to be informed of the next policy meeting date in order to express them. *No vote required for first reading.*

- c) **Consideration to approve the following job description:**
Superintendent of Schools

- Ms Ray explained that the job description presented was approved by the Human Resource Committee at it's April meeting. Ms. Ray made a motion to approve the Superintendent of Schools job description as presented. Ms. Williams-Hewitt seconded. Mr. Hillman inquired whether this version was used in the current superintendent search. Ms. Townsend replied that it was not. (Approved 7-0)

- d) **Consideration to approve the following staff nominations for 2011-12.**

Nancy Murray	MS Music
Laura Briggs	Gr 5/6 teacher
Danielle Kunert	Gr 8 teacher
Katherine Bock	HS Science

- Dr. Murphy briefly summarized each candidate's credentials for the benefit of the audience and noted that information on each candidate was provided in each board member's packet. Mr. Hillman made a motion to approve the slate of nominations as presented. Mr. Christie seconded. (Approved 7-0)

- e) **Consideration to approve proposal regarding non-union employees' salaries and benefits** - Mr. Christie made a motion to approve the proposal for non-union employees' salaries and benefits. Ms. Monaghan-Derrig seconded. Mr. Christie added that the survey provided to the Board of how Cape Elizabeth's non-union salaries compare with other local districts showed that in most positions CE's staff is in the middle of the marketplace. He added that he supports paying market rate salaries for these employees. Mr. Hillman added that in the five district comparables provided, a 2% increase would keep our district competitive in the marketplace and has his support. (Approved 7-0)
- f) **Consideration to approve Board correspondence to the Maine Legislature regarding LD 1465: An Act to Amend the Laws Governing Freedom of Access** - Ms. Monaghan-Derrig explained that on Wednesday, May 11 the Joint Standing Committee on Judiciary would be considering an act to amend the laws governing freedom of access. The School Board unanimously agrees with Maine School Management (MSMA) that the bill should be deferred to the Right to Know Advisory Committee for review. The Board's letter reaffirms support for transparent government, but rejects the proposed legislation, stating it would create "...burdensome operating conditions, inhibit government functionality and ultimately cause greater harm."

8. COMMITTEE REPORTS –

Teaching & Learning: Ms. Williams-Hewitt reported the Social Studies curriculum will be presented at the May 24 Workshop meeting.

Superintendent Search: Ms. Townsend reported that the Credentials Review Committee met recently and made some recommendations to the Board. Interviews are on going. The Board anticipates having finalists soon.

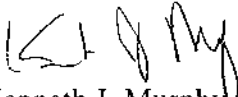
9. SCHOOL BOARD AGENDA REQUESTS – *none*

10. ANNOUNCEMENTS OF UPCOMING MEETINGS - The district web site contains updated meeting information.

11. ADJOURNMENT – Mr. Christie made a motion for adjournment. Ms. Williams-Hewitt seconded. (Approved 7-0)

The meeting was adjourned at 7:50 p.m.

Respectfully submitted,


Kenneth J. Murphy Ed.D.
Interim Superintendent of Schools