

**CAPE ELIZABETH SCHOOL DEPARTMENT**  
Cape Elizabeth, Maine

**TUESDAY, DECEMBER 14, 2010**  
**SCHOOL BOARD**  
*Business Meeting*  
7:00 p.m. - **TOWN COUNCIL CHAMBERS**

**AGENDA**

CITIZENS IN THE AUDIENCE ARE INVITED TO SPEAK ON A TOPIC THAT IS INTRODUCED DURING THE COURSE OF THE MEETING. EACH CITIZEN IS TO BE LIMITED TO ONE PRESENTATION, PER CITIZEN, PER TOPIC, OF NOT MORE THAN FIVE MINUTES. AUDIENCE PARTICIPATION SHALL CEASE ON A TOPIC AT SUCH TIME AS THE CHAIRMAN CALLS FOR THE BOARD ACTION.

**Call to Order/Roll Call**

- Christie    Hillman    Monaghan-Derrig    Moore    Ray    Townsend    Williams-Hewitt  
 Reid Douty    Matt Miklavic

**Pledge of Allegiance**

**1. CONSIDERATION TO ELECT BOARD OFFICERS AND COMMITTEE APPOINTMENTS -**

a. Election of Board Chair: Mary Townsend

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

b. Election of Board Vice-Chair: John Christie

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

c. Appointment of Committees:

STANDING COMMITTEES

**Finance**: John Christie, Chair; full Board membership

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**Human Resources**: Kathy Ray, Chair; John Christie and Michael Moore members

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**Policy**: Kathy Ray, Chair; David Hillman and Kim Monaghan-Derrig members

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**Teaching & Learning**: M. Kate Williams-Hewitt, Chair; David Hillman, Michael Moore, and Kim Monaghan-Derrig members

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

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APPOINTMENTS

**Alternative Energy:** M. Kate Williams-Hewitt member

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**CEEF:** Michael Moore member

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**Negotiations:** Kathy Ray, Chair; John Christie and David Hillman

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**PATHS:** Kathy Ray member

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**Technology:** John Christie member

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

ADVISORY COMMITTEES

**Legislative Liaison:** David Hillman, Chair; Kim Monaghan-Derrig and Michael Moore

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**Positive Action:** M. Kate Williams-Hewitt, Chair

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**Wellness:** M. Kate Williams-Hewitt

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**2. ADJUSTMENTS TO AGENDA**

**3. APPROVAL OF SCHOOL BOARD MINUTES**

a. Regular Meeting, Tuesday, November 9, 2010

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

b. Special Meeting, Tuesday, November 30, 2010

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**4. COMMENTS BY STUDENT REPRESENTATIVES**

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**5. COMMENTS FROM PUBLIC ON AGENDA ITEMS**

**6. RECOGNITION**

- a. MS Drama club production
- b. HS: Theater production and Mock Trial Team
- c. Superintendent Hawkins' Retirement

*Brief Intermission*

**7. COMMUNICATIONS**

- a. Resignations - Pond Cove instructional support strategist, Angela Moore, and school business office accountant, Sandy Brown.

**8. NEW BUSINESS**

- a. Consideration of School Nutrition Program procedure for handling delinquent accounts.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

- b. Consideration to approve the following new staff nomination.

Erika Ouellette-Vigneault      Pond Cove Instructional Support Strategist

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

- c. Consideration of the following policies for second reading.

- GCSA: Employee Computer and Internet Use

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

- GCSA-R: Employee Computer and Internet Use Rules

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

- IJNDB: Student Computer and Internet Use

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

- IJNDB-R: Student Computer and Internet Use Rules

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

- IJND: Cape Elizabeth School District Web Site

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

- IJND-R: Web Site Guidelines

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

- d. Consideration of the following policies for first reading.

- EGAD: Copyright
- EGAD-R: Copyright Rules
- IJNDA: Distance Learning

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- e. Consideration to approve Nordic Ski team trip to Sugarloaf Outdoor Center (Carrabassett Valley, Maine) December 27-29, 2010.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

- f. Consideration to approve the following extra and co curricular staff nominations.

**POND COVE**

Erika Ouellette-Vigneault	Instructional Support Team Leader
Erika Ouellette-Vigneault	Student Support Team

**HIGH SCHOOL**

Shawn Guerrette	Alpine Ski ( <i>booster funded</i> )
Eliza Eshelman	Asst. Indoor Track
Greg Marles	Indoor Track ( <i>volunteer</i> )
Kerry Kertes	Swimming/Diving ( <i>volunteer</i> )
Erin Hatton	Nordic Ski ( <i>volunteer</i> )
Haley Norton	World Affairs Council/Model UN assistant
Lisa Melanson	Literary Magazine (Bartleby)

**MIDDLE SCHOOL**

Matty Reid	8 <sup>th</sup> grade Boys' Basketball
Joe Doane	7 <sup>th</sup> grade Boys' Basketball
Christopher Drake	7/8 <sup>th</sup> grade Swimming
Hannah Rohner	Indoor Track
Joe Doane	Indoor Track
Anne Marie Dionne	Indoor Asst
Thomas Clarke	Nordic Ski
Hannah Rohner	Nordic Ski

**DISTRICT**

Cheryl Joys ( <i>replacing A. Moore</i> )	Mentor for David Croft ( <i>state requirement</i> )
Mary Dulac ( <i>replacing A. Moore</i> )	Mentor for Susan Pillsbury ( <i>state requirement</i> )

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

- 9. COMMITTEE REPORTS
- 10. PUBLIC COMMENT ON NON-AGENDA ITEMS
- 11. SCHOOL BOARD AGENDA REQUESTS
- 12. ANNOUNCEMENTS OF UPCOMING MEETINGS
- 13. ADJOURNMENT

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_ Time: \_\_\_\_\_