

The regular meeting of the School Board was held on Tuesday, October 13, 2009 at 7:00 p.m. in the Town Hall Council Chambers.

School Board members present:

Patricia Brigham, Chair  
Karen Burke  
Peter Cotter  
Rebecca Millett  
Kathy Ray  
Mary Townsend  
Linda Winker

Student Representatives present:

Julia Springer  
Matt Miklavic

Alan H. Hawkins, Superintendent of Schools

Chairperson Patricia Brigham called the meeting to order at 7:00 p.m.

1. **Adjustments to Agenda** – amend item 7c to include co-curricular fee positions
2. **Approval of School Board Minutes** –
  - a) **Business Meeting, Tuesday, September 8, 2009** - Ms. Winker made a motion that the minutes for the meeting be approved as presented. Ms. Millett seconded. (Approved 7-0)
3. **Comments by Student Representatives** – Middle School students, Kate Bosworth, Caroline Kelley and Catherine Clark, and High School representatives, Julia Springer and Matt Miklavic, spoke briefly on items of interest from the students' perspective
4. **Comments from Public On Non-Agenda Items** – none
5. **RECOGNITION**
  - a. **2010 National Merit Scholarship Semifinalists and Commended Students** – Principal Shedd congratulated those students receiving recognition for their outstanding performance as juniors taking the PSAT.
  - b. **School Spirit Week** – Principal Shedd reported on a very successful spirit week.
  - c. **High School Student Leadership Program** - Principal Shedd briefly explained about the pilot program organized by Jeff Thoreck and himself, in conjunction with Rippleffect. Program goal is to take students from various social circles within the school that have leadership roles or have been identified by staff as having leadership potential, to work on school cultural issues in the long term.
6. **COMMUNICATIONS**
  - a. **Athletics Update** – Superintendent Hawkins briefly reported on the fall Booster group meeting. Coaches' evaluation forms have gone out to student-athletes' parents. Mr. Thoreck briefly reported on athletic activities as the regular season comes to an end. Winter athletic season begins in mid-November.
  - b. **Maintenance Department's Summer Work** - Superintendent Hawkins reported briefly on the efforts by the maintenance staff.
  - c. **Flu Clinics** – Superintendent Hawkins reported that almost 50% of students participated in the season flu clinic on September 25. He thanked the many community volunteers and staff involved. So long as adequate supplies are available, our H1N1 flu clinic is scheduled for October 30.

- d. **Let's Go! Follow-up** – Ms. Burke spoke briefly about the recent *Let's Go!* presentation. Ms. Millett would like to have the Let's Go! electronic presentation to share with extra-curricular groups.
- e. Principal Connolly reported on the following from the Middle School -
  - 1) **Marguerite Lawler-Rohner** - was accepted into a one-year program, "Museum in your Classroom" through the Museum of Fine Arts in Boston. She will travel to Boston once a month for classes. Her work in this program will directly connect to middle school curriculum in social studies, art, and language arts.
  - 2) **Terry White** - was recently contacted by a junior high school band director in Chandler, Arizona to inform him that their band had selected one of his original pieces, "Past My Bedtime", to perform at the Midwest International Band and Orchestra Clinic, in December, in Chicago.
  - 3) **"Text We Can"** - committee spearheaded by Ms. Millett's efforts, recently met their goal of raising \$60,000 to help bring new textbooks into the middle school. Ms. Millett thanked committee members, Carolyn Flaherty, Anne Ingalls, Kathy Lualdi, Patty Grennon, Laura Stewart, and Hulda Khalidi. Sara Lennon, Ann Gale, Sally Tamaro and Pauline Apotria provided additional support to the group's efforts.
- f. **District Adequate Yearly Progress (AYP) Status** – Superintendent Hawkins reported briefly on district AYP.
- g. **Consolidation Referendum Question** - The Superintendent reported that it appears the issue of how the state will continue to fund school districts will remain, even if voters statewide reject the school consolidation question.
- h. **Stimulus Funds** - Superintendent Hawkins spoke to stimulus funds and current finances together as they relate to the SY10 and SY11 budgets. \$699,000 in stimulus money partially off set reduction in state aid for education. Anticipating cut of between \$421,000 and \$800,000 in the current budget year. Might be possible to borrow, or move, stimulus funds from FY10 into FY11. If that is done, will have to consider how to make up similar state funding deficit in FY11. It's possible that further kinds of cuts - programs, people, services - will be required during this school budget year. As FY11 budget is planned, remember that \$699,000 in stimulus money was used in FY10 budget. Budget line items used with these funds would have been cut. That \$699,000 is not money in the current school budget. Spending outside of salaries and benefits and specific items critical to classroom instruction, has been frozen. Any co-curricular activities with travel related expenses have also been limited or halted.
- i. **Current Finances** - *6h*

## 7. **NEW BUSINESS**

- a. **Consideration of proposed World Affairs Council Trip to Brown University** - *Approved at prior meeting.* Principal Shedd commented that historically the school has contributed a small amount towards travel expenses. Now, students participating will be responsible for full amount.
- b. **Consideration to approve Middle School co-curricular and athletic fee positions** – Superintendent Hawkins presented the following Middle School co-curricular and athletic fee positions for approval:
  - Cheryl Joys – Student Support Team (SST) member
  - Joe Doane – 8<sup>th</sup> grade boys' basketball
  - Tony Jones – 7<sup>th</sup> grade boys' basketballMs. Millett made a motion for approval. Ms. Townsend seconded. (Approved 7-0)

- c. **Consideration to approve High School co-curricular and athletic fee and volunteer positions** – Superintendent Hawkins presented the following High School co-curricular and athletic fee positions for approval:

Erin Cavallaro - STP Coordinator (shared)  
 Ted Jordan - STP Coordinator (shared)  
 Mary Page - 9<sup>th</sup> grade class advisor  
 Michael Kertes - Robotics  
 Michael Kertes - Asst Football (volunteer)  
 Jim Ray - Varsity boys' Basketball  
 Aaron Spaulding - JV boys' basketball  
 Chris Hayward - Freshman boys' basketball (Booster funded)  
 Doug Worthley - Varsity Indoor Track (G&B)  
 Mary Ann Doss - Asst. Indoor Track  
 Ben Raymond - Varsity G & B Swimming/Diving  
 David Croft - Asst. G & B Swimming/Diving  
 Jason Tremblay - Varsity boys' ice hockey  
 Curt Brown - Asst./JV boys' ice hockey  
 Eric Wirsing - Asst/JV boys' ice hockey  
 John Boucher - Varsity girls' ice hockey  
 Shane MacDowell - Varsity Nordic ski  
 Deven Morrill - Asst. Nordic ski (Booster funded)  
 Chris Roberts - Varsity girls' basketball  
 Margaret Reid - JV girls' basketball  
 Mike Bartley - Diving coach  
 Sarah Ward - Asst. Indoor track

Ms. Millett made a motion for approval of the high school co-curricular and athletic fee positions - with the exception of varsity boys' basketball coach position. Ms. Townsend seconded. (Approved 7-0)

Ms. Millett made a motion for approval of Jim Ray, varsity boys' basketball coach. Ms. Townsend seconded. (Approved 6-0; Ms. Ray abstained)

- d. **Consideration to approve district co-curricular (mentors for teachers) fee positions** - Ms. Millett motioned for approval. Ms. Ray seconded. (Approved 6-1; Cotter)

Kim Sturgeon – mentor for Gretchen McCloy  
 Paul Casey – mentor for Tabitha Glanville

- e. **Consideration to approve the following policies for second reading** –

- JFABD: Admission of Homeless Students
- KBF: Parent Involvement in Title I

- Ms. Millett moved that policies JFABD and KBF be approved, with draft copy notes removed and inserting the number one (1) in Policy KBF, as presented. Ms. Townsend seconded. (Approved 7-0)

- f. **Consideration of the following policies for first reading** –

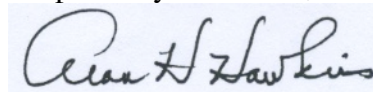
- JRA: Student Education Records and Information
- IHBAC: Child Find

- Ms. Millett briefly presented each policy. No action required for first reading.

- g. **Proposed resolution for School Board relating to Excise Tax ballot question** - Ms. Millett presented the proposed joint resolution for the Town Council and School Board, based on upcoming state referendum ballot question number two. Ms. Millett made a motion for approval. Ms. Townsend seconded. (Approved 7-0)
  - h. **Proposed resolution for School Board relation to TABOR II ballot question** - Ms. Millett presented the proposed joint Town Council and School Board resolution based on upcoming state referendum ballot question number four. Ms. Millett made a motion for approval. Ms. Ray seconded. (Approved 7-0)
  - i. **Letter in support for Maine School Board Association's proposed resolutions to be introduced at the MSBA Delegate Assembly on October 22, 2009** - Ms. Brigham proposed a motion that the Cape Elizabeth School Board draft a letter in support of the four MSBA resolutions [TABOR II, Excise Tax reduction, Teacher retirement cost shift, and support for equitable access and funding toward gifted and talented instructional programs in Maine schools] which will be voted on at the delegate assembly on October 22, 2009. Ms. Millett seconded. (Approved 7-0)
  - j. **Consideration to re-appoint Carolyn Flaherty and Courtney Thoreck as school representatives to the Community Services Advisory Commission. (Note: terms expire on 12/31/09.)** - Ms. Brigham made a motion for approval. Ms. Millett seconded. (Approved 7-0)
8. **Committee Reports** – Ms. Burke reminded the audience that all committee minutes are available on the school web site.
9. **Public Comment on Agenda Items** – none
10. **School Board Agenda Requests** – none
11. **Announcements of Upcoming Meetings** - Superintendent Hawkins announced upcoming Board workshop dates and the curriculum subject to be addressed: October 27- Science; November 10 - ELA; December 15 - World Language; January 26 - Guidance; February 23 - budget; March 23 - Mathematics; April 27 - Social Studies; May 25 - to be determined. The December 15 workshop will include a new board organizational meeting. The next regular business meeting will be on November 3. This meeting information will be available on the web site.
12. **Adjournment** – Ms. Millett made a motion for adjournment. Ms. Winker seconded. (Approved 7-0)

The meeting was adjourned at 8:55 p.m.

Respectfully submitted,



Alan H. Hawkins  
Superintendent of Schools