

The regular meeting of the School Board was held on Tuesday, April 13, 2010 at 7:00 p.m. in the Town Hall Council Chambers.

School Board members present:

Rebecca Millett, Chair
Kathy Ray, Vice-Chair
John Christie
David Hillman
Mary Townsend
M. Kate Williams-Hewitt
Linda Winker

Student Representative present:

Matt Miklavic
Julia Springer

Alan H. Hawkins, Superintendent of Schools

Chairperson Rebecca Millett called the meeting to order at 7:00 p.m.

1. **Adjustments to Agenda** – update on HS boiler to be included under communication (6F); Add Consideration to approve leave of absence for Carlee Main as item 7D.
2. **Approval of School Board Minutes** –
 - a) **Business Meeting, Tuesday, March 9, 2010** - Ms. Winker made a motion that the minutes for the meeting be approved as presented. Ms. Townsend seconded. (Approved 7-0)
3. **Comments by Student Representatives** – High School representatives, Julia Springer and Matt Miklavic, spoke briefly on items of interest from the students' perspective.
4. **Comments from Public On Agenda Items** –

Erin Salvador (24 Wood Rd) - Thanked the Board for considering to keep social worker position in Pond Cove.

Jeff Preble (9 Channel View Rd) - Supports retaining accelerated language arts classes and retaining team teaching structure in grades 7 and 8.
5. **RECOGNITION**
 - a. **HS Environmental Club receives "Eco-Excellence" Award for composting kitchen waste** – Ms. Williams-Hewitt briefly reported on the students' efforts to reduce, reuse and recycle.
 - b. **HS Science Team** - Principal Shedd shared that the team placed 2nd in the Maine Science Olympiad.
 - c. **HS Math Team** - Principal Shedd briefly shared highlights of the team's state competition. Ethan DiNinno, as top scoring sophomore in the state, will attend the national competition at Penn State in June.
 - d. **Jazz Band** - Principal Shedd briefly shared highlights of the bands' performances at the Berkeley Jazz Festival and State Jazz Festival events.
 - e. **District Theatre Productions** - Principal Shedd announced the group came in first at the regional One Act Festival and received numerous awards at states.

- f. **Chess Team** - Dan Fishbein, parent chess team volunteer, spoke briefly about student state and national tournaments. The Middle School team - Matthew Fishbein, Wesley Parker, Danny Brett, Nick Shedd, Matthew Reale-Hatem, Ethan DuPerre, Leo Wing and Arden Wing - won the state chess tournament this year. The first High School chess team in Cape history also participated and did very well with only freshmen and sophomores making up the team. Matthew Fishbein, a sixth grade student, won the high school championship; the youngest person in state history to do so.
- g. **Middle School student medals in gymnastics competition** - Principal Connolly congratulated Ethan Nestor-Darling who medaled in a recent state-level gymnastics competition. His combined scores place him as the state winner for his age level.
- h. **Maine State Spelling Bee Champion, Lily Jordan** - Principal Connolly reported that Lily Jordan will be traveling to Washington, D.C. on June 2 to represent Maine in the national spelling competition.

6. COMMUNICATIONS

- a. **Leave Request for SY2010-11, Middle School teacher Carlee Main** – Superintendent Hawkins announced Carlee Main’s request for a one-year, unpaid leave of absence due to the birth of a child during the 2010-11 school year. *This item will be voted on as Item 7d.*
- b. **Resignation, Middle School teacher, Morigan Burns** – Superintendent Hawkins announced the resignation of Morigan Burns.
- c. **Student Testing** - Superintendent Hawkins reported that state test data is becoming available and that the principals will present their building’s information in May.
- d. **Middle School accelerated ELA program** - A PowerPoint presentation about the English Language Arts program was shown. Principal Connolly stated that program changes are intended to equalize opportunities for all students through differentiated instruction. NWEA and NECAP testing data will be closely monitored.
- e. **Instructional practice of team teaching** - Middle School teacher, Adam Killip, spoke about middle school small team teaching and the numerous positive opportunities to be developmentally responsive. Principal Connolly added that *it’s not about traveling with the same students all day, it is about teachers dealing with 65-85 students per day versus 110-111; and organizing more interdisciplinary learning opportunities; coordinating student and home communication; adolescent learning research; teachers being able to address individual learning needs and provide necessary interventions/support for each student because they will know them better; and students and teachers setting and monitoring student-learning goals together in order to help students achieve at high levels.* Ms. Millett, Ms. Ray, Principal Connolly and Superintendent Hawkins will meet at a later date to discuss the process and goals and will share information appropriately with all stakeholders.
- f. **Board Goals Update** - Ms. Millett reported that the Board’s goals are on display and that Board Committee chairs should be prepared to provide an update on those goals.
- g. **2010-11 School Calendar Update** - Superintendent Hawkins announced that a draft 2010-11 school calendar, including a brief introductory overview, would be posted online for community feedback in the coming days. The calendar will be presented as a new business item at May’s meeting. Board members are invited to send their specific questions to Superintendent Hawkins prior to May’s vote.

- h. **High School Boiler** - Superintendent Hawkins reported that some discussions with engineers have begun. Asbestos abatement will be needed and could cost approximately \$12,000. Replacement cost for the boiler could be approximately \$275,000. Both boilers are about 40 years old. If one goes, the other may work alone for a time period. Portable boilers, for a temporary time period are also an option. Boiler work is best done when school is not in session due mostly to noise factor. Asbestos removal couldn't happen until after June 17 (when students are out). With natural gas coming to the town soon, the town manager would like to see a bond to cover both.

7. **NEW BUSINESS**

- a. **Consideration and action to adopt Superintendent's 2010-2011 Budget** - Ms. Ray briefly summarized the process to get to the budget to be adopted by the board at this meeting. The budget presented was based on the original midpoint budget option and the March 25 and April 5 meeting adjustments. Resulting in a 3.36% increase. The total revenues are 3.36%. The mills for education came to a 2.75% increase.

The proposed adjustments at Pond Cove, were to put back in a guidance counselor position, an ed tech II position in the computer lab, half an ed tech I position in library/media center, .5 librarian position (*resulting in retaining one full time position*), and to reduce the ed tech III in the library/media center, and reduce a technology integrator position from an ed tech III to an ed tech II level. At the High School the adjustments proposed were: retaining the achievement center teacher position, a .2 math teacher position, a .1 theater teacher position, an administrative support for attendance position, retaining the \$3,000 stipend for mock trial, eliminating a .5 executive skills teaching position and a .2 mandarin teacher position. District wide proposed adjustments were: retaining the administrative support position in the health office. Reductions in the contingency line were \$142,396, a reduction of \$42,000 in legal fees line was made, and a teacher and administrative salary donation of \$25,000 resulted in the addition back in to the budget of \$472,026.

Assuming that the Town Council adopts the budget proposed by the town manager, the school department's expenditures would be \$20,676,971 (a \$671,885 increase over last year) or a 3.4% increase. For school revenues, the amount would be \$3,346,636 (an increase of \$87,554 over last year) or a 2.7% increase. Net to taxes for the 2010-11 budget would be \$17,330,335 (an increase of \$584,331) or a 3.5% increase. Resulting tax rate would move from \$12.54 to \$12.89 per thousand. A \$0.35/thousand or 2.8% increase. Total town tax rate for a median home would be increased 1.7% or \$77.23.

Ms. Ray expressed concerns for taxpayers affected by the economy and those on fixed incomes having to pay higher taxes, and the parking fee collection anticipating the burden of enforcement on the backs of administrators; regarding ARRA funds if we don't take hits now, concerned we will take larger ones next year. Ms. Ray would like to see the boiler replacement work done sooner rather than later. She would like to see a committee put together to review the reading recovery program to see if that or another program is the best for our district.

- Mr. Christie motioned for approval to adopt the 2010-2011 school budget in the amount of \$20, 676, 971, which includes \$925,170 in Federal ARRA stabilization funds. Ms. Townsend seconded. Mr. Hillman proposed amending the motion to clarify the budget to be approved is the midpoint budget with adjustments as proposed on March 25 and April 5, 2010. Ms. Townsend seconded Mr. Hillman's amendment. Ms. Millett proposed amending the budget adjustments proposed to add

back in the .5 Middle School librarian position and to maintain all technology integrators at ed tech II levels, taking the necessary amounts from contingency so there will be a zero impact on taxes. Mr. Hillman seconded. Ms. Millett explained that her hope was that the Middle School librarian's work might be incorporated into the computer lab work, similar to the Pond Cove Media Center's model. (Approved 7-0)

- b. **Consideration to approve the following extra-curricular position recommendations** - Mr. Christie motioned for approval as presented. Mr. Hillman seconded. (Approved 7-0)

Brett Brown	Boys' Asst Lacrosse (booster funded)
Malcolm Weatherbie	Asst Softball (booster funded)
Mitchell Ouellet	Gr 8 Baseball
Alexandra Sawyer	Gr 7 Girls' Lacrosse
Bryant Nicholson	Gr 7 Softball
Christopher Drake	Gr 7 Boys' Lacrosse
Kathy Raftice	Gr 8 Track
Kim Sturgeon	Gr 7 Track

- c. **Consideration to approve the job description for School Counselor** - Ms. Winker motioned for approval as presented. Mr. Hillman seconded. (Approved 7-0)
- d. **Consideration to approve leave of absence for 2010-2011 school year for Middle School teacher, Carlee Main** - Ms. Winker motioned for approval. Mr. Hillman seconded. (Approved 7-0)

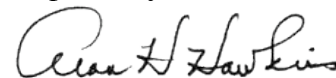
8. **Committee Reports** – Due to the late hour, reports were postponed until May's meeting.

Teaching & Learning ~	Mary Townsend, Chair
Human Resources ~	Linda Winker, Chair
Finance ~	Kathy Ray, Chair
Legislative ~	David Hillman, Chair
Wellness ~	Kate Williams-Hewitt, Chair
Communications ~	Mary Townsend, Chair

9. **Public Comment on Non-Agenda Items** – none
10. **School Board Agenda Requests** – none
11. **Announcements of Upcoming Meetings** - Ms. Millett reminded the audience that all committee meetings agendas and minutes are available on the school web site.
12. **Adjournment** – Ms. Winker made a motion for adjournment. Ms. Townsend seconded. (Approved 7-0)

The meeting was adjourned at 10:25 p.m.

Respectfully submitted,



Alan H. Hawkins
Superintendent of Schools