

The regular meeting of the School Board was held on Tuesday, December 1, 2009 at 7:00 p.m. in the Town Hall Council Chambers.

School Board members present:

Patricia Brigham, Chair  
Karen Burke  
Rebecca Millett  
Kathy Ray  
Mary Townsend  
Linda Winker

Student Representative present:

Matt Miklavic  
Julia Springer

Alan H. Hawkins, Superintendent of Schools

Unable to attend: Peter Cotter

Chairperson Patricia Brigham called the meeting to order at 7:00 p.m.

**1. Adjustments to Agenda – none**

**2. Approval of School Board Minutes –**

- a) **Business Meeting, Tuesday, November 8, 2009** - Ms. Ray made a motion that the minutes for the meeting be approved as presented. Ms. Winker seconded. (Approved 6-0)
- b) **Special Meeting, Tuesday, November 10, 2009** - Ms. Winker made a motion that the minutes for the meeting be approved as presented. Ms. Townsend seconded. (Approved 6-0)
- c) **Special Meeting, Monday, November 23, 2009** - Ms. Burke made a motion that the minutes for the meeting be approved as presented. Ms. Townsend seconded. (Approved 6-0)

**3. Comments by Student Representatives –** Middle School representatives, Mackenzie Leighton and Isabel Clarke, and High School representatives, Julia Springer and Matt Miklavic, spoke briefly on items of interest from the students' perspective

**4. Comments from Public On Non-Agenda Items – none**

**5. RECOGNITION**

- a. **Middle School Drama club production** – Superintendent Hawkins congratulated the students on their hard work and wonderful performance.
- b. **High School Theater production** – Superintendent Hawkins congratulated the students on their hard work and wonderful performance.
- c. **State Championship Girls' Cross Country** - Ms. Brigham congratulated the team on their accomplishment.
- d. **Marguerite Lawler-Rohner and Susan Dana's National Professional Teaching Certification** - Superintendent Hawkins and the School Board congratulated Marguerite and Susan. Marguerite and Susan spoke briefly about the time and effort involved (close to 600 hours outside of their classroom duties) to attain this certification and thanked the school community for their support.

- e. **School Board** - Superintendent Hawkins spoke briefly about the departing Board Members, Peter Cotter, Karen Burke and Trish Brigham, and thanked them for their service.

## 6. COMMUNICATIONS

- a. **CEEF Grants** – Karen Burke briefly reported on the CEEF grants recently awarded. Approximately \$40,000 worth of innovative grants was awarded to staff throughout the district.
- b. **Legislative** - Ms. Millett reported briefly on the two and one half hour meeting held earlier in the day between local legislators, Jim Rier from the Department of Education, and representatives from Cape regarding state education funding trends and local property valuation, and state revenue shortfalls. No substantial guidance was provided for FY11 planning purposes at this time.

## 7. NEW BUSINESS

- a. **Consideration of the High School athletic fee position -**

Mitchell Ouellet Asst. Boys' Basketball (*booster funded*)

- Ms. Millett motioned for approval as presented. Ms. Winker seconded. (Approved 6-0)

- b. **Consideration of the following Middle School athletic fee positions -**

Carrie McCusker	Nordic ski
Jayne Thomas	Nordic ski
Joe Doane	Indoor Track
Charlie Carroll	Indoor Track
Anne Marie Dionne	Indoor Track Asst
Jeremy Larose	Indoor Track Asst
Christopher Drake	Gr. 7 & 8 Swimming
Maureen Cahill	Gr. 7 Girls Basketball

- Ms. Winker motioned for approval as presented. Ms. Townsend seconded. (Approved 6-0)

- c. **Consideration of certification of employment and salary of Superintendent for 2010-11** – Ms. Winker, as chair of Human Resources Committee and pursuant to Title 20-A, MRSA, Section 1051, made a motion for renewal of the Superintendent's contract for 2010-2011. Ms. Ray seconded. - Ms. Townsend announced that for the second year in a row the superintendent is working without a salary increase, resulting in a salary significantly below other area districts, and that some adjustment in compensation should be closely looked at for next year. (Approved 6-0)

- d. **Consideration to approve Curtailment Committee and approve Board appointments to the committee** - Ms. Brigham read aloud the Cape Elizabeth *Ad Hoc* Curtailment Committee charge and membership statement. - Ms. Millett motioned for approval as presented. Ms. Townsend seconded. (Approved 6-0)
  - Ms. Burke motioned for approval of Rebecca Millett and Kathy Ray to serve on the Cape Elizabeth ad hoc curtailment committee. Ms. Winker seconded. (Approved 6-0)
  - Ms. Ray made a motion that Rebecca Millett serves as Curtailment Committee Chair. Ms. Burke seconded. (Approved 6-0)

**e. Consideration to approve Cape Elizabeth Schools Teacher Certification Renewal Plan, as revised November 2009 –**

- Superintendent Hawkins spoke briefly about the document and recommended tabling this item until next month when teacher certification coordinator/committee members could present briefly to the Board.

**8. Committee Reports** – Ms. Millett announced that the curtailment committee has planned a public workshop for the community to comment and help brainstorm ideas to deal with curtailment. on Tuesday, December 8 at 7 pm in the High School Cafeteria. Ms. Burke encouraged people to keep an eye on the web site to keep up to date on the Teaching and Learning Committee. An HR Committee meeting will be scheduled soon.

**9. Public Comment on Agenda Items** – none

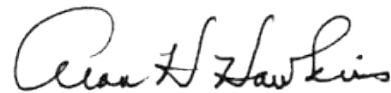
**10. School Board Agenda Requests** – none

**11. Announcements of Upcoming Meetings** - Ms. Brigham reminded the audience that all committee meetings and minutes are available on the school web site.

**12. Adjournment** – Ms. Townsend made a motion for adjournment. Ms. Winker seconded. (Approved 6-0)

The meeting was adjourned at 8:12 p.m.

Respectfully submitted,



Alan H. Hawkins  
Superintendent of Schools